

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, September 30, 2014, in Conference Room No. 1 at the City Office Building.

Present:	Ron Christianson	Chair
	Audrey Nelsen	Vice Chair
	Bruce DeBlieck	Member
	Steve Ahmann	Member

Others present: Council Member Jim Dokken; Director of Public Works Sean Christensen; Chief of Police Jim Felt; Paul Jurek, Bollig Inc. Engineering; David Little, West Central Tribune.

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:49 p.m.

Item No. 2 Public Comments

There were no public comments.

Item No. 3 Police Update

Chief of Police Jim Felt noted the jail census for September 30, 2014, was 113; 77 of those being Kandiyohi County inmates, 30 inmates from the MN Department of Corrections, 4 inmates from Swift County, 1 inmate from Big Stone County and 1 from Stevens County. The calls for service for the previous two weeks totaled 812. The majority of the calls are for traffic stops, followed by public assists and animal complaints. Chief Felt informed the Committee on the ordinance defined for homeless individuals sleeping in City parks. It defines that no person shall make use of the park as a place to sleep between the hours of 10:00 p.m. and 6:00 a.m. any day of the week. The Committee requested Chief Felt have officers ask homeless individuals if they are a veteran so they can be directed to the appropriate resources for veterans.

Item No. 4 Accept Quotes Received for the Localizer Drainage Improvements Project and Award the Contract (Resolution)

Public Works Director Christensen brought forth, for review, the quotes received for the Localizer Drainage Improvements project and recommended award of the low quote to Land Pride Construction, LLC. The localizer structure, which houses MnDOT Aeronautics equipment at the airport, is subject to periodic flooding. Quotes were obtained for grading improvements to modify the drainage around the structure. Two quotes were received with the low quote submitted by Land Pride Construction, LLC from Paynesville in the amount of \$11,883.00. The funding is within the Airport budget, and MnDOT aeronautics will contribute eighty percent of the costs associated with the improvements.

A motion was made by Council Member Ahmann, seconded by Council Member DeBlieck to award the contract and authorize signatures for the improvements. The motion carried.

Item No. 5 Accept Project and Authorize Final Payment Project No. 1303-B (Resolution)

Public Works Director Christensen brought forth, for approval, Change Order No. 1 in the amount of \$29,703.40, to amend the budget, and authorize final payment to Duininck, Inc. in the amount of \$48,787.38 for Project No. 1303-B. With the Change Order, Public Works Director Christensen stated the project would still be approximately \$10,000 under budget.

After discussion, a motion was made by Council Member DeBlieck, seconded by Council Member Ahmann to approve Change Order No. 1, amend the budget, and authorize final payment to Duininck, Inc for Project No. 1303-B. The motion carried.

Item No. 6 Project No. 1310 Change Order No. 1 (Resolution)

Paul Jurek with Bollig, Inc. brought forth, for approval, Change Order No. 1 to Project No. 1310 for the MinnWest Technology Campus Lift Station/Lakeland Drive Interceptor. Some of the existing pipe sizes were smaller than the contract was bid, changing the CIPP lining from 18 inches to 15 inches. The result of Change Order No. 1 is a \$34,020.00 reduction to the contract price.

A motion was made by Council Member Nelsen, seconded by Council Member Ahmann to approve the Change Order No. 1 for Project No. 1310. The motion carried.

Item No. 7 Project No. 1310 Change Order No. 2 (Resolution)

Paul Jurek with Bollig, Inc. brought forth, for approval, Change Order No. 2 to Project No. 1310 for the MinnWest Technology Campus Lift Station/Lakeland Drive Interceptor. During excavation by Duininck, Inc., a large underground concrete tank was encountered and partially removed so construction could continue. Additional costs were incurred for the removal and disposal, resulting in Change Order No. 2 in the amount of \$18,659.02.

Following a discussion, a motion was made by Council Member Nelsen, seconded by Council Member Ahmann to approve Change Order No. 2 for Project No. 1310. The motion carried.

Item No. 8 Old Business

Council Member Dokken discussed the recent Airport Commission meeting he attended. Council Member Ahmann discussed some thoughts on saving more money as well as keeping up with facility maintenance.

Item No. 9 New Business (Information Only)

Public Works Director Christensen presented a conceptual idea for a Sanitary Sewer agreement with private developer Dan Goetzman for a relocated business. Public Works Director Christensen explained Goetzman is considering the construction of this business on Highway 12 and would like to install a sanitary sewer line at his cost but per City of Willmar specifications for the City to take over maintenance at a later date. The Committee discussed their thoughts on the Walk the Corridor tour through the downtown area.

There being no further business to come before the Committee, the meeting was adjourned at 5:45 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.

Public Works Director