

**PUBLIC WORKS/SAFETY COMMITTEE REPORT 12-04
CITY OF WILLMAR
TUESDAY, APRIL 24, 2012**

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, April 24, 2012, by Acting Chairman Ron Christianson at the City Office Building. Members present were: Council Members Bruce DeBlieck, Rick Fagerlie, and Jim Dokken (substituting for Doug Reese). Also present were: Council Member Tim Johnson, Holly Wilson, Public Works Director; Jim Felt, Police Captain; Marv Calvin, Fire Chief; Josh Halvorson, Donohue and Associates, David Little, "West Central Tribune," and Janell Sommers, Recording Secretary.

1. APPROVE PLANS AND SPECIFICATIONS AND CALL FOR BIDS -PROJECT NO. 1110 (WESTERN INTERCEPTOR):

Josh Halvorson of Donohue and Associates requested approval of the plans and specifications for Project No. 1110 which is the Western Interceptor Sewer Connection. This pipe connects to the existing sewer at 30th Street and 30th Avenue SW and proceeds north along 30th Street, crosses 19th Avenue SW and continues north along the west side of County Road No. 5 crossing Highway 12 and up to First Avenue NW in Vos Park. Mr. Halvorson went over the fiscal impacts and project schedule with a completion date in November, 2013. In order to proceed with the project, the plans and specifications need to be approved and a bid opening date set.

A motion was made by Council Member DeBlieck, seconded by Council Member Fagerlie, and passed for the following

RECOMMENDATIONS:

Approve plans and specifications for Project No. 1110 and authorize advertisement for bids to be opened June 5, 2012. (Resolution)

2. CONSIDERATION OF FOWL PERMITS:

422 Charlotte Street SE: The City has received an application from Ken Viaene to keep 20 show pigeons in a loft behind his residence at 422 Charlotte Street SE. Mr. Viaene has raised pigeons for many years and the City has never had a complaint from anyone in the neighborhood. Staff recommended approval. A motion was made by Council Member Fagerlie, seconded by Council Member Dokken, and passed for the following

RECOMMENDATION:

Approve the fowl permit at 422 Charlotte Street SE for a period of one year. (Motion)

2216 SW 22nd Street: A second application for a fowl permit was received from Marsha Hegreberg to keep four chickens at 2216 SW 22nd Street. The fowl will be housed in a portable chicken coop in a garden shed in the back yard which is completely fenced in. Staff conducted a site visit and felt nothing could be identified that should cause alarm to the neighbors. A motion was made by Council Member DeBlieck, seconded by Council Member Fagerlie, and passed for the following

RECOMMENDATIONS:

Approve the fowl permit at 2216 SW 22nd Street for a period of one year.
(Motion)

Council Member DeBlieck asked that the policy for keeping of livestock, swine or fowl be reviewed in relation to how many animals/fowl be allowed per permit and the total number of permits allowable City-wide.

3. CALL FOR ASSESSMENT HEARING - PROJECT NOS. 1201 A & B:

Public Works Director Wilson informed the committee that bids were received for the two 2012 Street and Other Improvement Projects. Three contractors submitted bids for 1201-A Mill and Overlay Project with the apparent low bid being that of Duininck Inc. for \$216,795.50, which is under the Engineer's Estimate of \$232,822.00. Four bids were received for the 1201-B Street and Underground Project including an alternate bid for concrete on Roise Avenue adjacent Walt's Car Wash. The apparent low bid for this project was also Duininck Inc. bidding \$965,425.55 for the bituminous bid and \$968,617.30 for the concrete alternate. The Engineer's Estimate on this project was \$1,084,566.25.

The City Council is required to hold an Assessment Hearing for the improvements and staff recommended a hearing date of June 4, 2012. A motion was made by Council Member Fagerlie, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

To call for an Assessment Hearing at 7:02 p.m., June 4, 2012. (Resolution)

4. MISCELLANEOUS ITEMS:

Council Member Dokken requested staff look into the boulevard areas disturbed during street projects to make sure the seeding gets established. He mentioned several areas in the past where the seed in boulevards did not take hold very well.

Council Member DeBlieck requested the Transportation Plan done in 2003 be reviewed.

The Police Captain and Fire Chief gave brief updates on the status of crime, the interview process for the two new police officers, and the training progress of the new firefighters.

Council Member Christianson asked that the City look into street sweeping as the current sweeper is nearing its useful life. He questioned if a different type of sweeper would be more efficient at picking up the drier, finer particles that the current variety of sweeper cannot and if the City should contract this type of work.

There being no further business to come before the committee, the meeting adjourned at 5:13.p.m.

Respectfully submitted:

Holly Wilson, PE
Public Works Director

Janell Sommers
Recording Secretary