

**WILLMAR PLANNING COMMISSION
CITY OF WILLMAR, MN
WEDNESDAY, MARCH 26, 2014**

MINUTES

1. The Willmar Planning Commission met on Wednesday, March 26, 2014, at 7:00 p.m. at the Willmar City Offices Conference Room #2.

**** Members Present:** Mark Klema, Gary Geiger, Andrew Engan, Scott Thaden, Bob Poe, Margaret Fleck, Randy Czarnetzki, Sandy Bebler, and Aaron Larson.

**** Others Present:** Megan DeSchepper- Planner.

2. MINUTES: The minutes of the March 12, 2014 meeting were approved as submitted.

3. SIGN SECTION OF ZONING ORDINANCE DISCUSSION CONTINUED: The Planning Commission discussed the sign section of the Zoning Ordinance. They talked about electronic signs at length. They suggested electronic signs be defined in the definitions section. They liked the examples of dynamic display signs from the City of Hutchinson and Albert Lea. Intensity, flashing, color, transition, live video, and time of day were discussed and as the main points to cover in regards to electronic signs.

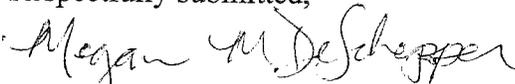
Sandwich board signs were discussed, the Commission felt that in the Central Business District sandwich board signs on the sidewalk that would only be out during business hours should be permissible and not require a special permit. In the General Business District they recommended it only be allowed on private property at the same setback as permanent signage.

Any face changes to existing signs should also require a sign permit to ensure new signs after a use change meet the Ordinance regulations.

The Planning Commission talked about engineered sign drawings and licensing installers as some other communities require. They asked staff to research that further for review and discussion at an upcoming meeting.

4. There being no further business to come before the Commission the public hearing closed at 7:53 p.m.

Respectfully submitted,



Megan M. DeSchepper, AICP
Planner/Airport Manager