

Citizens Cable Advisory Committee  
Minutes of Meeting  
City Hall – Conference Room 1  
Willmar, MN

August 13, 2014

The Willmar Citizens Cable Advisory Committee was called to Order at 4:45. Members present were Ron Christianson – Chairman, Denis Anderson, Larry Fujan and Linda Mathiasen. Other in attendance were Rudy Vigil and Ross Smeby.

Item No. 1 Ross Smeby gave all members the opportunity to ask questions on the services and overview of the Willmar Regional Access Channels. Rudy Vigil summarized the function of the WRAC Studio, how funding is received and who the services are provided for. Linda Mathiasen asked a question if school board meetings are retained and how they are accessible. Rudy let her know that the official policy is to retain footage for a period of 1 year and those meetings are accessible via ustream.com. Rudy also said that he would provide her with the website link to access the live feed on the school board meetings. The question was asked by Linda who is able to view the WRAC Channels. Rudy advised her that only cable subscribers in the county have access to the channels and that the shows are also available online.

Item No. 2 Ross Smeby then presented the proposed PEG agreement with Charter Cable. This agreement, which was proposed by Charter, would allow them to move the local channels from 8, 18, and 19 to the 180 range. Rudy Vigil explained to the committee that the city had retained the services of Moss and Barnett Law Firm for assistance in drafting the new agreement with Charter Cable. AS part of the agreement the technical standards for the channels would have to be kept at or above their current service level, the city would receive payment in kind of \$3,000 worth of air time to advertise the new channel locations and up to \$2,000 for new signage on the front of the WRAC building. A motion was made by Linda Mathiasen to pass the PEG agreement. Larry Fujan seconded the motion which carried. Ross Smeby and Rudy Vigil will be present at the City Council meeting on August 18 to answer questions pertaining to the channel numbers being changed for City Council members not present at this meeting.

Item No. 3 Ross Smeby explained to the committee the scope of current building projects, repairs and improvements that are currently needed for the WRAC building. Based the quotes received the current cost for repairs was estimated to be \$25,000 dollars. Denis Anderson moved to transfer \$25,000 from the WRAC reserve fund for improvements. Ron Christianson seconded the motion which carried.

Item No. 4 Future meetings dates for the committee were discussed and the committee will meet on an as needed basis.

There being no further business to come before the committee the meeting was adjourned at 5:45.

Respectfully Submitted,

Ross Smeby  
Information Systems Coordinator