

Willmar Charter Commission  
Minutes of Meeting  
City Office Building  
Willmar, Minnesota

December 10, 2012

The Willmar Charter Commission was called to order by Chair Shawn Mueske. Members present were Audrey Nelsen, Shawn Mueske, Joe Thompson, Pat Curry, John Sullivan, and Richard Hoglund. Ron Andreen, Laura Becker, Richard Falk were absent. Present 6 Absent 3. Also in attendance was City Clerk-Treasurer Kevin Halliday.

Commissioner Hoglund moved to approve the minutes of October 8, 2012. Commissioner Sullivan seconded the motion which carried.

Item 1 Chairman Mueske acknowledged the letter from Judge Spilseth reappointing Commissioners Sullivan, Thompson, and Mueske with terms expiring December 31, 2015.

Item 2 City Clerk Halliday informed the Commission that with the delayed West Central Tribune publication date, the effective date of the Charter changes (a 90 day waiting period) will be March 13, 2013. Mr Halliday will clean up the legislative print of the proposed changes near the effective date and provide each commissioner with a new Charter.

Item 3 The Commission reviewed the draft of the Chairman's letter to Chief Judge Spilseth detailing the work of the Commission in 2012 as required by MN Statute 410.05 Subd. 2. Following review Commissioner Nelsen moved to approve the letter and directed staff to remit it to Chief Judge Spilseth. Commissioner Hoglund seconded the motion which carried.

Item 4 The Commission considered future work on the Charter and arrived by consensus to work only on Section 2.08 (the appointed offices of City Administrator and City Attorney) and to say job well done and to forego another major Charter change.

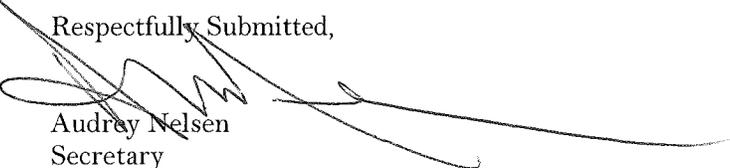
Commissioner Thompson provided Commissioner Curry with a history of the Commission's work and the proper process for implementing Charter amendments.

Following discussion, staff was directed to prepare a draft of an Ordinance amending Section 2.08 using the proposed words in item #5 of the October 8, 2012, Charter Commission minutes with the addition of "enforcement of the City Charter" as a detailed task in both the City Administrator and City Attorney Ordinances.

The Commission set the next meeting at 1:30 p.m. on January 14, 2013.

Meeting was adjourned at 2:33 p.m.

Respectfully Submitted,

  
Audrey Nelsen  
Secretary

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