

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

March 18, 2013
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Frank Yanish. Members present on a roll call were Mayor Yanish, Council Members Denis Anderson, Ron Christianson, Steve Ahmann, Audrey Nelsen, Jim Dokken, Rick Fagerlie and Bruce DeBlieck; Present 8, Absent 1 - Tim Johnson was excused from the meeting.

Also present were City Administrator Charlene Stevens, Police Chief David Wyffels, Finance Director Steve Okins, Community Education and Recreation Director Steve Brisendine, Planning and Development Services Director Bruce Peterson, Fire Chief Gary Hendrickson, City Attorney Robert Scott, and City Clerk Kevin Halliday.

Additions to the Agenda included discussion of Charter Commission open position.

The Presentation of the Downtown Parking Study Plan was deleted from the Agenda.

The Municipal Utilities Commission Minutes, Community/Activity Center Council Minutes, and Building Inspection Report were removed from the Consent Agenda.

Council Member Anderson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of March 4, Council Work Session Minutes of March 4, Planning Commission Minutes of March 13, Accounts Payable Report through March 13, Mayoral Appointment – J. Pablo Obregon to Community Education/Recreation Joint Powers Board, and Building Inspection Report for February 28, 2013. Council Member Fagerlie seconded the motion, which carried.

Noting items reviewed by the WMU Planning Committee, the Municipal Utilities Commission Minutes of March 11, 2013, were approved upon motion by Council Member Dokken, seconded by Council Member Christianson, and carried.

Noting a permit for Rice Home Medical, the Building Inspection Report for February 2013, was accepted upon motion by Council Member Dokken, seconded by Council Member Fagerlie, and carried.

Following discussion of the current cleaning service contract with Service Master, the Community and Activity Center Council Minutes of February 5, 2013, were approved on a motion by Council Member Dokken, seconded by Council Member Fagerlie, and carried.

Mayor Yanish acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

City Attorney Robert Scott presented to the Mayor and Council information relating to the Open Meeting Law, Government Data Practices and Conflict of interest. Following his PowerPoint presentation and after responding to several questions from the Council, Mayor Yanish thanked him for his presentation.

Planning and Development Services Director Peterson presented to the Mayor and Council an Ordinance Amending Municipal Ordinance No. 1060, which amends the Zoning Map from G/I (Government/Institutional) to I-1 (Limited Industry) and I-2 (General Industry). The FAA has released two of the three phases of the land release of the former airport property, and the Zoning Map amendment was initiated by the Planning Commission to move forward with the Industrial Park development and

expansion. Following discussion, Council Member DeBlieck moved to introduce the Ordinance Amending Municipal Code Ordinance No. 1060, the Willmar Zoning Ordinance, and schedule a public hearing for April 1, 2013. Council Member Christianson seconded the motion, which carried.

Announcements for Council Committee meeting dates were as follows: Labor Relations, March 21; Finance, March 25; Public Works/Safety, March 26; and Community Development, March 28, 2013.

Council Member Ahmann moved to send a readable copy of the Downtown parking inventory to the Mayor and Council. Council Member Christianson seconded the motion, which carried.

Council Member Ahmann moved to direct Staff to provide a sample tax abatement policy for review and consideration at the next Community Development Committee. Council Member Christianson seconded the motion, which carried.

Mayor Yanish reminded the Council of the vacancy on the Charter Commission due to Council Member Nelsen's election to the Council, noting the Council can submit names to the District Court

Council Member Dokken questioned whether the City's insurance would cover two stolen lights at the Flags of Honor site. It was noted the City carries property coverage with a \$150,000 deductible per occurrence. This matter was for information only.

There being no further business to come before the Council, the meeting adjourned at 8:37 p.m. upon motion by Council Member Anderson, seconded by Council Member Ahmann, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL