

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, July 12, 2016, in Conference Room No. 1 at the City Office Building.

Present: Ron Christianson Chair
Audrey Nelsen Vice Chair
Steve Ahmann Member
Andrew Plowman Member

Others present: Public Works Director Sean Christensen; Chief of Police Jim Felt; Fire Chief Frank Hanson; Shelby Lindrud "West Central Tribune".

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comment

No public comments were made.

Item No. 3 Police and Fire Updates (Information)

Chief Felt noted the jail census for July 12, 2016 was 126; 43 inmates from the Department of Corrections, 73 inmates from Kandiyohi County and 10 inmates from other counties. The calls for service the previous two weeks totaled 853 and are 8 days ahead of this date last year. The majority of the calls for the previous two weeks were for traffic stops, followed by public assists and suspicious people/vehicles. The Committee discussed the suspicious people/vehicle calls and citizen's gut instincts of noticing something out of place. The Department will be hosting its next Coffee with a Cop event on July 22nd at Dunn Brothers Coffee and officers will be available for any of the National Night Out events on August 2nd. The Committee discussed the status of the Appleton Prison with Chief Felt noting opening the prison did not pass the House and Senate and further information could be obtained from Sherriff Hartog.

Chief Hanson noted total Fire Department total calls for service in the previous two weeks totaled 17. The calls included 4 for weather watch, 5 alarm activations, 1 medical assist, 3 car crashes, 1 fire, 2 cooking fires and one smoke in a hallway. The total calls for service this year is 167, compared to 176 calls in 2015.. The dispatch to en route time for June was 7 minutes 14 seconds. The Department finished the sprinkler inspection for Rice Rehab, and they anticipate taking patients in the coming week.

Item No. 4 Joint Powers Agreement (Resolution)

Staff brought forth, for approval, a Joint Powers Agreement between the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension and the City of Willmar Police Department to utilize the Criminal Justice Data Communications Network.

A motion was made by Council Member Nelsen, seconded by Council Member Ahmann to approval the Joint Powers Agreement between the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension and the City of Willmar Police Department to utilize the Criminal Justice Data Communications Network. The motion carried.

Item No. 5 Fairgrounds Lift Station Amendment No. 1 (Resolution)

Staff brought forth, for approval, Amendment No. 1 for the Fairgrounds Lift Station Professional Services Agreement with Bolton & Menk in the amount of \$7,296.00. Additional services were needed to conclude the Environmental Impact Worksheet submittal to the MPCA by completing a Section 106 review,

including historical and cultural forms as required by the Minnesota Historic Preservation Office (SHPO). Funding for the additional professional services will come from the contingency fund within the project. The Committee discussed the specifics of the review and its requirement in regards to the PFA funding of the project. The review has not been previously needed with PFA facility plan requirements, but the funding and plans cannot be approved until the requested review is completed.

A motion was made by Council Member Nelsen, seconded by Council Member Plowman to approve Amendment No. 1 for the Fairgrounds Lift Station Professional Services Agreement with Bolton & Menk in the amount of \$7,296.00. The motion carried.

Item No. 6 Non-Agenda Items (Information)

The Committee discussed if any additional quiet zones will be placed at railroad crossings in the City. Staff noted there are none planned at this time in the CIP and discussed the high expense of this type of project with no true guarantee. Train traffic is projected to change after the Wye project is completed, with less trains coming through Willmar.

There being no further business to come before the Committee, the meeting was adjourned at 5:10 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director