

**COMMUNITY DEVELOPMENT COMMITTEE
CITY OF WILLMAR, MINNESOTA
THURSDAY, FEBRUARY 28, 2013**

MINUTES

The Community Development Committee of the Willmar City Council met on Thursday, February 28, 2013, in Conference Room No.1 at the City Office Building. Chair Fagerlie called the meeting to order at 4:45pm.

Present:

Rick Fagerlie	Chair
Bruce DeBlieck	Council Member
Tim Johnson	Council Member
Jim Dokken	Council Member
Bruce Peterson	Director of Planning and Development Services

Others present: Audrey Nelsen - Council Member, Bob Mathieson, Andrew Bjur, and Steve Brisendine - Director of Community Ed and Rec

1. PUBLIC COMMENTS (FOR INFORMATION ONLY)

There were no public comments.

2. AMPHITHEATER PROPOSAL (MOTION)

Bob Mathieson presented preliminary information for a potential amphitheater project. An amphitheater would provide a venue for a variety of family oriented events and is a recreational amenity lacking in the community. The Committee reviewed a conceptual drawing of a structure that is low maintenance. The intent is for the project to be entirely privately funded. A variety of sites at Robbins Island have been given preliminary consideration for the amphitheater, but other sites have not been ruled out.

The Committee discussed facility needs, size, materials, costs, and future maintenance. Mr. Mathieson asked for \$5,000 from the City to conduct a feasibility and planning study. It is the intention of the group to reimburse the City the \$5,000 in the course of private fundraising.

Following discussion a motion was made by Council member DeBlieck, seconded by Council member Dokken and passed for the following:

RECOMMENDATION: To support the proposal and provide \$5,000 for a feasibility and planning study (the study is to include discussion of maintenance and operating costs).

3. DOWNTOWN PLAN UPDATE (FOR INFORMATION ONLY)

Staff provided an update on the parking study and gateway design effort. These are both actions called for in the adopted Downtown Plan.

4. RULE TIRE PROPERTY (FOR INFORMATION ONLY)

The Committee continued its discussion of the offer by the Rule Family to donate the former Rule Tire property to the City. Staff has gathered costs for demolition and back taxes. It was the decision of the Committee to withhold action on the proposed gift pending additional consideration.

5. PLAT CORRECTION (MOTION)

Staff presented a request from Bonnema Surveys for a plat correction on the City of Willmar Interceptor Sewer Right of Way Plat #12. Since the plat had been filed, a minor numerical error had been discovered. It was a recommendation of staff that the plat correction be approved.

A motion was made by Council member DeBlieck, seconded by Council member Dokken and passed for the following:

RECOMMENDATION: To approve the plat correction and authorize the Mayor to sign the certificate.

6. There being no further business to come before the Committee, the meeting adjourned at 5:45pm.

Respectfully Submitted,

Bruce Peterson, AICP
Director of Planning and Development Services