

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, March 29, 2016, in Conference Room No. 1 at the City Office Building.

Present: Ron Christianson Chair
 Audrey Nelsen Vice Chair
 Steve Ahmann Member
 Andrew Plowman Member

Others present: City Administrator Larry Kruse; Public Works Director Sean Christensen; Fire Chief Frank Hanson; Loren Engelby, Kandiyohi County Drainage Supervisor; Frank and Lorna Yanish.

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comment

No public comments were made.

Item No. 3 Police and Fire Update (Information)

Fire Chief Frank Hanson noted the jail census for March 29, 2016 was 124; 39 inmates from the Department of Corrections, 77 inmates from Kandiyohi County, 4 inmates from Swift County, 1 inmate from Lac Qui Parle County, 1 inmate from Redwood County, and 2 inmates from Stevens County. The calls for service the previous two weeks totaled 716 and are 10 days ahead of this date last year. The majority of the calls for the previous two weeks were for traffic stops, followed by public assists and crashes.

Fire Chief Hanson noted the total Fire Department calls for service for the previous two weeks totaled 13. The calls included 5 alarm activations, 4 car accidents, 1 grass fire, 1 cooking fire, and 2 house fires. Year to date calls for 2016 totals 80, and is 5 calls down from this time last year. A controlled house burn at 621 6th Street SW is scheduled for 7:00 am on April 16th as a training class for area firefighters through Ridgewater College.

Item No. 4 Grass Lake Restoration Update (Information)

Staff brought forth, for information, an update on the Grass Lake restoration project from Mr. Engelby. The project entails rerouting ditches and restoring a portion of the lake to control the amount and quality of water flowing downstream. Discussion included design constraints, the restoration plan, design analysis, funding and project features. Other areas with stormwater concerns were noted and potential areas for storage were discussed.

Item No. 5 Country Club Drive Lift Station Professional Services/Materials Agreement (Resolution)

Staff brought forth, for approval, the agreement with In-Control for material and professional services for the Country Club Drive Lift Station. Quotes were obtained for the electrical equipment, adjustable speed drives, and motor control center. The professional services include the modifications to the motor control center and building the control panel.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to approve the agreement with In-Control for materials and professional services for the Country Club Drive Lift Station

in the amount of \$69,834.00. The motion carried.

Item No. 6 CSAH 23 Establishment (Resolution)

Staff brought forth, for approval, the resolution revising the designation of County State Aid Highway No. 23 within the corporate limits of the City. Kandiyohi County revoked the current designation and established it as the intersection of the highway and 22nd Street SW westerly and northerly to the intersection of County State Aid Highway No. 5 and then terminated. The Committee discussed future State Aid funding on the extension of the street in the future.

A motion was made by Council Member Nelsen, seconded by Council Member Plowman to adopt the resolution revising the designation of County State Aid Highway No. 23 within the corporate limits of the City. The motion carried.

Item No. 7 Stormwater Infrastructure Update (Information)

Staff brought forth, for information, an update on stormwater management improvements and additions over the last four years. Individual projects were discussed as well as storm drainage upgrades within street improvement projects.

There being no further business to come before the Committee, the meeting was adjourned at 6:00 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director