

PUBLIC WORKS/SAFETY COMMITTEE

MINUTES

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, April 29, 2014, in Conference Room No. 1 at the City Office Building.

Present: Ron Christianson Chair
Audrey Nelsen Vice Chair
Bruce DeBlieck Member
Jim Dokken Member

Others present: Mayor Frank Yanish; Director of Public Works Sean Christensen; Chief of Police Dave Wyffels; Fire Chief Gary Hendrickson; Paul Jurek, Bollig Inc.; Jason VerSteeg, Duininck Inc.; David Little, "West Central Tribune."; Private Archery Applicant Dan O'Meara.

Item No. 1 Call to Order

The meeting was called to order by Chair Christianson at 4:45 p.m.

Item No. 2 Public Comments

No public comments.

Item No. 3 Waterview Business Park (Information)

Jason VerSteeg of Duininck, Inc. presented the proposed Wat erview Business Park Phase 2. The project would consist of extending 24th Avenue to connect with Lakeland Drive SE and relocating a portion of 19th Avenue. Possible benefits of the project were discussed with the committee. Project funding is yet to be determined.

Questions were raised from the committee regarding storm water issues. Duininck, Inc. will work with the Army Corps of Engineers and staff regarding City ordinances and MPCA requirements.

Item No. 4 MinnWest Lift Station Bid Award (Resolution)

Staff presented a recommendation to award the contract to Duininck Inc. in the amount of \$2,421,172.50 for the MinnWest Lift Station/Lakeland Drive Sewer Project, with a base bid of \$2,297,278.50 including Alternate A (\$43,342.00) and B (\$80,552.00) which adds 1267 feet of Cured In Place Pipe (CIPP) and five manhole rehabilitations. The award is contingent on MPCA approval, however it was noted the comment period had passed so the approval should be in place shortly.

A motion was made by Council Member Nelsen and seconded by Council Member Dokken that the contract be awarded for the MinnWest Lift Station/Lakeland Drive Sewer Project to Duininck Inc. in the amount of \$2,421,172.50 contingent upon MPCA approval. The motion carried.

Item No. 5 Crack Seal Bid Award (Resolution)

Staff presented a recommendation to award the contract for the 2014 Crack Sealing, Project No. 1406 to Glieden Enterprises LLC in the amount of \$33,500.00 and authorize the Mayor and City Administrator to execute the agreement on behalf of the City. Committee briefly discussed using any additional monies from the Public Works budget for crack seal repair on additional streets. Staff will be researching possibilities for that option. The remainder of the budget is to be used for seal coat and pavement marking.

A motion was made by Council Member DeBlieck and seconded by Council Member Nelsen that the contract be awarded for the 2014 Crack Sealing, Project No. 1406 to Glieden Enterprises LLC in the amount of \$33,500.00. The motion carried.

Item No. 6 Private Archery Range Request (Motion)

The committee reviewed staff's requests for approval of four permit applications allowing construction/use of private archery range designs as illustrated on the applications. The permits were reviewed by Chief Wyffels and approved for Dan O'Meara, located at 1609 College Park Circle; Bruce DeBlieck, located at 820 7th Street NW; Gary Gilman, located at 500 34th Street NW; and Michael Gardner, located at 1401 16th Street SW.

A motion was made by Council Member Dokken and seconded by Council Member Nelsen, to authorize the Private Archery Range Permit Requests. The motion carried, with Council Member DeBlieck abstaining.

Item No. 7 Old Business

Fire Chief Gary Hendrickson noted there have been 90 fire calls for the year so far and highlighted that May 4th through the 10th is Arson Awareness Week. Police Chief Dave Wyffels noted the jail census for April 29, 2014 was 79, and that the calls for service for the previous two weeks totaled 587.

Item No. 8 New Business – Project No. 1407 (Resolution)

Staff presented a recommendation to approve plans and specifications for the 2014 Street Lighting Project No. 1407 along Willmar Avenue SW from County Road 5 to 22nd Street SW as presented and authorize signatures and call for advertisement for bids to be opened on June 3rd, 2014. The project includes the installation of 13 steel pole breakaway street lights.

A motion was made by Council Member Nelsen, seconded by Council Member DeBlieck, to authorize signatures and call for advertisement for bids. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 5:42 p.m. by Chair Christianson.

Respectfully submitted,



Sean Christensen, P.E.
Public Works Director