

**WILLMAR COMMUNITY EDUCATION & RECREATION
JOINT POWERS BOARD MEETING
FEBRUARY 28, 2014**

Present: Andy Boersma, Bill Borth, Matt Dawson, Ross Magnuson, Audrey Nelsen, Pablo Obregon, Bonnie Pehrson, Lynn Peterson, Rachel Smith, Charlene Stevens, Darin Strand, Liz VanDerBill

Staff Present: Steve Brisendine, Rob Baumgarn, Brad Bonk, LeAnne Freeman, Christine Hilbert, Tammy Rudningen, Becky Sorenson, Jena Tollefson, Ann Trochlil, Jodi Wambeke

Guest Present: Tony LaPatka

In the absence of Eric Banks, Darin Strand called the meeting to order and introduced Tony LaPatka, representing the Willmar Curling Club. Mr. LaPatka presented the Curling Club's request for a temporary liquor license for their Novice Bonspiel Tournament in March. This year, in addition to the tournament, "Learn to Curl" sessions will be included. After discussion, a motion to approve the request for a liquor license was made by Lynn Peterson and seconded by Bill Borth. Motion carried.

Joint Powers Job Descriptions: Steve pulled together some job descriptions from other communities for review. Darin, Liz and Audrey met to define job descriptions. Andy Boersma asked if term limits need to be clarified. After some discussion, it was decided to have three year terms with a limit of two consecutive terms. The question arose regarding language in the job description about Un-excused absences. It was decided that after three un-excused absences in a row, Steve would be free to make a decision regarding replacing the board member. It was also discussed and decided that the terms expire the same month instead of the month a board member started.

Ross Magnuson asked for an explanation why board members should not be employees, either of the School or City. Liz VanDerBill stated that the School Board has discussed the issue and decided there was the possibility of conflict of interest. Audrey Nelsen said she thought that current members who are employees should be grandfathered in. Andy Boersma mentioned that we don't necessarily want members who have no interest in Community Ed and Rec. It was also mentioned that individuals should not vote on any issue they have interest in. The discussion concluded with the decision to develop a conflict of interest policy and bring back to the Board at a later date.

The next item on the agenda was the Strategic Planning process. Steve stated that Roger Worner's study showed a need for a Strategic Plan. Liz VanDerBill said she feels this would be a splendid idea for this Board to work on. Liz asked if Roger could lead the study since he has the background. Audrey Nelsen stated she felt it would be better to have someone new with a fresh set of eyes. Darin asked if we should contact Roger and a couple of others and ask what they feel would be necessary.

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Brad will create an on-line survey that Board Members could complete stating their interest in attending a meeting and a choice of time, options being 11-2 on our regular monthly Friday, 5-8 on a week night or 9-12 on a Saturday.

The next item on the agenda was the Bike Initiative. Brad Bonk stated there was a meeting scheduled for Monday, March 3, 5-6:30 at WEAC to discuss the Pedestrian/Bike Trail plan. We are looking for community members who can help move the plan forward. We will be asking community members to step forward if they have an interest in various bike areas (wheels for kids, repairing bikes, plan or work on a bike ride). Andy Boersma mentioned that there is a group at the MN West campus who are bike enthusiasts who should be invited to participate.

Park Plan Update was discussed next. Steve mentioned there was a meeting on Monday and he is hoping to have a final draft of the plan. Currently we have a lot of ideas for park plans but we need some actual design. Bonnie Pehrson said it was a good eye opener to see all the parks and an inventory of park amenities.

Other: Liz VanDerBill suggested free passes to sports events for all CER class participants as a way to encourage younger children to continue in their chosen activity, whether it is gymnastics, basketball, etc. After some discussion, Steve said he would bring the idea to the Administration meeting for feed back

Steve stated that the next meeting date falls during Spring Break and questioned if the Board would prefer to meet the week before or after. It was decided to hold the next meeting March 21.

As there was no further business, the meeting adjourned.