

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, October 28, 2014, in Conference Room No. 1 at the City Office Building.

Present:	Ron Christianson	Chair
	Audrey Nelsen	Vice Chair
	Bruce DeBlieck	Member
	Steve Ahmann	Member

Others present: Mayor Frank Yanish; Council Member Jim Dokken; Public Works Director Sean Christensen; Chief of Police Jim Felt; Warren Hagen, Hagen Orthotics.

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comments

There were no public comments.

Item No. 3 Police Update

Chief of Police Jim Felt noted the jail census for October 28, 2014, was 110; 60 of those being Kandiyohi County inmates, 49 inmates from the MN Department of Corrections, and 1 inmate from Swift County. The calls for service for the previous two weeks totaled 760. The majority of the calls are for traffic stops, followed by public assists and lost and found complaints. The drug activity was discussed with the continued joint effort with the CEE-VI Drug Task Force.

Item No. 4 Accept the Bid and Award the Contract to R&R Excavating, Inc. for the Industrial Park 4th Addition, Project No. 1405 (Resolution)

Public Works Director Sean Christensen brought forth, for review, to accept the bid and award the contract to R&R Excavating, Inc. for the Industrial Park 4th Addition, Project No. 1405. The City Council authorized advertisement for bids of the project at the April 7, 2014 council meeting for the construction of Industrial Park, 4th Addition. Considerable discussion was had on awarding only the base bid or including Alternate A in the award. It was recommended to award only the base bid and hold further discussion at the Council Meeting.

A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck to award the base bid to R&R Excavating and further discuss Alternate A at the council meeting on November 3rd. The motion carried.

Item No. 5 Accept Project and Authorize Final Payment Project No. 1311 (Resolution)

Public Works Director Christensen brought forth, for approval, acceptance of Project No. 1311 and to authorize final payment to Geislinger and Sons, Inc. in the amount of \$275,000. The City Council entered into an agreement with Geislinger and Sons, Inc. on August 19, 2013 for the Sperryville Lift Station. The final pay request has been submitted and staff is recommending final payment be made.

A motion was made by Council Member Nelsen, seconded by Council Member DeBlieck to accept Project No. 1311 and authorize final payment to Geislinger and Sons, Inc. in the amount of \$275,000. The motion carried.

Item No. 6 Bid and Award Contract for MN/DOT SP A3401-65 Drainage Improvements Around NAVAIDS (Resolution)

Public Works Director Christensen brought forth, for approval, to accept bids and award the contract for MN/DOT SP A3401-65 Drainage Improvements around NAVAIDS to Land Pride Construction LLC from Paynesville, MN in the amount of \$11,883.00 contingent on MN/DOT concurrence. Bolton and Menk obtained bids from contractors for grading and drainage improvements around the NAVAIDS equipment, with Land Pride Construction LLC being the lowest submitter.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to award the contract for MN/DOT SP A3401-65 Drainage Improvements around NAVAIDS to Land Pride Construction, LLC in the amount of \$11,883.00. The motion carried.

Item No. 7 Resolution Authorizing Acceptance and Signature of MN/DOT Grant Agreement SP A3401-65 (Resolution)

Public Works Director Christensen brought forth, for approval, to adopt the resolution accepting MN/DOT Grant Agreement SP A3401-65, Agreement #06799 for drainage improvements around NAVAIDS. Bids were obtained for the drainage improvements and with Land Pride Construction LLC being the awarded contractor. The grant will fund eighty percent of the project, totaling \$11,858.00, with the remaining twenty percent, totaling \$2,964.60, is the City's share.

A motion was made by Council Member Ahmann, seconded by Council Member Nelsen to adopt the resolution accepting the MN/DOT Grant Agreement SP A3401-65, Agreement #06799. The motion carried.

Item No. 8 Old Business

There were no items for Old Business.

Item No. 9 New Business

Public Works Director Christensen stated the tree bids will be opened on Thursday, October 30th at 1 p.m. The trees listed in the quote request include Spring Snow Crab, Amur Choke Cherry, Maple, Elm, Linden, and Oak varieties. A tour of the Auditorium is being set up for Council Members to attend and dates are being finalized. The Auditorium gutters have recently been lined and the fascia and corbels have been painted. The installation of the new LED lights along Willmar Avenue SW has been completed. The Brush Site is scheduled to close on Saturday, November 22nd. A couple existing and potential traffic light locations were also discussed.

There being no further business to come before the Committee, the meeting was adjourned at 5:44 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director