

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 13-10
CITY OF WILLMAR
TUESDAY, JUNE 25, 2013**

A meeting of the Public Works/Safety Committee was called to order at 4:47 p.m. on Tuesday, June 25, 2013, by Chairman Ron Christianson at the City Office Building. Members present were: Council Members Audrey Nelsen, Bruce DeBlieck, and Steve Ahmann. Also present were: Mayor Frank Yanish; Council Members Jim Dokken and Tim Johnson; Bruce Peterson, Planning and Development Services Director; Dave Wyffels, Police Chief; Jared Voge, Interim City Engineer; Barry Glienke, Bolton and Menk; Adam Arvidson; Treeline; David Little, "West Central Tribune" and Janell Sommers, Recording Secretary.

1. ACCEPT BID AND AWARD CONTRACT FOR WILLMAR AVENUE SW IMPROVEMENTS:

Bids were opened on June 18, 2013 for the improvements to Willmar Avenue SW between 22nd Street SW and CSAH 5. The project includes a new railroad crossing with a quiet zone. One bid was received from Duininck Inc. in the amount of \$1,068,195.47, which is approximately 11% above the engineer's estimate. It appears the unit prices received for aggregate base, bituminous and storm sewer have increased 10 to 20 percent since bids were received earlier this year. Funding sources for the project include State Aid Funds from both the City and Kandiyohi County and Local Option Sales Tax. It was the recommendation of Jarod Voge, Interim City Engineer, to award the bid to Duininck Inc. A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

Accept the bid of Duininck Inc. in the amount of \$1,068,195.47, and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

2. ACCEPT BID AND AWARD CONTRACT FOR 4TH AVENUE SW IMPROVEMENTS:

On June 18, the City also opened bids for improvements to 4th Avenue SW in Industrial Park. As requested by the City Council, the project includes a base bid and bid alternates for concrete and bituminous surfacing. The low bidder out of four was Kuechle Underground of Kimball, MN at a base bid plus Alternate "A" (concrete) at \$513,618.02 and Alternate "B" (bituminous) at \$491,395.92. Their bid was below engineer's estimate. The life cycle cost based on the unit prices received is approximately equal for concrete and bituminous pavement and Mr. Voge stated this street would be a good location to try concrete paving.

A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

Accept the base bid and Alternate "A" from Kuechle Underground in the amount of \$513,618.02, and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

3. SUMP PUMP INSPECTION UPDATE (FOR INFORMATION ONLY):

In June of 2011, a contract was executed with Bolton and Menk to perform sump pump inspections in two different areas of the City, Ortenblad and Country Club Drive. Barry Glienke, the Project Manager for the Sump Pump Inspection Program, was before the committee to give the final report. A total of 581 units were inspected. The inspections resulted in 70 new winter discharge permits at \$50.00/year, increasing revenue by \$3,500.00.

Mr. Glienke stated he also reviewed the City's current ordinance and it was found to be up-to-date with recent law. The \$10.00 per month charge for a winter discharge permit was found to be an adequate amount to cover the costs of treating the water, as discharge is much less during these months. The final report was received for information only.

4. DOWNTOWN GATEWAYS PRESENTATION:

Adam Arvidson of Treeline came before the committee to present the preferred concept, based on community feedback, for downtown gateways. Illustrative views of the three gateways were reviewed and included a mixture of three effects from the preliminary concepts, linear, columnar, and pavement change. A concept of using the "rail" fencing, a blue column representing "water" that possibly would be more transparent and glow at night, along with pavement color changes was shown to the committee. The committee discussed the design at length. Mr. Arvidson also presented a preliminary cost estimate to give the committee a broad idea for funding. The issue of how the fencing may affect the ingress/egress of businesses in the gateway was brought up and it was noted these issues would be discussed in the final design phase of the project.

A motion was made by Council Member DeBlieck, seconded by Council Member Ahmann, and passed for the following

RECOMMENDATION:

Approve the concept as presented and initiate plans for funding and final design. (Motion)

5. SPERRYVILLE LIFT STATION EASEMENT:

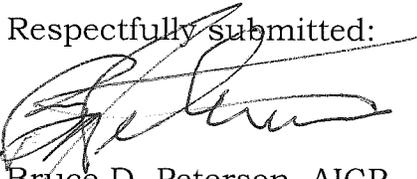
Planning and Development Services Director Peterson presented a request to purchase an easement from Wanda Stallman in the amount of \$2,875.00. The Sperryville Lift Station is scheduled to be replaced this summer, and the design includes relocating the lift station farther to the west with abandonment of the former structure. The amount of compensation is based on the assessed value, plus damages. Formal approval has been made by the Planning Commission and an easement drafted for the property owner. A motion was made by Council Member Ahmann, seconded by Council Member Nelson and passed for the following

RECOMMENDATION:

Approve the easement in the amount of \$2,875.00 and authorize the Mayor and City Administrator to execute the document. (Resolution)

There being no further business to come before the committee, the meeting adjourned at 6:07 p.m.

Respectfully submitted:



Bruce D. Peterson, AICP
Director of Planning & Development Services

Janell Sommers
Recording Secretary