



# CITY OF WILLMAR APPLICATION FOR A STREET CLOSURE PERMIT

City of Willmar  
PO Box 755  
Willmar, MN 56201  
320-235-4913

**No cost for permit if received more than 3 weeks prior to event  
\$50.00 fee if received less than 3 weeks prior to event**

It shall be unlawful for any individuals or organizations to close a street to vehicle traffic for any type of planned event, without first having obtained a permit.

**COMPLETE ALL APPLICABLE ITEMS:**

Applicant's Name: \_\_\_\_\_  
(Must be an individual not a business or organization)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Work \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

Event Dates: \_\_\_\_\_

Beginning Time of Event \_\_\_\_\_ Ending Time: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Sponsored by Whom: \_\_\_\_\_

Telephone: \_\_\_\_\_ Address: \_\_\_\_\_

Will you need police services? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes", who should be billed for these services? \_\_\_\_\_

What street is to be barricaded?: (Map must be attached) \_\_\_\_\_

Address barricades are to be placed: \_\_\_\_\_

Adult supervision must be maintained at all times during the event. The City is not responsible for damages or injuries incurred in connection with or as a result of the event. The applicant(s) agree(s) to indemnify and hold harmless the City of Willmar, Minnesota, its agents and employees from any and all claims, demands, actions or cause of action of whatsoever nature or character arising out of or by reason of, the conduct of the planned event in any respect, including, but not limited to costs, attorney's fees, expenses, etc., incurred in connection with the defense or settlement of any claims for injuries or damage resulting from or connected with the block party.

Barricade equipment is required and can be provided by the city per the city fee schedule. A \$50 damage deposit is required and is refunded to the applicant(s) after the barricades have been returned and are found to be in good condition. Barricades may be picked up at the Public Works building by 3:00 p.m. the last working day before the event and shall be returned to the Public Works building by 3:00 p.m. the first working day after the event. Setup and takedown of the equipment shall be the responsibility of the applicant(s) unless other arrangements are made with Willmar Public Works. In addition to barricade requirements, all permits shall be issued subject to the following conditions:

- a. No stakes or penetration may be made through asphalt.**
- b. The barricades used must be easy to remove.**





## CITY OF WILLMAR

### TENNESSEN WARNING

In accordance with the Minnesota Government Data Practices Act, the City of Willmar is required to inform you of your rights as they pertain to the private information collected from you. Private data is that information which is available to you, but not to the public. The personal information we collect about you is private.

Minnesota Statutes 13.01 to 13.87 on Government Data Practices require that you be informed that the following information which you are asked to provide on the application for employment is considered private data: 1. Name, 2. Home address, 3. Home phone number, 4. Social Security number, 5. Date of birth, 6. Conviction record, 7. Sex, 8. Age group, 9. Disability type, 10, Racial/ethnic group.

We ask this information for the following reasons: to distinguish you from all other applicants and identify you in our personnel files; to enable us to verify that you are the individual who makes the application; to enable us to contact you when additional information is required, send you notices and/or schedule you for interviews; to determine if you meet the minimum age requirements (if any); to conduct proper investigations if you are applying for a position; to determine whether or not your conviction record may be a job related consideration affecting your suitability for the position you applied for; to enable us to ensure your rights to equal opportunities and to meet affirmative action goals; to meet federal and state reporting requirements; and to make processing more efficient.

The data supplied by you may be used for such other purposes as may be determined to be necessary in the administration of personnel in the City of Willmar and the policies, rules, and regulations promulgated pursuant thereto.

**FURNISHING SOCIAL SECURITY NUMBERS, DATE OF BIRTH (unless a minimum age is required), SEX, AGE GROUP, AND DISABILITY DATA IS VOLUNTARY, BUT REFUSAL TO SUPPLY OTHER REQUESTED INFORMATION WILL MEAN THAT YOUR APPLICATION FOR EMPLOYMENT MAY NOT BE CONSIDERED.**

Private data is available only to you and to other persons in the City offices who have a bonafide need for the data. Public data is available to anyone requesting it and consists of all data furnished in the employment process which is not designated in this notice as private data.

Witness my signature that I fully understand the contents of this warning.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

DETAILED MAP OF EVENT AREA MUST BE ATTACHED