

CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 3

Meeting Date: April 13, 2015

Attachments: X Yes ___ No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Finance

Agenda Item: Intergovernmental Agreement Willmar Municipal Utilities

Recommended Action: Introduce resolution approving agreement and authorize the Mayor and Administrator with the authority to sign the agreement as presented.

Background/Summary: The City and the City-owned Municipal Utilities has had a long standing agreement to provide the General Government Budget with revenue from the Municipal Utilities for a revenue stream for its General Fund Budget.

Alternatives: Not approve agreement and give direction or recommend changes.

Financial Considerations: 2015 Revenue of \$2,136,842 which is a \$61,446 increase over 2014.

Preparer: Steve Okins, Finance Director

Signature:

Comments:

**AGREEMENT FOR PAYMENT
OF INTERGOVERNMENTAL TRANSFER**

THIS AGREEMENT made and entered into this ____ day of _____, 2015, by and between the City of Willmar (hereinafter referred to as City) and the Municipal Utilities Commission of the City of Willmar (hereinafter referred to as MUC), WITNESSETH:

WHEREAS, the City and MUC have previously entered into agreements whereby MUC would remit to the City annually negotiated payments referred to as an intergovernmental transfer; and

WHEREAS, the parties are desirous of extending the terms and conditions for establishing the amount of annual intergovernmental transfers;

NOW, THEREFORE, BE IT RESOLVED by and between the parties as follows:

- A. The 2015 transfer payments shall be 4.90 percent of the Municipal Utilities audited net position as of January 1 of the previous year, but not to exceed a 4 percent increase in the amount of the intergovernmental transfer payment of the previous year.
- B. Annual transfer payments shall be made in full to the City provided the Utilities net revenues will not be reduced to a point where the debt coverage ratio is less than 1.25 times debt service as may be stated in bond covenants.
- C. Equal installments in the amount of one quarter of the annual payment shall be made on March 30, June 30, September 30, and December 30, of each year.
- D. The parties hereby agree that no provisions of this agreement shall be amended without the written consent of both parties. The parties agree that the terms and conditions shall be in effect each year thereafter until such time the parties shall reach a new agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed in their corporate names and seals affixed thereto the day and year first above written.

CITY OF WILLMAR

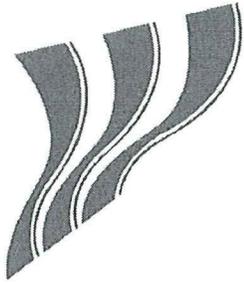
MUNICIPAL UTILITIES COMMISSION

By: _____
Mayor

By: _____
President

By: _____
City Administrator

By: _____
Secretary



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE
ACTION**

Agenda Item Number: 4

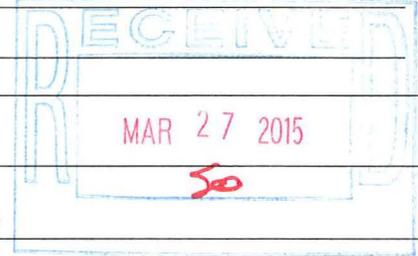
Meeting Date: April 13, 2015

Attachments: ___ Yes ___ No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved Denied
 Amended Tabled
 Other



Originating Department: City Clerk-Treasurer

Agenda Item: Statutory Municipal Liability Coverage Limits—City Options

Recommended Action: Adopt Resolution with the municipal tort limits set at \$500,000 per claimant, \$1,500,000 per occurrence.

Background/Summary:

The statutory municipal tort liability limits for 2015 are set at \$500,000 per claimant, \$1,500,000 per occurrence.

The city will have \$1,500,000 of coverage limits available for most claims. But on those claims to which the statutory limits apply, the city, and LMCIT will be able to use the statutory tort liability limit to limit an individual claimant's recovery to no more than \$500,000.

The statutory liability limit only comes into play if somebody has been injured by the city's negligence, and has proved to the court that his/her actual injuries exceed \$500,000. The statutory liability limit means, very literally, that the city and LMCIT won't fully compensate that individual for his/her injuries, which the city caused. Because of this, some cities may decide that as a matter of public policy you want to have more than \$500,000 available to compensate a citizen who has been injured by the city's negligence.

Since it increases the exposure, there is an additional premium charge of 3.5% if the city decides to waive the statutory per-person limit. Options for the Council to consider are:

- If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- If the city waives the statutory tort limits and does not purchase excess liability coverage*; a single claimant could potentially recover up to \$2,000,000 on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$2,000,000, regardless of the number of claimants.
- If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased (example \$10 Million). The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Alternatives: Waive limits and purchase excess liability coverage from the LMCIT

Financial Considerations: No fiscal impact unless a new option is selected

Preparer: City Clerk-Treasurer

Signature:

Comments:



LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

_____ selects liability coverage limits of \$_____ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting _____

Signature _____ Position _____



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 5

Meeting Date:

Attachments: Yes No

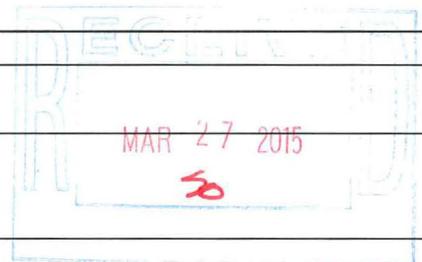
CITY COUNCIL ACTION

Date:

- Approved Denied
- Amended Tabled
- Other

Originating Department: Community Education & Recreation

Agenda Item: Change Order for the Park Plan Project



Recommended Action: Approve invoice submitted by SRF Consulting for additional work requested by City Staff in the amount of \$2,000.00

Background/Summary: Staff felt it important to have a final meeting with staff from SRF and the City before approving the final draft of the Park Plan. The cost of this agreement indicates the additional work performed by SRF Consulting to complete the work requested by staff.

Alternatives:

Financial Considerations: \$2,000.00

Preparer: Steve Brisendine

Signature: *Steve Brisendine*

Comments:

March 2, 2015

SRF No. 0148539

Mr. Steve Brisendine
Director of Community Education & Recreation
CITY OF WILLMAR
1234 Kandiyohi Avenue SW
Willmar, MN 56266

SUBJECT: WILLMAR PARKS & RECREATION MASTER PLAN – ADDITIONAL WORK FOR CITY STAFF MEETING

Dear Mr. Brisendine:

At your request, we are pleased to provide this request for additional services for Parks & Recreation Master Plan project. The following describes the additional efforts required for the project:

One (1) Additional Meeting with City of Willmar Staff

One (1) additional meeting was requested to present the draft Master Plan to City of Willmar staff to solicit feedback and to provide staff an opportunity to review the document before releasing it to the public. Included in the additional service for this meeting was material preparation time, travel to and from Willmar, and a one hour meeting with City staff.

The additional fee required to complete this work is \$2,000.00.

The cost of the additional work, described above, is a total of \$2,000.00. We respectfully request that the Contract fee for the Parks & Trails Master Plan project be increased by \$2,000.00, which when added to the current contract amount of \$47,950.00, results in a total revised contract amount of \$49,950.00.

Please let us know if you have any questions concerning our request for additional fees and work associated with this request. We have appreciated the opportunity to work with you and look forward to working together on future projects.

Sincerely,

SRF CONSULTING GROUP, INC.

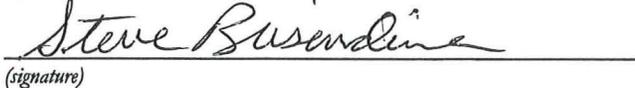


Stewart F. Crosby, ASLA
Associate



Ken J. Grieshaber, ASLA
Principal – Landscape Architecture Studio

APPROVED:


(signature)

Name Steve Brisendine

Title CER Director

Date 3/3/15

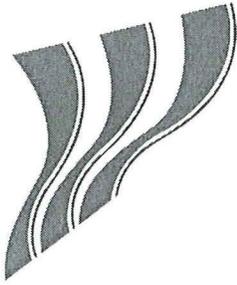
This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.

H:\Projects\8539_ProjectManagement\Budget Revisions\2015_0302_ContractAmendment.docx

www.srfconsulting.com

One Carlson Parkway North, Suite 150 | Minneapolis, MN 55447-4443 | 763.475.0010 Fax: 763.475.2429

An Equal Opportunity Employer



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 6.
Meeting Date: April 13, 2015
Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved Denied
 Amended Tabled
 Other

Originating Department: IT

Agenda Item: Charter and Windstream Monthly Expense Increase

Recommended Action: The IT Department is requesting that the operations budget for communications is increased \$7111.00 for 2015.

Background/Summary: The Civic Center had an elevator installed in the Blue Line Center and this elevator has a dedicated phone line expense that was not planned for in the 2015 budget. The monthly invoice has been \$52.76 thus the request to increase the overall budget by \$633.12. Also Charter Communications will start to charge the city an additional \$588.89 per month for the PRI phone line for the phone system. This charge will start to occur in February and will increase the budget by \$6,477.79. It is proposed that the funding for this increase would come from any 2014 General Fund Surpluses.

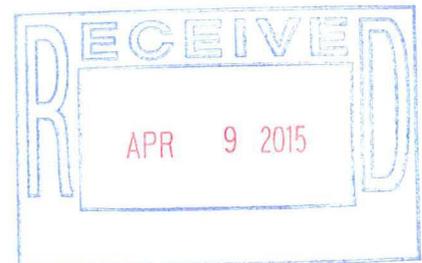
Alternatives: Do not increase the budget and that line item will run a deficit for the year.

Financial Considerations: \$7,111.00 2015 Fiscal Year

Preparer: Ross Smeby, IT Coordinator

Signature: 

Comments:



Ross Smeby

From: Theisen, Pam J <Pam.Theisen@charter.com>
Sent: Wednesday, March 11, 2015 4:19 PM
To: Ross Smeby
Subject: RE: PRI rate

Hello Ross:

The PRI is \$450.00

DIDs is \$15.00

Long Distance package is \$15.89

Fees and taxes will run approximately \$108.00

Total per month: \$588.89

Pam

From: Ross Smeby [<mailto:rsmeby@willmarmn.gov>]
Sent: Wednesday, March 11, 2015 8:08 AM
To: Theisen, Pam J
Subject: PRI rate

Pam,

Can you let me know what the full monthly cost will be for the PRI line? I'll need to do a budget increase request for this year on it.

101-41109.330 My
Civic Center - Elvira



Account number 012120384	Telephone number 320-222-0266	Invoice date February 24, 2015
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Please call Windstream Communications toll free or visit our website.
 For Sales/Billing/Account Changes: 1-800-345-3874
 For Repair/Technical Support: 1-866-990-3282
 Website: www.windstream.com

CITY OF WILMAR - CIVIC CENTER
 2707 ARENA DR
 WILLMAR MN 56201-9427

Service At-A-Glance

Previous Bill	\$110.05
Payments/Adjustments thru 02/20	\$57.29 CR
Amount Previously Due - DUE IMMEDIATELY	\$52.76
Current Charges Due - 03/17/15	\$52.75
Total Amount Due	\$105.51

Use of the Services constitutes your agreement to Windstream's Terms and Conditions maintained at www.windstream.com/terms, or you may request a copy by calling the number at the top of the bill. See "Windstream Customer Message" section on this bill for any recent changes to Windstream's Terms and Conditions. If you are a business customer with an existing contract, those contract terms will control.

Pay My Bill

On-line: For easy payments 24 hours a day, visit www.windstreamonline.com.
In person: To find a retail store location near you, visit www.windstream.com/support.
By Mail: Send your check and payment slip to the address below.
By Phone: For automated payments or to speak to a representative, call 1-800-537-7755.

Detach and return this payment slip with your check payable to WINDSTREAM EN-TEL, LLC.

windstream.
 ATTN: SUPPORT SERVICES
 1720 GALLERIA BLVD
 CHARLOTTE, NC 28270

Address Service Requested

Yes! I am interested in Windstream High-Speed Internet. Please contact me.

Account number 012120384	Telephone number 320-222-0266	Due date March 17, 2015
Amount Due		\$105.51
Payment enclosed	\$	

123 012120384 0

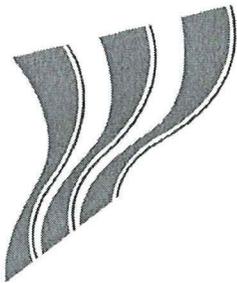
Check here for address changes noted on reverse side.

0934001746 PRESORT 1746 1 MB 0.432 P1C8

CITY OF WILMAR - CIVIC CENTER
 2707 ARENA DR
 WILLMAR MN 56201-9427

WINDSTREAM
 PO BOX 9001908
 LOUISVILLE, KY 40290-1908

7000123000000001212038481502220000001055122



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7
Meeting Date: April 13, 2015
Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- Approved Denied
 Amended Tabled
 Other

Originating Department: Administrator

Agenda Item: Microsoft Licensing Expense Increase

Recommended Action: The IT Department is requesting that the operations budget for Licenses and Taxes be increased by \$3069.00 for the 2015 budget year.

Background/Summary: The Microsoft Software Assurance licensing for Server and Devices is due every 3 years. Due to Microsoft licensing policy changes and additional users for the city the recalculated total for the licenses was \$9206.00 higher than budgeted. This is a prorated amount over three years with the total being \$3069.00. It is proposed that these funds come from any 2014 General Fund Surpluses.

Alternatives: 1) Approve the budget increase 2) Do not approve the budget increase and this line item will run a shortfall for the year.

Financial Considerations \$3069.00

Preparer: Ross Smeby, IS Coordinator

Signature: 

Comments:





Pricing Proposal
Quotation #: 9432924
Created On: 3/27/2015
Valid Until: 4/26/2015

MN CITY OF WILLMAR

Ross Smeby
CITY OFFICE BLDG
PO BOX 755
WILLMAR, MN 56201
United States
Phone: (320) 214-5182
Fax:
Email: Rsmeby@willmarmn.gov

Inside Account Executive

Alexander Kisin
290 Davidson Ave
Somerset, NJ 08873
Phone: 800-477-6479
Fax: 800-477-6479
Email: Alexander_Kisin@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus - Software assurance - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 269-05708 Note: Expires on 2/28/2018	100	\$289.00	\$28,900.00
2 Microsoft Exchange Server - Software assurance - 1 server - Select, Select Plus - Single Language Microsoft - Part#: 312-02250 Note: Expires on 2/28/2018	1	\$347.00	\$347.00
3 Microsoft Exchange Server - Software assurance - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: 394-00559 Note: Expires on 2/28/2018	110	\$38.00	\$4,180.00
4 Microsoft Windows Server Standard Edition - Software assurance - 2 processors - Select, Select Plus - Single Language Microsoft - Part#: P73-05865 Note: Expires on 2/28/2018	9	\$432.00	\$3,888.00
5 Microsoft Windows Server - Software assurance - 1 device CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-00085 Note: Expires on 2/28/2018	60	\$15.00	\$900.00
6 Microsoft Exchange Server - License & software assurance - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: 394-00529 Note: Expires on 2/28/2018	75	\$88.00	\$6,600.00
7 Microsoft Windows Server - License & software assurance - 1 device CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-00129 Note: Expires on 2/28/2018	46	\$33.00	\$1,518.00

Subtotal	\$46,333.00
Total	\$46,333.00

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



Pricing Proposal
 Quotation #: 9402997
 Created On: 3/23/2015
 Valid Until: 4/22/2015

MN CITY OF WILLMAR

Inside Account Executive

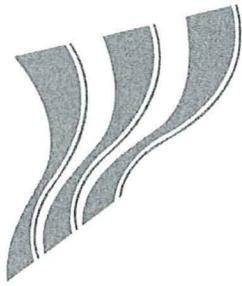
Ross Smeby
 CITY OFFICE BLDG
 PO BOX 755
 WILLMAR, MN 56201
 United States
 Phone: (320) 214-5182
 Fax:
 Email: Rsmeby@willmarmn.gov

Alexander Kisin
 290 Davidson Ave
 Somerset, NJ 08873
 Phone: 800-477-6479
 Fax: 800-477-6479
 Email: Alexander_Kisin@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Office Professional Plus - Software assurance - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 269-05708 Note: SA Expires 2/28/2018	100	\$281.00	\$28,100.00
2 Microsoft Exchange Server - Software assurance - 1 server - Select, Select Plus - Single Language Microsoft - Part#: 312-02250 Note: SA Expires 2/28/2018	1	\$337.00	\$337.00
3 Microsoft Exchange Server - Software assurance - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: 394-00559 Note: SA Expires 2/28/2018	110	\$37.00	\$4,070.00
4 Microsoft Windows Server Standard Edition - Software assurance - 2 processors - Select, Select Plus - Single Language Microsoft - Part#: P73-05865 Note: SA Expires 2/28/2018	9	\$420.00	\$3,780.00
5 Microsoft Windows Server - Software assurance - 1 device CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-00085 Note: SA Expires 2/28/2018	60	\$14.00	\$840.00
		Subtotal	\$37,127.00
		Total	\$37,127.00

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 8

Meeting Date: April 13, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: Re-appropriation of Capital Funds for Crack Sealing and Seal Coating

Recommended Action: To re-appropriate funds for the 2015 crack sealing and seal coating projects in the amount of \$9,731.20.

Background/Summary: The 2015 Crack Sealing and Seal Coating project quotes were received on April 7th, totaling \$74,731.20, with the Public Works operating budget including \$65,000.00 for the projects. It is necessary to re-appropriate unused capital funds from the purchase of four Kubota mowers to cover the \$9,731.20 not included in the operating budget.

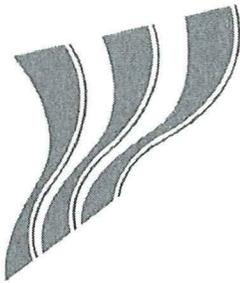
Alternatives: Look for another funding source.

Financial Considerations: The expenditures were budgeted for 2015 in the Public Works operating budget.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature: 

Comments:



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 9
Meeting Date:
Attachments: Yes No

CITY COUNCIL ACTION

Date:

- Approved Denied
 Amended Tabled
 Other

Originating Department: Fire Department

Agenda Item: Request authorization to purchase and install a direct fiber link from city hall to the fire station.

Recommended Action: Staff recommends purchasing and installing the direct fiber link as a means to maintain a reliable and secure data connection between city hall and the fire station.

Background/Summary: The fire stations current means of communication with the cities network is via a wireless link which is prone to weather interruptions and has a limited service life. Additionally the fiber connection would offer a secure connection eliminating any opportunities from the outside to hack the cities network and would not require any additional equipment or computers to be installed or purchased. The most recent purchase for a new antenna cost the city \$4000.00 and did not include installation costs. Unfortunately the previous antenna only lasted a little over 3 years and had to be replaced in 2013. When this antenna failed fire station staff were unable to go about their daily activities for 3 days. Finally the current tower that the antenna resides on is scheduled to be taken down in 2016 and will be replaced with a new mono-pole by Verizon Wireless. During the installation of the mono-pole an alternative connection would need to be developed in order for staff to continue to conduct daily activities. The purchase and installation of a fiber connection will eliminate the need to invest in a temporary connection which will ultimately save money in the future.

Alternatives:

1. Continue to utilize our current equipment until the installation of the new Verizon mono-pole which is anticipated to be installed sometime in 2016.
2. Do nothing until our current equipment needs replacement (This approach may seem the most economical yet it is also very unpredictable and will cause the fire station to not have any means of communication via phone or computer when the equipment fails; causing significant issues for staff.)

Financial Considerations: The cost to purchase and install the direct fiber link is \$26,649.00. Staff recommends utilizing left over funds from the fire departments 2014 budget in order to move forward with this purchase.

Preparer: Gary Hendrickson

Signature:

Comments:

Proposal



Estimator: **Lauren Wolff**
 Project Supervisor

500 County Road 37 East Maple Lake MN 55358
 Cell: 612-747-9251 Office: 320-963-2400
lwolff@mpnexuslevel.com
 Fax: 320-963-2439

PROPOSAL SUBMITTED TO City Of Willmar		PHONE 320-214-5182	DATE 4/8/2015
ADDRESS 333 sw 6th st po box 755		JOB NAME Fire hall to city hall	
CITY, STATE AND ZIP CODE Willmar , Mn 56201		JOB LOCATION Willmar	
Contact Ross Smeby	E-MAIL ADDRESS	FAX NUMBER 320-235-4917	

We hereby submit specifications and estimates for:

- ~ Provide & install duct
- ~ Provide & install 3 - 1/4 duct in existing 5 " duct
- ~ Provide & install 12 fiber in duct
- ~ Permitting & engineering
- ~ Provide & install 12 fiber term panel
- ~ Terminate and test fiber link end to end provide test reports
- ~ Provide and install riser at both buildings entrance points

Total **\$26,649.00**

We Propose hereby to supply -- complete in accordance with above specifications, for the sum of:

(\$26,649.00)

Terms: 30 Days, 1.5 percent per month (18 percent annual will be charged on past due balances)

All material is guaranteed to be as specified. All work to be done in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature: _____

Paul Decker
 Paul Decker, Regional Vice President

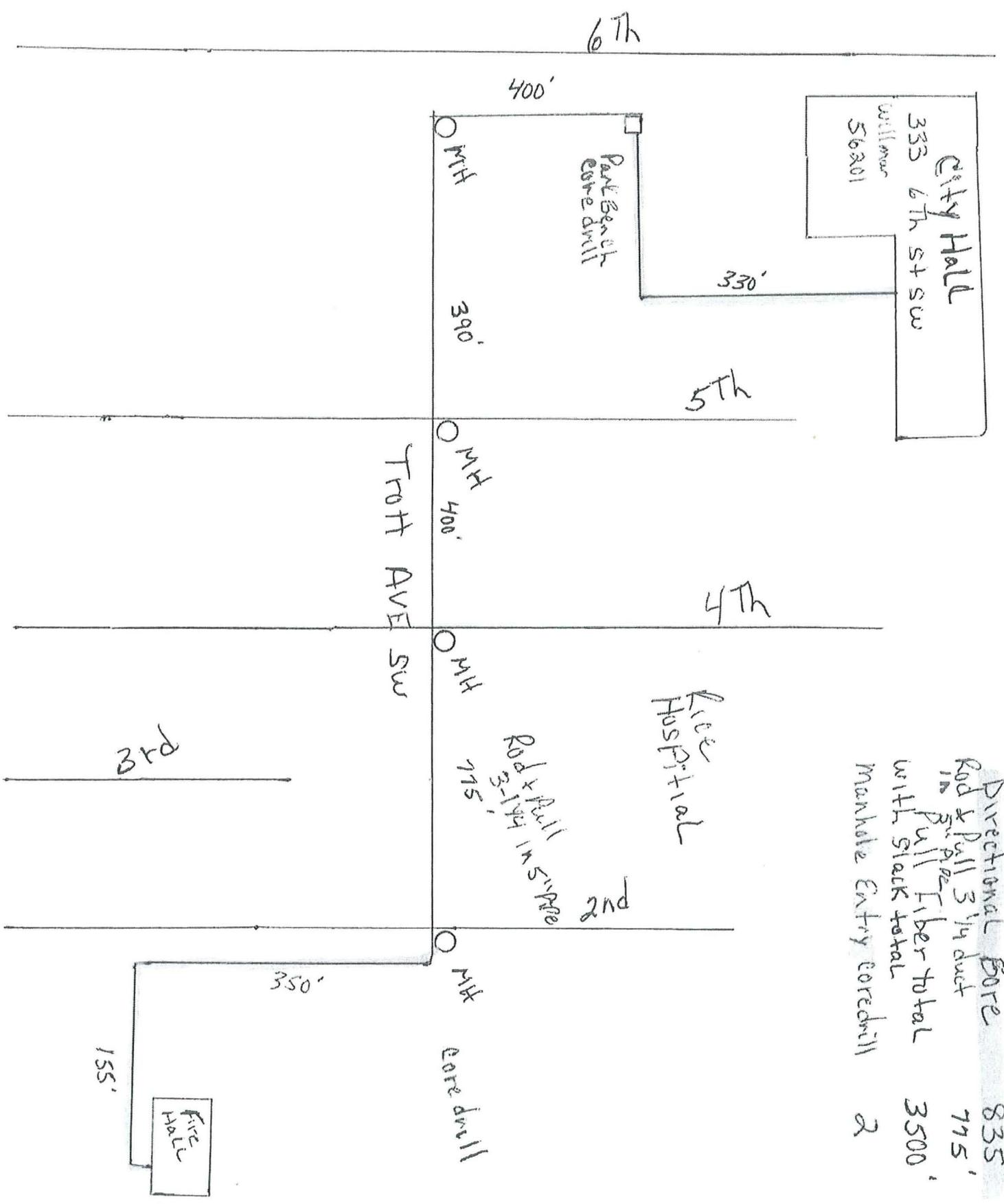
Note: This proposal may be
 withdrawn if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

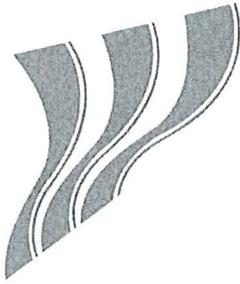
Signature _____

Signature _____

Date of Acceptance _____



Directional Bore	835'
Rod & Pull 3 1/4 duct in Pipe	715'
Pull Fiber total with slack total	3500'
Manhole Entry core drill	2



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: April 13, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Civic Center

Agenda Item: Sale of Zamboni

Recommended Action: Approve the sale of the Zamboni and charger to Arena Warehouse for the sum of \$27,500.00 and re-allocate the funds to the Civic Center Operating Budget.

Background/Summary: The Civic Center replaced the Zamboni in accordance with the Vehicle Replacement Program at the September 2nd, 2014 Council Meeting.

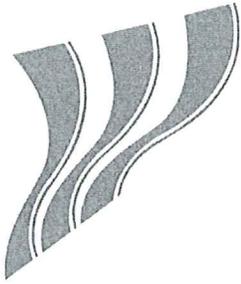
Alternatives: Do not sell the Zamboni and charger.

Financial Considerations: The dealer who sold us the new Zamboni indicated it be valued at \$12,000, so selling it for \$27,500 is a respectable return on our initial investment.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments:



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: April 13, 2015

Attachments: Yes No

CITY COUNCIL ACTION

Date: April 20, 2015

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: Sale of 2005 International Dump Truck

Recommended Action: Approve the sale of a 2005 International Dump Truck to Willmar Municipal Utilities for the sum of \$28,000.00.

Background/Summary: The Public Works Department replaced the 2005 International Dump Truck, Unit #052445, in accordance with the Vehicle Replacement Program through State Contract #77941 at the January 20, 2015 Council Meeting.

Alternatives: Do not sell the truck and retain it for use in another department.

Financial Considerations: The dealer who sold us the new truck indicated it be valued at \$26,000, so selling it for \$28,000 is a respectable return on our initial investment.

Preparer: Sean E. Christensen, P.E.
Public Works Director

Signature:

Comments: