

**COMMUNITY DEVELOPMENT COMMITTEE
CITY OF WILLMAR, MINNESOTA
THURSDAY, DECEMBER 12, 2013**

MINUTES

The Community Development Committee of the Willmar City Council met on Thursday, December 12, 2013, in Conference Room No.1 at the City Office Building. Chair Fagerlie called the meeting to order at 4:45pm.

Present:

Rick Fagerlie	Chair
Jim Dokken	Council Member
Bruce DeBlieck	Council Member
Tim Johnson	Council Member
Bruce Peterson	Director of Planning and Development Services
Charlene Stevens	City Administrator

Others present: Frank Yanish – Mayor, Council Member Denis Anderson, Council Member Audrey Nelsen, Steve Brisendine – Director of Community Ed and Rec, Bob Mathiasen, Andrew Bjur, Patrick Weideman – MnDOT

1. PUBLIC COMMENTS (FOR INFORMATION ONLY)

There were no public comments.

2. ROBBINS ISLAND AMPHITHEATER (MOTION)

Bob Mathiasen and Andrew Bjur presented a revised site plan and elevations for the proposed Robbins Island Amphitheater. No fundraising has been done, pending Council support for the project. The estimated cost for the project is \$350,000. Because the project would be located on public property, it has been determined that the City needs to bid the project and manage construction. The Committee discussed facility design, location, maintenance, and type/frequency of use.

Following discussion, a motion was made by Council Member DeBlieck, seconded by Council Member Dokken, and passed for the following:

RECOMMENDATION: To support the project and commit to construction when the funds are raised.

3. HIGHWAY 12 CORRIDOR STUDY (FOR INFORMATION ONLY)

Patrick Weideman, Planner with the District 8 MnDOT Office, presented information about the upcoming Highway 12 corridor study. He stated that the study is intended to create a vision for the future of the Highway 12 corridor through Willmar. It will not result in a plan, because no funding for projects has been identified. The

corridor study will begin at 45th Street Southeast and continue west to CSAH 5. Partners in the project include MnDOT, the City of Willmar, and Kandiyohi County. The study will specifically address land use, access, safety, and aesthetics within the corridor, with a minor discussion of drainage. The study is slated to begin in January, 2014. It will kick off with a number of issue identification meetings that will bring a broad range of community members to the table.

4. DANGEROUS/UNSAFE BUILDINGS (MOTION)

Staff presented information about deteriorated and unsafe structures at 1504 13th Ave NE and 944 Olaf Ave NW. Staff has attempted to work with the property owners to have the necessary repairs made or to have the structures demolished. Those efforts have been unsuccessful. Staff was recommending that formal removal proceedings begin.

A motion was made by Council Member Johnson, seconded by Council Member Dokken, and passed for the following:

RECOMMENDATION: To direct the City Attorney to initiate formal removal proceedings for the buildings at 1504 13th Ave NE and 944 Olaf Ave NW.

5. NEW BUSINESS

Chair Fagerlie inquired about some issues resulting from the recent snow fall, including snow removal from sidewalks and people parking in front yards. Staff will put reminders on the website with specific ordinance sections detailing the responsibilities of the public regarding snow removal and parking.

6. There being no further business to come before the Committee, the meeting adjourned at 5:45p.m.

Respectfully Submitted,



Bruce Peterson, AICP
Director of Planning and Development Services