PUBLIC WORKS/SAFETY COMMITTEE
MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, September 27, 2016, in Conference Room No. 1 at the City Office Building.

Present:	Ron Christianson	..... Chair
	Audrey Nelsen	..... Member
	Steve Ahmann	..... Member
	Andrew Plowman	.....Member

Others present: Interim City Administrator Michael McGuire; Chief of Police Jim Felt; Fire Chief Frank Hanson

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comment

There were no public comments.

Item No. 3 Police and Fire Updates (For Information Only)

Chief Felt noted the jail census for September 27, 2016 was 134; 33 inmates from the Department of Corrections, 78 inmates from Kandiyohi County and 23 inmates from other counties. The calls for service since September 13, 2016 totaled 733 and are 5 days ahead of this date last year. The majority of calls for the last two weeks were for traffic stops, followed by public assists and abandoned vehicles.

Chief Felt asked for support from the Committee to allow a number of the police squad cars to change out the license plate for the month of October for Breast Cancer Awareness Month. The license plates were purchased from a donation, and will go up for silent auction after the months use with proceeds going to the American Cancer Society.

Chief Hanson noted total Fire Department total calls for service in the previous weeks totaled 6. The total calls for service this year is 240. The dispatch to onsite time is currently 8 minutes 45 seconds.

Chief Hanson informed the Committee of the upcoming Story Time at the Fire Station which is scheduled for Tuesday, October 4th from 5:30-7:30 p.m. Chief Hanson also informed the Committee the Fire Fighters Association has purchased t-shirts for Breast Cancer Awareness Month; collections will be taken during the month with proceeds going to the American Cancer Society.

Item No. 4 Accept Project and Authorize Final Payment 1604 (Resolution)

The City entered into an agreement on April 18, 2016 with Duininck, Inc. for the parking lot repair at Technology Drive NE – parking lot adjacent to 1801 Technology Drive NE. The final pay request is hereby submitted for consideration and staff is recommending final payment be made.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to accept the project and authorize final payment in the amount of $31,344.45. The motion carried.

Item No. 5 Accept Project and Authorize Final Payment 1505 (Resolution)

The City entered into an agreement on July 6, 2016 with Quam Construction for the pond improvements at Civic Center Drive NE. The final pay request is hereby submitted for consideration and staff is recommending final payment be made.

A motion was made by Council Member Nelsen, seconded by Council Member Plowman to accept the project and authorize final payment in the amount of $9,054.23. The motion carried.

Item No. 6 ISO Report (For Information Only)

Chief Hanson informed the Committee the 2016 Insurance Services Office (ISO) report was recently released to the City of Willmar. The rating for 2016 was a four, which is a score higher than the three that was scored in 2008. Chief Hanson explained the scoring system had changed as they scored the City of Willmar, Dovre Township, and Willmar Township together. The scoring is based on a number of items, a few of the items being: number of firefighters responding to calls, communication system, equipment, water distribution, and training of fire fighters. Chief Hanson informed the Committee if the City was able to make some changes, they would be able to request a rescore prior to the scheduled eight years.

Non-Agenda Items

Council Member Ahmann brought before the Committee his request for information on storm water detention ponds. Council Member Nelsen requested the report prepared by Bolton & Menk be sent out to the Committee for their review. Interim Administrator McGuire informed the Committee he will direct staff to send out the report.

There being no further business to come before the Committee, the meeting was adjourned at 5:05 p.m. by Chair Christianson.

Respectfully submitted,

Sean E. Christensen, P.E.
Public Works Director

WILLMAR

Public Works Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: September 27, 2016

SUBJECT: Accept project and authorize final payment 1604

RECOMMENDATION: It is respectfully requested the City Council consider the following recommendation:

Authorizing final payment to Duininck Inc. in the amount of $31,344.45

BACKGROUND: The City Council entered into an agreement on April 18, 2016 with Duininck Inc. for the parking lot repair at Technology Drive NE – parking lot adjacent to 1801 Technology Drive NE. The final pay request is hereby submitted for consideration and staff is recommending final payment be made.

FINANCIAL CONSIDERATION: The total cost of the project is $31,344.45, and is within the project budget.

LEGAL: N/A

Department/Responsible Party: Sean E. Christensen, Public Works Director

Reviewed by: Michael McGuire, City Administrator

CONTRACTOR'S ESTIMATE NO. 1 (FINAL)
PROJECT NO. 1604

CONTRACTOR: DUININCK INC.
P.O. BOX 208
PRINSBURG, MN 56281

CONSTRUCTION OF: PARKING LOT REPAIR

LOCATION: TECHNOLOGY DRIVE NE
SAP No. 175-157-001
DATE: 8-1-2016

HONORABLE MAYOR AND CITY COUNCIL
CITY OF WILLMAR, MINNESOTA

IN ACCORDANCE WITH THE CONTRACT WITH DUNINCK INC.
I HEREWITH PRESENT THE FOLLOWING ESTIMATE

PROJECT NO. 1604

ITEM NO.	ITEM	UNIT	QUANTITY	BID	TOTAL
2021.501	Mobilization	LS	1.00	$4,000.00	$4,000.00
2104.509	Remove Bituminous Pavement	SY	471.00	$6.50	$3,061.50
2105.501	Common Excavation	CY	18.00	$15.00	$270.00
2108.533	Salvaged Aggregate (CV)	CY	23	$12.50	$287.50
2211.501	Aggregate Base Class 5	TON	20.75	$25.00	$518.75
2123.610	Tractor Mounted Backhoe-Loader	HR	4	$135.00	$540.00
2360.501	Type SP 12.5 Wearing Course Mixture (3,B)	TON	34.52	$185.00	$6,386.20
2360.501	Type 12.5 Non-Wearing Course Mixture (3,B)	TON	50.67	$150.00	$7,600.50
2504.602	Adjust Valve Casting	EA	1.00	$205.00	$205.00
2506.522	Adjust Frame & Ring Castings	EA	0.00	$405.00	$0.00
2531.604	6" Concrete Valley Gutter	SY	113.00	$75.00	$8,475.00
	TOTAL PROJECT 1604				$31,344.45
	(Price includes all applicable sales and use taxes)				
	SUBTOTAL				$31,344.45
	LESS CREDIT FOR BITUMINOUS SALVAGE				$0.00
LESS PREVIOUS ESTIMATE #1					
LESS PREVIOUS ESTIMATE #2					
LESS PREVIOUS ESTIMATE #3					
LESS PREVIOUS ESTIMATE #4					
AMOUNT DUE CONTRACTOR THIS ESTIMATE:					$31,344.45

APPROVED:_____
CITY ENGINEER

APPROVED:_____
CONTRACTOR

CONTRACT AMOUNT: $34,787.00
BUDGET NO.:

MINNESOTA · REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-674-352-704
Submitted Date and Time:	9-Sep-2016 9:51:49 AM
Legal Name:	DUININCK INC
Federal Employer ID:	41-1552654
User Who Submitted:	philerff
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**10469376**
Minnesota ID:	3586809
Project Owner:	CITY OF WILLMAR
Project Number:	1604
Project Begin Date:	09-May-2016
Project End Date:	31-Aug-2016
Project Location:	CITY OF WILLMAR
Project Amount:	$34,787.00

Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFICE CONTROL	4300984	1742323712
CREATIVE CURB	3623244	791199744

Important Messages

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MINNESOTA · REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-630-795-328
Submitted Date and Time:	26-Aug-2016 10:10:11 AM
Legal Name:	ALL STATE TRAFFIC CONTROL, INC.
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1742323712**
Minnesota ID:	4300984
Project Owner:	CITY OF WILLMAR
Project Number:	1604
Project Begin Date:	11-Jul-2016
Project End Date:	26-Aug-2016
Project Location:	TECH DRIVE, WILLMAR
Project Amount:	$1,782.00
Subcontractors:	No Subcontractors

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Heidi Gerdes

From: hesseconnie@meltel.net
Sent: Friday, September 09, 2016 9:33 AM
To: Heidi Gerdes
Subject: IC134 and final quantity approval for Willmar job
Attachments: Scan0005.pdf

Hi Heidi,

IC134 is listed below and the final quantity report is attached.

Have a great weekend!
Connie

--- Original message ---
Subject: Your Recent Contractor Affidavit Request
From: MN Revenue e-Services <eservices.mdor@state.mn.us>
To: <hesseconnie@meltel.net>
Date: Friday, 09/09/2016 09:29

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-178-703-936
Submitted Date and Time:	9-Sep-2016 9:28:33 AM
Legal Name:	CREATIVE CURB LLC
Federal Employer ID:	41-1912020
User Who Submitted:	Connie Hesse
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**791199744**
Minnesota ID:	3623244
Project Owner:	CITY OF WILLMAR
Project Number:	1604
Project Begin Date:	14-Jul-2016
Project End Date:	14-Jul-2016
Project Location:	TECH DRIVE, WILLMAR, MN
Project Amount:	$8,207.19
Subcontractors:	No Subcontractors

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RESOLUTION NO._____

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Project No. 1604 – Parking Lot Repair at Technology Drive NE – parking lot adjacent to 1801 Technology Drive NE.

CONTRACTOR:	Duininck Inc.
DATE OF CONTRACT:	April 18, 2016
BEGIN WORK:	July 12, 2016
COMPLETE WORK:	July 21, 2016
APPROVE, ENGINEERING DEPT:	September 20, 2016

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1601 be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	$34,787.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	$31,344.45
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	$31,344.45
Less Previous Payments	$0
FINAL PAYMENT DUE CONTRACTOR:	**$31,344.45**

Dated this 3rd day of October, 2016.

_____
Mayor

Attest:

_____
City Administrator

WILLMAR

Public Works Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: September 27, 2016

SUBJECT: Accept project and authorize final payment 1505

RECOMMENDATION: It is respectfully requested the City Council consider the following recommendation:

Authorizing final payment to Quam Construction in the amount of $9,054.23

BACKGROUND: The City Council entered into an agreement on July 6, 2015 with Quam Construction for the pond improvements at Civic Center Drive NE. The final pay request is hereby submitted for consideration and staff is recommending final payment be made.

FINANCIAL CONSIDERATION: The total cost of the project is $96,322.79, and is within the project budget.

LEGAL: N/A

Department/Responsible Party: Sean E. Christensen, Public Works Director

Reviewed by: Michael McGuire, City Administrator

CONTRACTOR'S ESTIMATE NO. 3 (FINAL)
PROJECT NO. 1505

CONTRACTOR: QUAM CONSTRUCTION
4411 1st AVENUE WEST
WILLMAR, MN 56201

CONSTRUCTION OF: POND IMPROVEMENTS

LOCATION: CIVIC CENTER DRIVE NE

DATE: AUGUST 10, 2016

HONORABLE MAYOR AND CITY COUNCIL
CITY OF WILLMAR, MINNESOTA

IN ACCORDANCE WITH THE CONTRACT WITH QUAM CONSTRUCTION
I HEREWITH PRESENT THE FOLLOWING ESTIMATE

1505					
	ITEMS				
		UNIT	QUANTITY	PRICE	TOTAL
2105.501	Common Excavation(CV)	CY	12,950.0	$5.69	$73,685.50
2511.502	Class II Riprap	TON	35.0	$75.00	$2,625.00
2574.508	Fertilizer Type 3	LB	535.0	$0.45	$240.75
2574.508	Fertilizer Type 4	LB	135.0	$0.45	$60.75
2575.501	Seeding	AC	1.9	$560.00	$1,064.00
2575.502	Seed Mixture 33-261(spec. 2014)	LB	14	$1.12	$15.68
2575.502	Seed Mixture 25-151(spec. 2014)	LB	183.00	$1.12	$204.96
2575.562	Hydraulic Matrix Type Bonded Fiber	LB	6,650.00	$2.10	$13,965.00
	TOTAL PROJECT 1505				$91,861.64
	(Price includes all applicable sales and use taxes)				
	CHANGE ORDER No. 1				$4,461.15
	SUBTOTAL:				$96,322.79
LESS PREVIOUS ESTIMATE #1					$67,003.50
LESS PREVIOUS ESTIMATE #2					$20,265.06
LESS PREVIOUS ESTIMATE #3					
LESS PREVIOUS ESTIMATE #4					
AMOUNT DUE CONTRACTOR THIS ESTIMATE:					$9,054.23

APPROVED:_____
CONTRACTOR

APPROVED:_____
CITY ENGINEER

CONTRACT AMOUNT: $104,869.10
BUDGET NO.: 415.48451.0336

Project No. 1505

CHANGE ORDER NO. 1

CITY OF WILLMAR, MINNESOTA

PROJECT – PROJECT 1505-2015 POND IMPROVEMENTS

CONTRACTOR – QUAM CONSTRUCTION CO. P.O.BOX 42, WILLMAR, MN 56201

The following changes in work, quantities and cost for the above project are herewith authorized:

Cost Summary:	Original Contract	$104,869.10
	As Constructed Contract	$91,861.64
	Change Order No. 1 (Unrecovered Overhead and Mobilization For Turf Establishment Due To Reduced Disturbed Area And Reduced Turf Restoration Contract Item Quantities Per MnDot Specification 1402.3 And 1903.)	$4,461.15
	Contract Total	$96,322.79

Date: August 10, 2016

CITY OF WILLMAR:

Sean Christensen, Works Director

QUAM CONSTRUCTION CO.

Contractor

MINNESOTA · REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-103-312-448
Submitted Date and Time:	15-Aug-2016 11:56:18 AM
Legal Name:	QUAM CONSTRUCTION CO INC
Federal Employer ID:	41-1692244
User Who Submitted:	lindaqcc
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**1018281984**
Minnesota ID:	1257678
Project Owner:	CITY OF WILLMAR, MN
Project Number:	1517
Project Begin Date:	17-Aug-2015
Project End Date:	30-Oct-2015
Project Location:	WILLMAR, MN
Project Amount:	$104,869.10

Subcontractor Summary

Name	ID	Affidavit Number
SHERBROOKE TURF INC	2964350	421412864

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Aug. 11. 2016 12:12PM No. 9681 P. 3

MINNESOTA · REVENUE

Contractor Affidavit Submitted

Enter Information — Review and Submit — **Complete**

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-692-063-296
Submitted Date and Time:	11-Aug-2016 12:07:51 PM
Legal Name:	SHERBROOKE TURF INC
Federal Employer ID:	41-1857875
User Who Submitted:	debilyn
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	421412864
Minnesota ID:	2964350
Project Owner:	THE CITY OF WILLMAR MN
Project Number:	1505
Project Begin Date:	14-Sep-2015
Project End Date:	18-Sep-2015
Project Location:	WILLMAR MN
Project Amount:	$18,378.15
Subcontractors:	No Subcontractors

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RESOLUTION NO._____

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Project No. 1505 – Pond Improvements at Civic Center Drive NE.

CONTRACTOR:	Quam Construction
DATE OF CONTRACT:	July 6, 2016
BEGIN WORK:	July 30, 2016
COMPLETE WORK:	June 10, 2016
APPROVE, ENGINEERING DEPT:	September 20, 2016

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1505 be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	$104,869.10
CHANGE ORDER NO. 1:	$4,461.15
FINAL NET CONTRACT AMOUNT, PROPOSED:	$96,322.79
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	$96,322.79
Less Previous Payments	$87,268.56
FINAL PAYMENT DUE CONTRACTOR:	**$9,054.23**

Dated this 3rd day of October, 2016.

_____
Mayor

Attest:

_____
City Administrator

WILLMAR

FIRE DEPARTMENT
FIRE CHIEF / MARSHAL

515 2ND ST. SW
WILLMAR, MN 56201
320-235-1354
FAX 320-235-1607

COUNCIL ACTION REQUEST

DATE: September 27, 2016

SUBJECT: ISO report

RECOMMENDATION: It is respectfully recommended the City Council approve the following:

Information only

DESCRIPTION: 2016 Insurance Services Office (ISO) report. Willmar fire protection area has received a rating of: 04/ 4X. The last evaluation was conducted in 2008 at which time the City of Willmar was rated a 3.

FINANCIAL CONSIDERATIONS: N/A

LEGAL: N/A

DEPARTMENT/RESPONSIBLE PARTY: Frank Hanson, Fire Chief

REVIEWED BY: Michael McGuire, Interim City Administrator

Public Protection Classification

(PPC™)

Summary Report

Willmar FPSA

MINNESOTA

Prepared by

Insurance Services Office, Inc.
1000 Bishops Gate Blvd., Ste. 300
P.O. Box 5404
Mt. Laurel, New Jersey 08054-5404
1-800-444-4554

September 2016

PPC is a registered trademark of Insurance Services Office, Inc.

Background Information

Introduction

ISO collects and evaluates information from communities in the United States on their structure fire suppression capabilities. The data is analyzed using our Fire Suppression Rating Schedule (FSRS) and then a Public Protection Classification (PPC™) grade is assigned to the community. The surveys are conducted whenever it appears that there is a possibility of a PPC change. As such, the PPC program provides important, up-to-date information about fire protection services throughout the country.

The FSRS recognizes fire protection features only as they relate to suppression of first alarm structure fires. In many communities, fire suppression may be only a small part of the fire department's overall responsibility. ISO recognizes the dynamic and comprehensive duties of a community's fire service, and understands the complex decisions a community must make in planning and delivering emergency services. However, in developing a community's PPC grade, only features related to reducing property losses from structural fires are evaluated. Multiple alarms, simultaneous incidents and life safety are not considered in this evaluation. The PPC program evaluates the fire protection for small to average size buildings. Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual PPC grade.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. So, insurance companies use PPC information for marketing, underwriting, and to help establish fair premiums for homeowners and commercial fire insurance. In general, the price of fire insurance in a community with a good PPC grade is substantially lower than in a community with a poor PPC grade, assuming all other factors are equal.

ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. ISO's expert staff collects information about municipal fire suppression efforts in communities throughout the United States. In each of those communities, ISO analyzes the relevant data and assigns a PPC grade – a number from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria.

ISO's PPC program evaluates communities according to a uniform set of criteria, incorporating nationally recognized standards developed by the National Fire Protection Association and the American Water Works Association. A community's PPC grade depends on:

- **Needed Fire Flows**, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.
- **Emergency Communications**, including emergency reporting, telecommunicators, and dispatching systems.
- **Fire Department**, including equipment, staffing, training, geographic distribution of fire companies, operational considerations, and community risk reduction.
- **Water Supply**, including inspection and flow testing of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gpm.

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- **Community Risk Reduction**, community efforts to reduce the risk of fire, including fire prevention codes and enforcement, public fire safety education, and fire investigation programs.

Data Collection and Analysis

ISO has evaluated and classified over 48,000 fire protection areas across the United States using its FSRS. A combination of meetings between trained ISO field representatives and the dispatch center coordinator, community fire official, and water superintendent is used in conjunction with a comprehensive questionnaire to collect the data necessary to determine the PPC grade. In order for a community to obtain a grade better than a Class 9, three elements of fire suppression features are reviewed. These three elements are Emergency Communications, Fire Department, and Water Supply.

A review of the **Emergency Communications** accounts for 10% of the total classification. This section is weighted at **10 points,** as follows:

- Emergency Reporting 3 points
- Telecommunicators 4 points
- Dispatch Circuits 3 points

A review of the **Fire Department** accounts for 50% of the total classification. ISO focuses on a fire department's first alarm response and initial attack to minimize potential loss. The fire department section is weighted at **50 points,** as follows:

- Engine Companies 6 points
- Reserve Pumpers 0.5 points
- Pump Capacity 3 points
- Ladder/Service Companies 4 points
- Reserve Ladder/Service Trucks 0.5 points
- Deployment Analysis 10 points
- Company Personnel 15 points
- Training 9 points
- Operational considerations 2 points
- Community Risk Reduction 5.5 points (in addition to the 50 points above)

A review of the **Water Supply** system accounts for 40% of the total classification. ISO reviews the water supply a community uses to determine the adequacy for fire suppression purposes. The water supply system is weighted at **40 points,** as follows:

- Credit for Supply System 30 points
- Hydrant Size, Type & Installation 3 points
- Inspection & Flow Testing of Hydrants 7 points

There is one additional factor considered in calculating the final score – **Divergence**.

Even the best fire department will be less than fully effective if it has an inadequate water supply. Similarly, even a superior water supply will be less than fully effective if the fire department lacks the equipment or personnel to use the water. The FSRS score is subject to modification by a divergence factor, which recognizes disparity between the effectiveness of the fire department and the water supply.

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

PPC Grade

The PPC grade assigned to the community will depend on the community's score on a 100-point scale:

PPC	Points
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0.00 to 9.99

The classification numbers are interpreted as follows:

- Class 1 through (and including) Class 8 represents a fire suppression system that includes an FSRS creditable dispatch center, fire department, and water supply.
- Class 8B is a special classification that recognizes a superior level of fire protection in otherwise Class 9 areas. It is designed to represent a fire protection delivery system that is superior except for a lack of a water supply system capable of the minimum FSRS fire flow criteria of 250 gpm for 2 hours.
- Class 9 is a fire suppression system that includes a creditable dispatch center, fire department but no FSRS creditable water supply.
- Class 10 does not meet minimum FSRS criteria for recognition, including areas that are beyond five road miles of a recognized fire station.

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New PPC program changes effective July 1, 2014

We have revised the PPC program to capture the effects of enhanced fire protection capabilities that reduce fire loss and fire severity in Split Class 9 and Split Class 8B areas (as outlined below). This new structure benefits the fire service, community, and property owner.

New classifications

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new PPC classes will improve the predictive value for insurers while benefiting both commercial and residential property owners. Here are the new classifications and what they mean.

Split classifications

When we develop a split classification for a community — for example 5/9 — the first number is the class that applies to properties within 5 road miles of the responding fire station and 1,000 feet of a creditable water supply, such as a fire hydrant, suction point, or dry hydrant. The second number is the class that applies to properties within 5 road miles of a fire station but beyond 1,000 feet of a creditable water supply. We have revised the classification to reflect more precisely the risk of loss in a community, replacing Class 9 and 8B in the second part of a split classification with revised designations.

What's changed with the new classifications?

We've published the new classifications as "X" and "Y" — formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently displayed as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9".
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B".
- Communities graded with single "9" or "8B" classifications will remain intact.

Prior Classification	New Classification
1/9	1/1X
2/9	2/2X
3/9	3/3X
4/9	4/4X
5/9	5/5X
6/9	6/6X
7/9	7/7X
8/9	8/8X
9	9

Prior Classification	New Classification
1/8B	1/1Y
2/8B	2/2Y
3/8B	3/3Y
4/8B	4/4Y
5/8B	5/5Y
6/8B	6/6Y
7/8B	7/7Y
8/8B	8/8Y
8B	8B

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What's changed?
As you can see, we're still maintaining split classes, but it's how we represent them to insurers that's changed. The new designations reflect a reduction in fire severity and loss and have the potential to reduce property insurance premiums.

Benefits of the revised split class designations

- To the fire service, the revised designations identify enhanced fire suppression capabilities used throughout the fire protection area
- To the community, the new classes reward a community's fire suppression efforts by showing a more reflective designation
- To the individual property owner, the revisions offer the potential for decreased property insurance premiums

New water class
Our data also shows that risks located more than 5 but less than 7 road miles from a responding fire station with a creditable water source within 1,000 feet had better loss experience than those farther than 5 road miles from a responding fire station with no creditable water source. We've introduced a new classification —10W — to recognize the reduced loss potential of such properties.

What's changed with Class 10W?
Class 10W is property-specific. Not all properties in the 5-to-7-mile area around the responding fire station will qualify. The difference between Class 10 and 10W is that the 10W-graded risk or property is within 1,000 feet of a creditable water supply. Creditable water supplies include fire protection systems using hauled water in any of the split classification areas.

What's the benefit of Class 10W?
10W gives credit to risks within 5 to 7 road miles of the responding fire station and within 1,000 feet of a creditable water supply. That's reflective of the potential for reduced property insurance premiums.

What does the fire chief have to do?
Fire chiefs don't have to do anything at all. The revised classifications went in place automatically effective July 1, 2014 (July 1, 2015 for Texas).

What if I have additional questions?
Feel free to contact ISO at 800.444.4554 or email us at PPC-Cust-Serv@iso.com.

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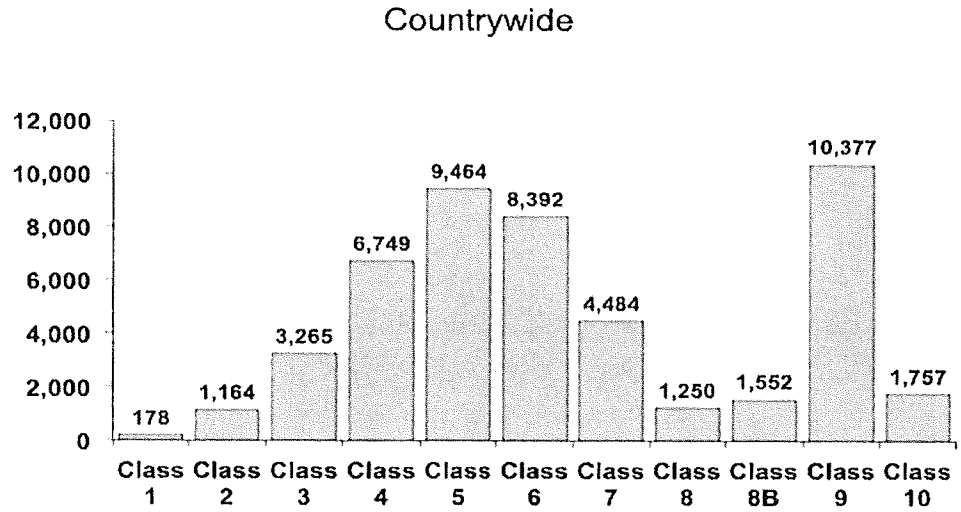
Distribution of PPC Grades

The 2015 published countrywide distribution of communities by the PPC grade is as follows:



Assistance

The PPC program offers help to communities, fire departments, and other public officials as they plan for, budget, and justify improvements. ISO is also available to assist in the understanding of the details of this evaluation.

The PPC program representatives can be reached by telephone at (800) 444-4554. The technical specialists at this telephone number have access to the details of this evaluation and can effectively speak with you about your questions regarding the PPC program.

We also have a website dedicated to our Community Hazard Mitigation Classification programs at www.isomitigation.com. Here, fire chiefs, building code officials, community leaders and other interested citizens can access a wealth of data describing the criteria used in evaluating how cities and towns are protecting residents from fire and other natural hazards. This website will allow you to learn more about the PPC program. The website provides important background information, insights about the PPC grading processes and technical documents. ISO is also pleased to offer Fire Chiefs Online (FCO) – a secured website featuring information currently on file with ISO. FCO features a jurisdiction map that allows the community to view the current boundaries on file for the community as well as fire station locations and the locations of any commercial property surveyed by ISO. FCO users can also utilize the website to initiate contact with ISO to obtain additional information or submit updates through the National Processing Center.

In addition, on-line access to the FSRS and its commentaries is available to registered customers for a fee. However, fire chiefs and community chief administrative officials are given access privileges to this information without charge.

To become a registered fire chief or community chief administrative official, register at www.isomitigation.com.

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PPC Review

ISO concluded its review of the fire suppression features being provided for Willmar FPSA. The resulting community classification is **Class 04/4X**.

If the classification is a single class, the classification applies to properties with a Needed Fire Flow of 3,500 gpm or less in the community. If the classification is a split class (e.g., 6/XX):

- The first class (e.g., "6" in a 6/XX) applies to properties within 5 road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply.
- The second class (XX or XY) applies to properties beyond 1,000 feet of a fire hydrant but within 5 road miles of a recognized fire station.
- Alternative Water Supply: The first class (e.g., "6" in a 6/10) applies to properties within 5 road miles of a recognized fire station with no hydrant distance requirement.
- Class 10 applies to properties over 5 road miles of a recognized fire station.
- Class 10W applies to properties within 5 to 7 road miles of a recognized fire station with a recognized water supply within 1,000 feet.
- Specific properties with a Needed Fire Flow in excess of 3,500 gpm are evaluated separately and assigned an individual classification.

FSRS Feature	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.55	3
422. Credit for Telecommunicators	4.00	4
432. Credit for Dispatch Circuits	2.85	3
440. Credit for Emergency Communications	9.40	10
Fire Department		
513. Credit for Engine Companies	6.00	6
523. Credit for Reserve Pumpers	0.00	0.50
532. Credit for Pump Capacity	3.00	3
549. Credit for Ladder Service	3.91	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.50
561. Credit for Deployment Analysis	6.15	10
571. Credit for Company Personnel	4.63	15
581. Credit for Training	2.02	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	27.71	50
Water Supply		
616. Credit for Supply System	25.40	30
621. Credit for Hydrants	2.96	3
631. Credit for Inspection and Flow Testing	3.20	7
640. Credit for Water Supply	31.56	40
Divergence	-4.70	--
1050. Community Risk Reduction	3.95	5.50
Total Credit	67.92	105.50

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Emergency Communications

Ten percent of a community's overall score is based on how well the communications center receives and dispatches fire alarms. Our field representative evaluated:

- Communications facilities provided for the general public to report structure fires
- Enhanced 9-1-1 Telephone Service including wireless
- Computer-aided dispatch (CAD) facilities
- Alarm receipt and processing at the communication center
- Training and certification of telecommunicators
- Facilities used to dispatch fire department companies to reported structure fires

	Earned Credit	Credit Available
414. Credit Emergency Reporting	**2.55**	3
422. Credit for Telecommunicators	**4.00**	4
432. Credit for Dispatch Circuits	**2.85**	3
Item 440. Credit for Emergency Communications:	**9.40**	**10**

Item 414 - Credit for Emergency Reporting (3 points)

The first item reviewed is Item 414 "Credit for Emergency Reporting (CER)". This item reviews the emergency communication center facilities provided for the public to report fires including 911 systems (Basic or Enhanced), Wireless Phase I and Phase II, Voice over Internet Protocol, Computer Aided Dispatch and Geographic Information Systems for automatic vehicle location. ISO uses National Fire Protection Association (NFPA) 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems* as the reference for this section.

Item 410. Emergency Reporting (CER)	Earned Credit	Credit Available
A./B. Basic 9-1-1, Enhanced 9-1-1 or No 9-1-1 For maximum credit, there should be an Enhanced 9-1-1 system, Basic 9-1-1 and No 9-1-1 will receive partial credit.	**20.00**	**20**
1. E9-1-1 Wireless Wireless Phase I using Static ALI (automatic location identification) Functionality (10 points); Wireless Phase II using Dynamic ALI Functionality (15 points); Both available will be 25 points	**25.00**	**25**
2. E9-1-1 Voice over Internet Protocol (VoIP) Static VoIP using Static ALI Functionality (10 points); Nomadic VoIP using Dynamic ALI Functionality (15 points); Both available will be 25 points	**10.00**	**25**
3. Computer Aided Dispatch Basic CAD (5 points); CAD with Management Information System (5 points); CAD with Interoperability (5 points)	**15.00**	**15**
4. Geographic Information System (GIS/AVL) The PSAP uses a fully integrated CAD/GIS management system with automatic vehicle location (AVL) integrated with a CAD system providing dispatch assignments. The individual fire departments being dispatched do not need GIS/AVL capability to obtain this credit.	**15.00**	**15**
Review of Emergency Reporting total:	**85.00**	**100**

Item 422- Credit for Telecommunicators (4 points)

The second item reviewed is Item 422 "Credit for Telecommunicators (TC)". This item reviews the number of Telecommunicators on duty at the center to handle fire calls and other emergencies. All emergency calls including those calls that do not require fire department action are reviewed to determine the proper staffing to answer emergency calls and dispatch the appropriate emergency response. NFPA 1221, *Standard for the Installation, Maintenance and Use of Emergency Services Communications Systems,* recommends that ninety-five percent of emergency calls shall be answered within 15 seconds and ninety-nine percent of emergency calls shall be answered within 40 seconds. In addition, NFPA recommends that ninety percent of emergency alarm processing shall be completed within 60 seconds and ninety-nine percent of alarm processing shall be completed within 90 seconds of answering the call.

To receive full credit for operators on duty, ISO must review documentation to show that the communication center meets NFPA 1221 call answering and dispatch time performance measurement standards. This documentation may be in the form of performance statistics or other performance measurements compiled by the 9-1-1 software or other software programs that are currently in use such as Computer Aided Dispatch (CAD) or Management Information System (MIS).

Item 420. Telecommunicators (CTC)	Earned Credit	Credit Available
A1. Alarm Receipt (AR) Receipt of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	**20.00**	**20**
A2. Alarm Processing (AP) Processing of alarms shall meet the requirements in accordance with the criteria of NFPA 1221	**20.00**	**20**
B. Emergency Dispatch Protocols (EDP) Telecommunicators have emergency dispatch protocols (EDP) containing questions and a decision-support process to facilitate correct call categorization and prioritization.	**20.00**	**20**
C. Telecommunicator Training and Certification (TTC) Telecommunicators meet the qualification requirements referenced in NFPA 1061, *Standard for Professional Qualifications for Public Safety Telecommunicator,* and/or the Association of Public-Safety Communications Officials - International (APCO) *Project 33.* Telecommunicators are certified in the knowledge, skills, and abilities corresponding to their job functions.	**20.00**	**20**
D. Telecommunicator Continuing Education and Quality Assurance (TQA) Telecommunicators participate in continuing education and/or in-service training and quality-assurance programs as appropriate for their positions	**20.00**	**20**
Review of Telecommunicators total:	**100.00**	**100**

Item 432 - Credit for Dispatch Circuits (3 points)

The third item reviewed is Item 432 "Credit for Dispatch Circuits (CDC)". This item reviews the dispatch circuit facilities used to transmit alarms to fire department members. A "Dispatch Circuit" is defined in NFPA 1221 as "A circuit over which an alarm is transmitted from the communications center to an emergency response facility (ERF) or emergency response units (ERUs) to notify ERUs to respond to an emergency". All fire departments (except single fire station departments with full-time firefighter personnel receiving alarms directly at the fire station) need adequate means of notifying all firefighter personnel of the location of reported structure fires. The dispatch circuit facilities should be in accordance with the general criteria of NFPA 1221. "Alarms" are defined in this Standard as "A signal or message from a person or device indicating the existence of an emergency or other situation that requires action by an emergency response agency".

There are two different levels of dispatch circuit facilities provided for in the Standard – a primary dispatch circuit and a secondary dispatch circuit. In jurisdictions that receive 730 alarms or more per year (average of two alarms per 24-hour period), two separate and dedicated dispatch circuits, a primary and a secondary, are needed. In jurisdictions receiving fewer than 730 alarms per year, a second dedicated dispatch circuit is not needed. Dispatch circuit facilities installed but not used or tested (in accordance with the NFPA Standard) receive no credit.

The score for Credit for Dispatch Circuits (CDC) is influenced by monitoring for integrity of the primary dispatch circuit. There are up to 0.90 points available for this Item. Monitoring for integrity involves installing automatic systems that will detect faults and failures and send visual and audible indications to appropriate communications center (or dispatch center) personnel. ISO uses NFPA 1221 to guide the evaluation of this item. ISO's evaluation also includes a review of the communication system's emergency power supplies.

Item 432 "Credit for Dispatch Circuits (CDC)" = 2.85 points

Fire Department

Fifty percent of a community's overall score is based upon the fire department's structure fire suppression system. ISO's field representative evaluated:

- Engine and ladder/service vehicles including reserve apparatus
- Equipment carried
- Response to reported structure fires
- Deployment analysis of companies
- Available and/or responding firefighters
- Training

	Earned Credit	Credit Available
513. Credit for Engine Companies	**6.00**	6
523. Credit for Reserve Pumpers	**0.00**	0.5
532. Credit for Pumper Capacity	**3.00**	3
549. Credit for Ladder Service	**3.91**	4
553. Credit for Reserve Ladder and Service Trucks	**0.00**	0.5
561. Credit for Deployment Analysis	**6.15**	10
571. Credit for Company Personnel	**4.63**	15
581. Credit for Training	**2.02**	9
730. Credit for Operational Considerations	**2.00**	2
Item 590. Credit for Fire Department:	**27.71**	**50**

Basic Fire Flow

The Basic Fire Flow for the community is determined by the review of the Needed Fire Flows for selected buildings in the community. The fifth largest Needed Fire Flow is determined to be the Basic Fire Flow. The Basic Fire Flow has been determined to be 3500 gpm.

Item 513 - Credit for Engine Companies (6 points)

The first item reviewed is Item 513 "Credit for Engine Companies (CEC)". This item reviews the number of engine companies, their pump capacity, hose testing, pump testing and the equipment carried on the in-service pumpers. To be recognized, pumper apparatus must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* which include a minimum 250 gpm pump, an emergency warning system, a 300 gallon water tank, and hose. At least 1 apparatus must have a permanently mounted pump rated at 750 gpm or more at 150 psi.

The review of the number of needed pumpers considers the response distance to built-upon areas; the Basic Fire Flow; and the method of operation. Multiple alarms, simultaneous incidents, and life safety are not considered.

The greatest value of A, B, or C below is needed in the fire district to suppress fires in structures with a Needed Fire Flow of 3,500 gpm or less: **3 engine companies**

a) **1 engine companies** to provide fire suppression services to areas to meet NFPA 1710 criteria or within 1½ miles.

b) **3 engine companies** to support a Basic Fire Flow of 3500 gpm.

c) **3 engine companies** based upon the fire department's method of operation to provide a minimum two engine response to all first alarm structure fires.

The FSRS recognizes that there are **3 engine companies** in service.

The FSRS also reviews Automatic Aid. Automatic Aid is considered in the review as assistance dispatched automatically by contractual agreement between two communities or fire districts. That differs from mutual aid or assistance arranged case by case. ISO will recognize an Automatic Aid plan under the following conditions:

- It must be prearranged for first alarm response according to a definite plan. It is preferable to have a written agreement, but ISO may recognize demonstrated performance.
- The aid must be dispatched to all reported structure fires on the initial alarm.
- The aid must be provided 24 hours a day, 365 days a year.

FSRS Item 512.D "Automatic Aid Engine Companies" responding on first alarm and meeting the needs of the city for basic fire flow and/or distribution of companies are factored based upon the value of the Automatic Aid plan (up to 1.00 can be used as the factor). The Automatic Aid factor is determined by a review of the Automatic Aid provider's communication facilities, how they receive alarms from the graded area, inter-department training between fire departments, and the fire ground communications capability between departments.

For each engine company, the credited Pump Capacity (PC), the Hose Carried (HC), the Equipment Carried (EC) all contribute to the calculation for the percent of credit the FSRS provides to that engine company.

Item 513 "Credit for Engine Companies (CEC)" = 6.00 points

Item 523 - Credit for Reserve Pumpers (0.50 points)

The item is Item 523 "Credit for Reserve Pumpers (CRP)". This item reviews the number and adequacy of the pumpers and their equipment. The number of needed reserve pumpers is 1 for each 8 needed engine companies determined in Item 513, or any fraction thereof.

Item 523 "Credit for Reserve Pumpers (CRP)" = 0.00 points

Item 532 – Credit for Pumper Capacity (3 points)

The next item reviewed is Item 532 "Credit for Pumper Capacity (CPC)". The total pump capacity available should be sufficient for the Basic Fire Flow of 3500 gpm. The maximum needed pump capacity credited is the Basic Fire Flow of the community.

Item 532 "Credit for Pumper Capacity (CPC)" = 3.00 points

Item 549 – Credit for Ladder Service (4 points)

The next item reviewed is Item 549 "Credit for Ladder Service (CLS)". This item reviews the number of response areas within the city with 5 buildings that are 3 or more stories or 35 feet or more in height, or with 5 buildings that have a Needed Fire Flow greater than 3,500 gpm, or any combination of these criteria. The height of all buildings in the city, including those protected by automatic sprinklers, is considered when determining the number of needed ladder companies. Response areas not needing a ladder company should have a service company. Ladders, tools and equipment normally carried on ladder trucks are needed not only for ladder operations but also for forcible entry, ventilation, salvage, overhaul, lighting and utility control.

The number of ladder or service companies, the height of the aerial ladder, aerial ladder testing and the equipment carried on the in-service ladder trucks and service trucks is compared with the number of needed ladder trucks and service trucks and an FSRS equipment list. Ladder trucks must meet the general criteria of NFPA 1901, *Standard for Automotive Fire Apparatus* to be recognized.

The number of needed ladder-service trucks is dependent upon the number of buildings 3 stories or 35 feet or more in height, buildings with a Needed Fire Flow greater than 3,500 gpm, and the method of operation.

The FSRS recognizes that there are **1 ladder companies** in service. These companies are needed to provide fire suppression services to areas to meet NFPA 1710 criteria or within 2½ miles and the number of buildings with a Needed Fire Flow over 3,500 gpm or 3 stories or more in height, or the method of operation.

The FSRS recognizes that there are **0 service companies** in service.

Item 549 "Credit for Ladder Service (CLS)" = 3.91 points

Item 553 – Credit for Reserve Ladder and Service Trucks (0.50 points)

The next item reviewed is Item 553 "Credit for Reserve Ladder and Service Trucks (CRLS)". This item considers the adequacy of ladder and service apparatus when one (or more in larger communities) of these apparatus are out of service. The number of needed reserve ladder and service trucks is 1 for each 8 needed ladder and service companies that were determined to be needed in Item 540, or any fraction thereof.

Item 553 "Credit for Reserve Ladder and Service Trucks (CRLS)" = 0.00 points

Item 561 – Deployment Analysis (10 points)

Next, Item 561 "Deployment Analysis (DA)" is reviewed. This Item examines the number and adequacy of existing engine and ladder-service companies to cover built-upon areas of the city.

To determine the Credit for Distribution, first the Existing Engine Company (EC) points and the Existing Engine Companies (EE) determined in Item 513 are considered along with Ladder Company Equipment (LCE) points, Service Company Equipment (SCE) points, Engine-Ladder Company Equipment (ELCE) points, and Engine-Service Company Equipment (ESCE) points determined in Item 549.

Secondly, as an alternative to determining the number of needed engine and ladder/service companies through the road-mile analysis, a fire protection area may use the results of a systematic performance evaluation. This type of evaluation analyzes computer-aided dispatch (CAD) history to demonstrate that, with its current deployment of companies, the fire department meets the time constraints for initial arriving engine and initial full alarm assignment in accordance with the general criteria of in NFPA 1710, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments.*

A determination is made of the percentage of built upon area within 1½ miles of a first-due engine company and within 2½ miles of a first-due ladder-service company.

Item 561 "Credit Deployment Analysis (DA)" = 6.15 points

Item 571 – Credit for Company Personnel (15 points)

Item 571 "Credit for Company Personnel (CCP)" reviews the average number of existing firefighters and company officers available to respond to reported first alarm structure fires in the city.

The on-duty strength is determined by the yearly average of total firefighters and company officers on-duty considering vacations, sick leave, holidays, "Kelley" days and other absences. When a fire department operates under a minimum staffing policy, this may be used in lieu of determining the yearly average of on-duty company personnel.

Firefighters on apparatus not credited under Items 513 and 549 that regularly respond to reported first alarms to aid engine, ladder, and service companies are included in this item as increasing the total company strength.

Firefighters staffing ambulances or other units serving the general public are credited if they participate in fire-fighting operations, the number depending upon the extent to which they are available and are used for response to first alarms of fire.

On-Call members are credited on the basis of the average number staffing apparatus on first alarms. Off-shift career firefighters and company officers responding on first alarms are considered on the same basis as on-call personnel. For personnel not normally at the fire station, the number of responding firefighters and company officers is divided by 3 to reflect the time needed to assemble at the fire scene and the reduced ability to act as a team due to the various arrival times at the fire location when compared to the personnel on-duty at the fire station during the receipt of an alarm.

The number of Public Safety Officers who are positioned in emergency vehicles within the jurisdiction boundaries may be credited based on availability to respond to first alarm structure fires. In recognition of this increased response capability the number of responding Public Safety Officers is divided by 2.

The average number of firefighters and company officers responding with those companies credited as Automatic Aid under Items 513 and 549 are considered for either on-duty or on-call company personnel as is appropriate. The actual number is calculated as the average number of company personnel responding multiplied by the value of AA Plan determined in Item 512.D.

The maximum creditable response of on-duty and on-call firefighters is 12, including company officers, for each existing engine and ladder company and 6 for each existing service company.

Chief Officers are not creditable except when more than one chief officer responds to alarms; then extra chief officers may be credited as firefighters if they perform company duties.

The FSRS recognizes **0.40 on-duty personnel** and an average of **21.00 on-call personnel** responding on first alarm structure fires.

Item 571 "Credit for Company Personnel (CCP)" = 4.63 points

Item 581 – Credit for Training (9 points)

Training	Earned Credit	Credit Available
A. Facilities, and Use For maximum credit, each firefighter should receive 18 hours per year in structure fire related subjects as outlined in NFPA 1001.	0.00	35
B. Company Training For maximum credit, each firefighter should receive 16 hours per month in structure fire related subjects as outlined in NFPA 1001.	4.27	25
C. Classes for Officers For maximum credit, each officer should be certified in accordance with the general criteria of NFPA 1021. Additionally, each officer should receive 12 hours of continuing education on or off site.	7.09	12
D. New Driver and Operator Training For maximum credit, each new driver and operator should receive 60 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.	2.00	5
E. Existing Driver and Operator Training For maximum credit, each existing driver and operator should receive 12 hours of driver/operator training per year in accordance with NFPA 1002 and NFPA 1451.	5.00	5
F. Training on Hazardous Materials For maximum credit, each firefighter should receive 6 hours of training for incidents involving hazardous materials in accordance with NFPA 472.	1.00	1
G. Recruit Training For maximum credit, each firefighter should receive 240 hours of structure fire related training in accordance with NFPA 1001 within the first year of employment or tenure.	2.92	5
H. Pre-Fire Planning Inspections For maximum credit, pre-fire planning inspections of each commercial, industrial, institutional, and other similar type building (all buildings except 1-4 family dwellings) should be made annually by company members. Records of inspections should include up-to date notes and sketches.	0.12	12

Item 580 "Credit for Training (CT)" = 2.02 points

Item 730 – Operational Considerations (2 points)

Item 730 "Credit for Operational Considerations (COC)" evaluates fire department standard operating procedures and incident management systems for emergency operations involving structure fires.

Operational Considerations	Earned Credit	Credit Available
Standard Operating Procedures The department should have established SOPs for fire department general emergency operations	**50**	**50**
Incident Management Systems The department should use an established incident management system (IMS)	**50**	**50**
Operational Considerations total:	**100**	**100**

Item 730 "Credit for Operational Considerations (COC)" = 2.00 points

Water Supply

Forty percent of a community's overall score is based on the adequacy of the water supply system. The ISO field representative evaluated:

- the capability of the water distribution system to meet the Needed Fire Flows at selected locations up to 3,500 gpm.
- size, type and installation of fire hydrants.
- inspection and flow testing of fire hydrants.

	Earned Credit	Credit Available
616. Credit for Supply System	**25.40**	30
621. Credit for Hydrants	**2.96**	3
631. Credit for Inspection and Flow Testing	**3.20**	7
Item 640. Credit for Water Supply:	**31.56**	**40**

Item 616 – Credit for Supply System (30 points)

The first item reviewed is Item 616 "Credit for Supply System (CSS)". This item reviews the rate of flow that can be credited at each of the Needed Fire Flow test locations considering the supply works capacity, the main capacity and the hydrant distribution. The lowest flow rate of these items is credited for each representative location. A water system capable of delivering 250 gpm or more for a period of two hours plus consumption at the maximum daily rate at the fire location is considered minimum in the ISO review.

Where there are 2 or more systems or services distributing water at the same location, credit is given on the basis of the joint protection provided by all systems and services available.

The supply works capacity is calculated for each representative Needed Fire Flow test location, considering a variety of water supply sources. These include public water supplies, emergency supplies (usually accessed from neighboring water systems), suction supplies (usually evidenced by dry hydrant installations near a river, lake or other body of water), and supplies developed by a fire department using large diameter hose or vehicles to shuttle water from a source of supply to a fire site. The result is expressed in gallons per minute (gpm).

The normal ability of the distribution system to deliver Needed Fire Flows at the selected building locations is reviewed. The results of a flow test at a representative test location will indicate the ability of the water mains (or fire department in the case of fire department supplies) to carry water to that location.

The hydrant distribution is reviewed within 1,000 feet of representative test locations measured as hose can be laid by apparatus.

For maximum credit, the Needed Fire Flows should be available at each location in the district. Needed Fire Flows of 2,500 gpm or less should be available for 2 hours; and Needed Fire Flows of 3,000 and 3,500 gpm should be obtainable for 3 hours.

Item 616 "Credit for Supply System (CSS)" = 25.40 points

Item 621 – Credit for Hydrants (3 points)

The second item reviewed is Item 621 "Credit for Hydrants (CH)". This item reviews the number of fire hydrants of each type compared with the total number of hydrants.

There are a total of 1859 hydrants in the graded area.

620. Hydrants, - Size, Type and Installation	Number of Hydrants
A. With a 6 -inch or larger branch and a pumper outlet with or without 2½ -inch outlets	1824
B. With a 6 -inch or larger branch and no pumper outlet but two or more 2½ -inch outlets, or with a small foot valve, or with a small barrel	0
C./D. With only a 2½ -inch outlet or with less than a 6 -inch branch	35
E./F. Flush Type, Cistern, or Suction Point	0

Item 621 "Credit for Hydrants (CH)" = 2.96 points

Item 630 – Credit for Inspection and Flow Testing (7 points)

The third item reviewed is Item 630 "Credit for Inspection and Flow Testing (CIT)". This item reviews the fire hydrant inspection frequency, and the completeness of the inspections. Inspection of hydrants should be in accordance with AWWA M-17, *Installation, Field Testing and Maintenance of Fire Hydrants.*

Frequency of Inspection (FI): Average interval between the 3 most recent inspections.

Frequency	Points
1 year	30
2 years	20
3 years	10
4 years	5
5 years or more	No Credit

Note: The points for inspection frequency are reduced by 10 points if the inspections are incomplete or do not include a flushing program. An additional reduction of 10 points are made if hydrants are not subjected to full system pressure during inspections. If the inspection of cisterns or suction points does not include actual drafting with a pumper, or back-flushing for dry hydrants, 20 points are deducted.

Total points for Inspections = 3.20 points

Frequency of Fire Flow Testing (FF): Average interval between the 3 most recent inspections.

Frequency	Points
5 years	40
6 years	30
7 years	20
8 years	10
9 years	5
10 years or more	No Credit

Total points for Fire Flow Testing = 0.00 points

Item 631 "Credit for Inspection and Fire Flow Testing (CIT)" = 3.20 points

Divergence = -4.70

The Divergence factor mathematically reduces the score based upon the relative difference between the fire department and water supply scores. The factor is introduced in the final equation.

Community Risk Reduction

	Earned Credit	Credit Available
1025. Credit for Fire Prevention and Code Enforcement (CPCE)	**1.53**	2.2
1033. Credit for Public Fire Safety Education (CFSE)	**1.39**	2.2
1044. Credit for Fire Investigation Programs (CIP)	**1.03**	1.1
Item 1050. Credit for Community Risk Reduction	**3.95**	**5.50**

Item 1025 – Credit for Fire Prevention Code Adoption and Enforcement (2.2 points)	Earned Credit	Credit Available
Fire Prevention Code Regulations (PCR) Evaluation of fire prevention code regulations in effect.	10.00	10
Fire Prevention Staffing (PS) Evaluation of staffing for fire prevention activities.	0.74	8
Fire Prevention Certification and Training (PCT) Evaluation of the certification and training of fire prevention code enforcement personnel.	3.00	6
Fire Prevention Programs (PCP) Evaluation of fire prevention programs.	14.00	16
Review of Fire Prevention Code and Enforcement (CPCE) subtotal:	27.74	40

Item 1033 – Credit for Public Fire Safety Education (2.2 points)	Earned Credit	Credit Available
Public Fire Safety Educators Qualifications and Training (FSQT) Evaluation of public fire safety education personnel training and qualification as specified by the authority having jurisdiction.	10.00	10
Public Fire Safety Education Programs (FSP) Evaluation of programs for public fire safety education.	15.33	30
Review of Public Safety Education Programs (CFSE) subtotal:	25.33	40

Item 1044 – Credit for Fire Investigation Programs (1.1 points)	Earned Credit	Credit Available
Fire Investigation Organization and Staffing (IOS) Evaluation of organization and staffing for fire investigations.	8.00	8
Fire Investigator Certification and Training (IQT) Evaluation of fire investigator certification and training.	4.80	6
Use of National Fire Incident Reporting System (IRS) Evaluation of the use of the National Fire Incident Reporting System (NFIRS) for the 3 years before the evaluation.	6.00	6
Review of Fire Investigation Programs (CIP) subtotal:	18.80	20

Summary of PPC Review
for
Willmar FPSA

FSRS Item	Earned Credit	Credit Available
Emergency Communications		
414. Credit for Emergency Reporting	2.55	3
422. Credit for Telecommunicators	4.00	4
432. Credit for Dispatch Circuits	2.85	3
440. Credit for Emergency Communications	9.40	10
Fire Department		
513. Credit for Engine Companies	6.00	6
523. Credit for Reserve Pumpers	0.00	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	3.91	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.5
561. Credit for Deployment Analysis	6.15	10
571. Credit for Company Personnel	4.63	15
581. Credit for Training	2.02	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	27.71	50
Water Supply		
616. Credit for Supply System	25.40	30
621. Credit for Hydrants	2.96	3
631. Credit for Inspection and Flow Testing	3.20	7
640. Credit for Water Supply	31.56	40
Divergence	-4.70	--
1050. Community Risk Reduction	3.95	5.50
Total Credit	67.92	105.5

Final Community Classification = 04/4X

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INSURANCE SERVICES OFFICE, INC.

HYDRANT FLOW DATA SUMMARY

City Willmar Fpsa

County Minnesota(Kandiyohi), State MINNESOTA (22) Witnessed by: Insurance Services Office Date: Jun 28, 2016

TEST NO.	TYPE DIST.*	TEST LOCATION	SERVICE	FLOW - GPM $Q=(29.83(C(d^2)p^{0.5}))$ INDIVIDUAL HYDRANTS			TOTAL	PRESSURE PSI STATIC	RESID.	FLOW -AT 20 PSI NEEDED **	AVAIL.	REMARKS***	MODEL TYPE
1.0		1st S & 15th Ave SW in front of Central Auto	Willmar Water Department, Downtown Zone	2340	0	0	2340	63	51	4000	4700		
1.1		1st S & 15th Ave SW in front of Central Auto	Willmar Water Department, Downtown Zone	2340	0	0	2340	63	51	2250	4700		
10.0		Litchfield Ave SW & 3rd St SW (NE corner)	Willmar Water Department, Downtown Zone	2390	0	0	2390	57	45	3500	4400		
11.0		Kandiyohi Ave SW & 12th St NW	Willmar Water Department, Downtown Zone	2590	0	0	2590	67	55	4000	5400		
11.1		Kandiyohi Ave SW & 12th St NW	Willmar Water Department, Downtown Zone	2590	0	0	2590	67	55	1000	5400		
12.0		RTE 12 & 13th St SE	Willmar Water Department, Downtown Zone	2510	0	0	2510	61	49	4000	4900		
12.1		RTE 12 & 13th St SE	Willmar Water Department, Downtown Zone	2510	0	0	2510	61	49	1250	4900		
13.0		Willmar Ave SE & 2nd St SE 1st hyd N	Willmar Water Department, Downtown Zone	2470	0	0	2470	61	50	4500	5000		
13.1		Willmar Ave SE & 2nd St SE 1st hyd N	Willmar Water Department, Downtown Zone	2470	0	0	2470	61	50	2250	5000		
14.0		15th Ave NW & 24th St NW 1st hyd E	Willmar Water Department, College Zone	1380	650	650	2680	45	37	2000	5000		
15.0		1st St SW & 28th Ave SW	Willmar Water Department, Downtown Zone	2470	0	0	2470	68	52	6000	4500		
15.1		1st St SW & 28th Ave SW	Willmar Water Department, Downtown Zone	2470	0	0	2470	68	52	6000	4500		
15.2		1st St SW & 28th Ave SW	Willmar Water Department, Downtown Zone	2470	0	0	2470	68	52	2000	4500		
16		RTE 71 & 48th Ave NE	Sunray Water Department, 1	1210	0	0	1210	60	29	4000	1400	(D)-(649 gpm)	
16.1		RTE 71 & 48th Ave NE	Sunray Water Department, 1	1210	0	0	1210	60	29	3000	1400	(C)-(732 gpm)	
2.0		17th St SW & 15th Ave SW next hyd N	Willmar Water Department, Downtown Zone	2260	0	0	2260	63	49	4000	4100		

THE ABOVE LISTED NEEDED FIRE FLOWS ARE FOR PROPERTY INSURANCE PREMIUM CALCULATIONS ONLY AND ARE *NOT* INTENDED TO PREDICT THE MAXIMUM AMOUNT OF WATER REQUIRED FOR A LARGE SCALE FIRE CONDITION.

THE AVAILABLE FLOWS ONLY INDICATE THE CONDITIONS THAT EXISTED AT THE TIME AND AT THE LOCATION WHERE TESTS WERE WITNESSED.

*Comm = Commercial; Res = Residential.

**Needed is the rate of flow for a specific duration for a full credit condition. Needed Fire Flows greater than 3,500 gpm are not considered in determining the classification of the city when using the Fire Suppression Rating Schedule.

*** (A)-Limited by available hydrants to gpm shown. Available facilities limit flow to gpm shown plus consumption for the needed duration of (B)-2 hours, (C)-3 hours or (D)-4 hours.

INSURANCE SERVICES OFFICE, INC.

HYDRANT FLOW DATA SUMMARY

City Willmar Fpsa

County Minnesota(Kandiyohi), State MINNESOTA (22) Witnessed by: Insurance Services Office Date: Jun 28, 2016

TEST NO.	TYPE DIST.*	TEST LOCATION	SERVICE	FLOW - GPM INDIVIDUAL HYDRANTS			TOTAL	PRESSURE PSI STATIC	RESID.	FLOW -AT 20 PSI NEEDED **	AVAIL.	REMARKS***	MODEL TYPE
2.1		17th St SW & 15th Ave SW next hyd N	Willmar Water Department, Downtown Zone	2260	0	0	2260	63	49	1000	4100		
3.0		19th Ave Sw & 11th St SW 1st hyd W	Willmar Water Department, Downtown Zone	2390	0	0	2390	61	46	4000	4100		
3.1		19th Ave Sw & 11th St SW 1st hyd W	Willmar Water Department, Downtown Zone	2390	0	0	2390	61	46	4000	4100		
3.2		19th Ave Sw & 11th St SW 1st hyd W	Willmar Water Department, Downtown Zone	2390	0	0	2390	61	46	2250	4100		
4.0		26th Ave NE & Country Club Drive behind Club House	Willmar Water Department, Downtown Zone	1350	0	0	1350	84	13	3500	1300		
5.0		1st & Becker	Willmar Water Department, Downtown Zone	2550	0	0	2550	56	48	3500	5700		
6.0		Becker & 19th St SE 1st hyd W	Willmar Water Department, Downtown Zone	2390	0	0	2390	53	38	3500	3700		
7.0		Benson & 11th St SW	Willmar Water Department, Downtown Zone	2590	0	0	2590	62	56	4000	7400		
7.1		Benson & 11th St SW	Willmar Water Department, Downtown Zone	2590	0	0	2590	62	56	1000	7400		
8.0		Biology Ave & 18th St NE	Willmar Water Department, Downtown Zone	1780	0	0	1780	50	31	3500	2300		
9.0		Gorton Ave NW & 19th St NW	Willmar Water Department, Downtown Zone	1240	0	0	1240	57	43	4500	2100		
9.1		Gorton Ave NW & 19th St NW	Willmar Water Department, Downtown Zone	1240	0	0	1240	57	43	4500	2100		
9.2		Gorton Ave NW & 19th St NW	Willmar Water Department, Downtown Zone	1240	0	0	1240	57	43	1500	2100		

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