

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, May 12, 2015, in Conference Room No. 1 at the City Office Building.

Present:	Ron Christianson	Chair
	Audrey Nelsen	Vice Chair
	Steve Ahmann	Member
	Andrew Plowman	Member

Others present: Council Member Jim Dokken, Director of Public Works Sean Christensen; Chief of Police Jim Felt; David Little, "West Central Tribune".

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comments

There were no public comments.

Item No. 3 Police Update (Information)

Police Chief Jim Felt noted the jail census for May 12, 2015 was 144; 81 inmates from the Department of Corrections and 63 inmates from Kandiyohi County. The calls for service for the previous two weeks totaled 733. The majority of the calls were for traffic stops, followed by public assists and crashes. The total calls for service so far this year is approximately 285 calls ahead of 2014 at this date. There has been an increase in graffiti and thefts of property taken from unlocked cars.

Item No. 4 Patrol Vehicle Replacements (Resolution)

Chief Felt presented, for approval, the replacement of three Chevrolet Impala squad cars with three Ford Police Interceptor utility vehicles with a change in graphics. The vehicles are identified for replacement in accordance with the 2015 Capital Outlay Program. \$112,881.00 was budgeted for the vehicles, which includes their decommission, outfitting, marking and upgrading equipment. The Police Department has been using the Impala squad cars for several years but they are no longer being offered by the manufacturer. The Ford utility vehicle is equipped with a fuel efficient V6 engine, all-wheel drive, allowing for better handling in the winter months, and the Police equipment would be stored in a climate controlled area and kept at operating temperature with the increase of interior space.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to approve the purchase of three Ford Police Interceptor utility vehicles with graphic changes in the amount of \$112,881.00. The motion carried.

Item No. 5 GIS Data License Agreement (Resolution)

Staff presented, for approval, an agreement with the County for access to the GIS data license. The GIS system provides the ability to give geographical data and positional quality on a map. It details the City's parcels and layers of visibility specifying transportation and boundary limits. The data license agreement allows the City the use of the system, at a bi-annual cost of \$5,035.98 for flyover imaging and an annual cost of \$18,323.60 for the GIS data.

Following discussion, a motion was made by Council Member Nelsen, seconded by Council Member Plowman to approve the agreement contingent upon receiving details of the changes within the agreement for the GIS data license access. The motion carried.

Item No. 6 Engineering Pickup Replacements (Resolution)

Staff brought forth, for approval, the purchase of two Ford F-150 pickups for the Engineering Department in accordance with the 2015 Capital Improvement Plan. The pickups will be purchased through Nelson Auto Center, Inc. with the Southwest/West Central Service Cooperative in the amount of \$25,337.42 per unit, totaling \$50,674.84 with tax and license added at a later date. \$74,706.00 was budgeted for the replacements and the current units, a 1999 F-150 and a 2001 Chevrolet Silverado, will be sold on the City Auction.

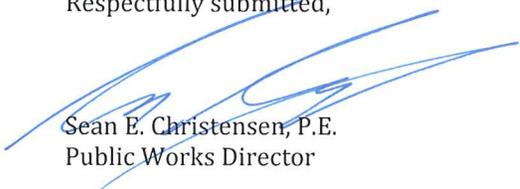
A motion was made by Council Member Nelsen, seconded by Council Member Plowman to approve the replacement of the Engineering pickups with two Ford F-150's from Nelson Auto Center, Inc. in the amount of \$50,674.84. The motion carried.

Item No. 7 Miscellaneous Discussion (Information)

It was noted staff is working on finalizing the recommendation of a consultant for the Facilities Master Plan, and will be brought to the Committee at the May 26th meeting. One of the Robbins Island buildings is possibly in need of gutters to protect the siding from rotting. Frost boils were discussed on Oxford Drive SE, with repairs to be done on the Public Works patching schedule. The Committee discussed the use of the trees at the brush site for a company out of Litchfield to be used for turkey bedding.

There being no further business to come before the Committee, the meeting was adjourned at 5:25 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director