

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 12-08**  
**CITY OF WILLMAR**  
**TUESDAY, JULY 10, 2012**

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, July 10, 2012, by Chairman Doug Reese at the City Office Building. Members present were: Council Members Ron Christianson, Bruce DeBlieck, and Rick Fagerlie. Also present were: Council Member Jim Dokken; Holly Wilson, Public Works Director; Dave Wyffels, Police Chief; Marv Calvin, Fire Chief; Jared Voge, Bolton and Menk; Josh Halvorson, Donohue and Associates and Janell Sommers, Recording Secretary.

**1. CONSIDERATION OF PLANS AND SPECIFICATIONS FOR AIRPORT IMPROVEMENTS:**

Jared Voge of Bolton and Menk presented the plans and specifications for various improvements to the municipal airport. The plans include primarily the crack and joint repair of the runway, taxiway and building area. The specifications for airport crack sealing are different than a typical street crack seal project. Work Order No. 1 was executed on May 25, 2012 with Bolton and Menk for preparation of the plans and specifications. The improvements are to be funded by 70% State monies and 30% local funds with \$50,000 budgeted in the 2012 Capital Improvements. After some discussion, a motion was made by Council Member Fagerlie, seconded by Council Member DeBlieck and passed for the following

**RECOMMENDATION:**

Approve the plans and specifications for the airport improvements and authorize advertisement for bids to be opened August 9, 2012. (Resolution)

**2. ACCEPT PROJECT NO. 1109 AND AUTHORIZE FINAL PAYMENT:**

Josh Halvorson of Donohue and Associates presented the information related to the final acceptance of Project No. 1109, the Decommissioning of the Ortenblad and Arby's Lift Stations and the sewer extension of 21<sup>st</sup> Street SW. All work has completed satisfactorily by Reiner Contracting, Inc. including the removal of the outfall structure, which was added by change order. Issuance of the final payment in the amount of \$27,174.36 is recommended. A motion was made by Council Member Christianson, seconded by Council Member Fagerlie, and passed for the following

**RECOMMENDATION:**

Accept Project No. 1109 and issue final payment to Reiner Contracting, Inc. in the amount of \$27,174.36. (Resolution)

**3. CONSIDERATION OF REALLOCATION OF FUNDS – CIVIC CENTER 2012 CAPITAL IMPROVEMENTS:**

Public Works Director Wilson presented a request to use \$1,718.75 of the unused funds from the purchase of a pickup truck to fund the additional costs of a John Deere Mower. The Capital Outlay Program includes \$25,000 for the replacement, and staff is requesting to take the low quote of Haug Implement for \$25,000 plus \$1,718.75 in applicable taxes for a total of \$26,718.75.

A motion was made by Council Member DeBlieck, seconded by Council Member Fagerlie, and passed for the following

**RECOMMENDATION:**

Reallocate \$1,718.75 toward the purchase of the John Deere Mower. (Resolution)

**4. ACCEPT CHANGE ORDER AND AUTHORIZE THE FINAL PAY REQUEST FOR PROJECT NO. 1111/1112:**

Public Works Director Wilson presented Change Order No. 1 to Project No. 1111/1112 which is the reconstruction of 19<sup>th</sup> Street NW from Gorton Avenue to the north end of the cul-de-sac and a segment of 12<sup>th</sup> Street SW from Trott Avenue to Becker Avenue. The change order in the amount of \$5,379.04 was due to overruns in bituminous and sidewalk items. Staff is also requesting acceptance of the project with issuance of final payment to Chad Monson Excavating in the amount of \$32,269.08. All work has been completed and final quantities agreed upon with the contractor. A motion was made by Council Member Christianson, seconded by Council Member DeBlieck, and passed for the following

**RECOMMENDATION:**

Accept Change Order No. 1 and authorize final payment to the contractor in the amount of \$32,269.08. (Resolution)

**5. MISCELLANEOUS ITEMS:**

Public Works Director Wilson informed the committee she received a request from Council Member Christianson to discuss the condition of storm sewer intakes within the City. This item will be addressed at a future committee meeting.

Council Member Christianson brought up the closing of a portion of Kandiyohi Avenue SW for the Willmar Fests. He also requested further discussion to take place regarding street sweeping and suggested moving forward with recommendations from the Storm Water Task Force. It was noted these items would be discussed as part of the budgeting process.

There being no further business to come before the committee, the meeting adjourned at 5:16 p.m.

Respectfully submitted:

Holly Wilson, PE  
Public Works Director

Janell Sommers  
Recording Secretary