

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

August 4, 2014  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Pro Tempore Denis Anderson. Members present on a roll call were Mayor Pro Tempore Denis Anderson, Council Members Ron Christianson, Audrey Nelsen, Tim Johnson, Jim Dokken, Rick Fagerlie and Bruce DeBlieck; Present 7, Absent 2. Mayor Frank Yanish and Council Member Steve Ahmann were excused from the meeting.

Others present were City Administrator Charlene Stevens, Police Chief Jim Felt, Public Works Director Sean Christensen, Finance Director Steve Okins, City Clerk Kevin Halliday, Fire Chief Gary Hendrickson, Planning and Development Services Director Bruce Peterson, and City Attorney Robert Scott.

There were no proposed additions or deletions to the agenda.

Council Member Christianson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of July 21, Willmar Municipal Utilities Minutes of July 28, Mayoral Appointment of Lawrence Fujan to the Cable Advisory Board, Mayoral Appointment of Linda Mathiasen to the Cable Advisory Board, Planning Commission Minutes of July 23, Application for Exempt Permit – West Central Ducks Unlimited, and Accounts Payable Report through July 30, 2014, Kandiyohi Area Transit Board Minutes of May 27, 2014 and the WCER Joint Powers Board Minutes of July 25, 2014. Council Member Fagerlie seconded the motion, which carried.

Mayor Pro Tempore Anderson acknowledged the request of Bob Skor, 617 SW 14<sup>th</sup> Street, to speak in the Open Forum. He requested clarification on right-of-way placement of campaign signs and the City's letter dated July 23, 2014. Mr. Skor's questions were heard and staff was directed to contact him with further clarification.

Mayor Pro Tempore Anderson then acknowledged Chad Kompelien, 310 County Road 9 SE, and John Chester, 2590 – 45<sup>th</sup> Avenue SE, who had signed up for the Open Forum. Both were there to comment on the proposed building permit fees which were currently discussed at the Community Development Committee and those wishing to speak would be heard at an upcoming hearing on the ordinance if one is so set. Mayor Pro Tempore offered them the opportunity to comment at this time. Chad Kompelien stated he has done research on trying to find out what the justification is to raising permit fees and addressed Minn. Stat. §326B.145, which requires an annual report by each municipality, and Minn. Stat. §462.353 which indicates all fees must be fair and reasonable. John Chester expressed his frustration of building permit fees on an earlier project.

Tim Flaherty, Coalition of Greater Minnesota Cities, appeared before the Mayor Pro Tempore and Council to review the 2014 Legislative Session and activities of the CGMC. Mr. Flaherty presented CGMC facts stating their current membership is 85 cities in 2014, and that their primary focus for legislation is limited to five areas: 1) LGA/Property Taxes, 2) Economic Development, 3) Annexation and Land Use, 4) Environmental Regulations and 5) Transportation. He noted this year it was primarily Economic Development and LGA.

Mr. Flaherty stated the outcome of the 2014 session was a Local Government Aid Reform of \$80 million. The February Forecast shows a budget surplus of \$1.2 billion for the current biennium and \$2.6 billion for FY 2016-17. He touched on the CGMC's goals being a \$57 million increase in LGA, returning to the 2002 funding level, which would help cities catch up on infrastructure, capital purchases and wages. Rural broadband gets significant attention with a \$100 million Infrastructure Fund request from the Governor's Task Force with a final result of \$20 million in Supplemental Budget; Business Development Public

Infrastructure Grant Program where cities can get matching funds for expanding businesses and their infrastructure was \$6.2 million funded. The Angel Investment Fund Changes included half of the funds reserved for Greater MN and woman and minority-owned business for nine months. The Greater MN Internship Program also made progress.

Mr. Flaherty highlighted key transportation outcomes including local bridge replacement and road improvements, some earmarked for metro transit and corridors of commerce for Greater MN. His conclusions for the 2014 legislative session included the issues of medical marijuana, minimum wage and bullying legislation. It showed that Greater MN communities, businesses and legislators have to fight extra hard to ensure that their priorities get attention at the Legislature. He slated upcoming events and urged attendance. After a few questions, Mayor Pro Tempore Anderson thanked him for his presentation.

The Public Works/Safety Committee Report for July 29, 2014 was presented to the Mayor Pro Tempore and Council by Council Member Christianson. There were five items for consideration.

Item No. 1        There were no comments from the public.

Item No. 2        Public Works Director Sean Christensen brought forth for approval the request to purchase/replace a skid-steer loader with attachments. The total cost for the S590 T4 Bobcat with options package and attachments amounts to \$50,372.60. The cost includes the trade in value of \$14,750.00 for the current 2000 Bobcat with attachments. The 2014 Capital Outlay Program has included \$81,435.00 for the purchase and replacement of the skid-steer loader with attachments. The 2000 Bobcat currently has 2130 hours and there have been issues reported on difficulty from keeping the unit from creeping as well as hydraulic problems.

The Committee was recommending the Council approve the purchase/replacement of a skid-steer loader with attachments from Farm-Rite Equipment of Willmar under state contract.

Resolution No. 1 was introduced by Council Member Christianson, seconded by Council Member DeBlick, reviewed by Mayor Pro Tempore Anderson, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

WHEREAS the City of Willmar's 2014 Capital Outlay Program includes the replacement of a skid-steer loader; and

WHEREAS the skid-steer loader can be purchased through Minnesota State Contract #71059;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that said purchase be approved.

Dated this 4th day of August, 2014.

/s/ Denis Anderson  
MAYOR PRO TEMPORE

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 3        Public Works Director Sean Christensen brought forth for approval the repair and painting of the Public Works Garage. Quotes were solicited for pressure washing, scraping, caulking cracks, and painting the exterior of the building, with one quote being received from Guptill Painting Contractors for \$41,624.00. Staff also recommended Alternate #1 to paint the exterior doors and frames for \$950.00, totaling \$42,574.00. The Committee questioned the insulation qualities of the building and the investment savings of

using a metal skin on the exterior instead of painting. The Committee recommended further discussion and a final decision be made at the Council Meeting on Monday, August 4th.

Public Works Director Sean Christensen presented a quote received for placement of metal siding and insulation on the Public Works Complex rather than painting in the range of \$225,000-\$290,000. It was his recommendation to proceed with the initial work of cleaning and painting the exterior with the work to be done by Guptill Painting.

Resolution No. 2 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Pro Tempore Anderson, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the quote of Guptill Painting Contractors of Willmar, Minnesota for the exterior painting of the Public Works Garage is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the contractor for the terms and consideration of the contract in the amount not to exceed \$42,574.00.

Dated this 4th day of August, 2014.

/s/ Denis Anderson  
MAYOR PRO TEMPORE

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 4 Under Old Business Fire Chief Gary Hendrickson provided an update on Fire Department activities. So far in 2014 there have been 178 fire calls, slightly above the amount of calls from last year. The majority of the calls have been for alarm system activations. Chief Hendrickson noted the average response time from the station to the address is 9 minutes. The Fire Department is currently advertising for paid on-call fire fighters, displaying a sign on 1st Street and word of mouth. The Department will be partnering with the Caribou Coffee shop to advertise by providing information and applications at their store. Council Member Christianson suggested using the LED signs of local businesses in town to advertise the openings as well. Chief Hendrickson informed the Committee the Fire Department is gauging interest from area townships and cities on their possible support in the Shared Services Grant. The grant would allow jurisdictions to participate in a study of a shared service model to enhance the quality of fire and EMS services, leverage acquisition of the latest equipment and training, and reduce operational costs in the future. A letter indicating their participation will be due to Chief Hendrickson by August 25th, so that he may move forward in the grant process.

Chief of Police Jim Felt noted the jail census for July 29, 2014, was 119, and the calls for service for the previous two weeks totaled 832. The majority of the calls are for traffic stops, followed by public assists and animal complaints. Sonshine festival went very well with only 16 calls for service and there were no cars towed. Chief Felt reported the appearance of less graffiti with the gang enforcement team remaining active to combat those issues. It was requested that Chief Felt compile information on how many inmates from other agencies as well as Immigration and Customs Enforcement (ICE) holds are included in the jail census. Council Member Ahmann commented it would be helpful if local government could receive information on the number of people placed in a community by ICE. It was discussed by the Committee if the 287G program is still being used, and stated by Chief Felt that it is no longer offered by the Federal government. Both updates were received for information only.

Item No. 5 Under New Business Council Member DeBlieck noted the wind turbine has its new nose cone being installed. This was received for information only.

Council Member DeBlieck opined at the Council meeting that to date both wind turbines are now working.

The Public Works/Safety Committee Report for July 29, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Fagerlie, and carried.

The Community Development Committee Report for July 31, 2014 was presented to the Mayor Pro Tempore and Council by Council Member Fagerlie. There were seven items for consideration.

Item No. 1 John Chester of Chester Contracting addressed the Committee and expressed his concern about permit fees going up and State guidelines used for project valuation. Mr. Chester was informed that the Council would be conducting a public hearing on the fee issue and he was invited to attend. This was received by the Council for information only.

Item No. 2 Staff presented a proposal to the Committee to amend the Municipal Code to change three things in the section regarding the use of sidewalks. Those three things are to allow the use of sidewalks seven days per week for qualifying businesses, to eliminate the property removal requirement so businesses can leave tables and chairs out, and to include licensed liquor establishments as allowable users of the adjacent sidewalk. The Committee discussed the possibility of requiring fences on the sidewalk to separate the use. Bev Dougherty stated that it was the responsibility of the facility manager to control access for liquor establishments, both inside and outside the building.

The Committee was recommending the Council refer the matter to the City Attorney to prepare the necessary ordinance. Council Member Fagerlie moved to approve the recommendation of the Community Development Committee with Council Member DeBlieck seconding the motion, which carried.

Item No. 3 The Committee discussed utility billing for residential structures with more than one dwelling unit, but with only one meter. Property owners have complained about getting a separate meter charge for each unit. The primary Committee concerns were about ambiguous definitions in the City's rate schedule, landlords being unable to pass along costs, and the possibility that the increased cost could lead to poor maintenance of the structure. Bob Hogan, who owns an 18-unit building, says he is paying about \$75.00 per unit for sewer and thought that was too high. He said the rental market does not allow him to pass those charges on to the tenant.

The Committee was recommending the Council refer the matter to the Finance Committee to review the rate schedule and better define terms and procedures. Council Member Fagerlie moved to approve the recommendation of the Community Development Committee with Council Member Dokken seconding the motion.

Council Member Johnson amended the motion to refer the issue back to the Community Development Committee for further discussion. Council Member Christianson seconded the motion. The Council discussed the rate structure and its establishment previously reviewed by the Finance Committee. The amendment was voted on and failed with a vote of 2 Ayes and 5 Noes with Council Members Johnson and Christianson voting "yes" and Council Members Nelsen, Dokken, Fagerlie, Anderson and DeBlieck voting "no."

The Council then considered the original motion to refer the rate schedule, terms and procedures to the Finance Committee. The motion carried.

Item No. 4 Staff presented a proposal to consider a vacant building registration program as a means of reducing the number of nuisance violations tied to vacant properties. It was brought to the Committee to see what type of appetite the Council might have for pursuing such a program. The Committee discussed the pros and cons of such a process. It was agreed that vacant properties lead to increased nuisance complaints. There was also concern expressed about public safety issues relative to vacant structures. There

is no current count of vacant structures in the City of Willmar. Staff recommended a windshield survey of vacant buildings to gather that information. Once that number is obtained, additional information can be brought to the Committee to see if they would like to pursue such a registration program. This was received for information only.

Item No. 5 Staff reviewed the current process for considering and granting business incentives. The various policies adopted by the Council relative to business subsidies, financial incentives, as well as specific incentives, were available to the Committee for their review and discussion. Council Member Johnson requested that staff provide a periodic report to the Council regarding the number of inquiries received for financial incentives. Staff agreed that could be done on a regular basis. This was received for information only.

Item No. 6 Under Old Business staff provided updates on the final airport land release and the historical mitigation process, both which are well underway. There was also brief discussion about the UMEC building (former Erickson Furniture). Staff told the Committee that he had been in contact with their attorney, and it was now unclear whether they were going to pursue demolition or building rehabilitation. This was received for information only.

Item No. 7 Under New Business staff provided a brief update on a number of projects including: Relco, Jennie-O Turkey Store, Taco Bell, ALDI, and Bethesda Pleasant View, as well as the Willmar Avenue railroad crossing and industrial park development projects. This was received for information only.

The Community Development Committee Report for July 31, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member DeBlieck, and carried.

Planning and Development Director Bruce Peterson presented the information necessary to pursue the adoption of new building permit and plumbing permit fee schedules. The ordinance has been prepared using the fees recommended by staff, and as discussed by the Community Development Committee on June 12 and City Council on June 16, 2014. The fee increase would result in an approximate 10% increase beginning January 1, 2015. Staff was recommending the Council hold a hearing on August 18, 2014 to consider the ordinance. A motion was made by Council Member Fagerlie to introduce the ordinance for a hearing at 7:03 p.m. on August 18. Council Member Anderson seconded the motion, which carried.

Planning and Development Director Bruce Peterson explained that part of the new Willmar Avenue SW Project and railroad crossing requires the vacation of the old portion of Willmar Avenue SW from the old crossing to the road previously known as Highway 40 SW. This vacation is part of the planned project as well as part of the Jennie-O Turkey Store land sale transaction. The Planning Commission has approved the street vacation and recommends Council set a hearing to consider a petition to vacate that section of street.

Resolution No. 3 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Pro Tempore Anderson, and approved on a roll call vote of Ayes 7, Noes 0.

### RESOLUTION NO. 3

#### RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER A PETITION TO VACATE A STREET

BE IT RESOLVED by the City Council of the City of Willmar that the Council conduct a public hearing at 7:02 p.m. on Monday, August 18, 2014, in the Council Chambers at the Municipal Utilities Commission Building, 700 SW Litchfield Avenue, Willmar, Minnesota.

BE IT FURTHER RESOLVED that the purpose of the hearing will be to consider a street vacation initiated by the City described as:

That portion of Willmar Avenue SW lying westerly of the BNSF Railroad line and southerly of the south section line of Section 16, T119, Range 35 (Willmar Ave. SW).

BE IT FURTHER RESOLVED that any person having an interest in said matter is invited to appear in person or be represented by counsel to be heard on this matter.

Dated this 4th day of August, 2014.

/s/ Denis Anderson  
MAYOR PRO TEMPORE

/s/ Kevin Halliday  
Attest: CITY CLERK

Planning and Development Services Director Bruce Peterson brought forth for consideration a request received by Willmar Municipal Utilities to vacate a portion of an electric utility easement by Bethesda to allow for the expansion of their building. The current line will be rerouted by WMU according to the expansion plans and a new utility easement will be recorded once the line is installed. Bethesda has submitted a petition to WMU who has approved the easement vacation request at their July 28<sup>th</sup> meeting. Staff is recommending the Council adopt a resolution approving the vacation of a portion of the electric line easement and have it officially recorded.

Resolution No. 4 was introduced by Council Member DeBlieck, seconded by Council Member Fagerlie, reviewed by Mayor Pro Tempore Anderson, and approved on a roll call vote of Ayes 7, Noes 0.

#### RESOLUTION NO. 4

WHEREAS, a petition has been filed by Bethesda for the vacation of a portion of 12' wide electric utility easement described as follows:

The 12.00 foot utility easement as dedicated on BETHESDA NURSING HOME SECOND ADDITION as of public record, Kandiyohi County, Minnesota, that crosses Lots 1 thru 3, Block 1 of said BETHESDA NURSING HOME SECOND ADDITION. The center line of which is described as follows: Commencing at the Southwest corner of Lot 1, Block 1, BETHESDA NURSING HOME ADDITION, as of public record, Kandiyohi County, Minnesota; thence on an assumed bearing of SOUTH along the West line of said Lot 1, BETHESDA NURSING HOME SECOND ADDITION, 131.37 feet to the point of beginning of the center line herein described; thence on a bearing of N 89°58'00" E, 174.19 feet; thence on a bearing of S 45°22'19" E, 86.90 feet; thence on a bearing of N 12°31'10" W, 71.49 feet; thence on a bearing of N 32°50'51" W, 49.89 feet; thence on a bearing of NORTH, 224.88 feet; thence on a bearing of N 89°58'00" E, 177.45 feet; thence on a bearing of S 00°02'00" E, 108.66 feet; thence on a bearing of N 89°58'00" E, 173.15 feet; thence on a bearing of S 00°02'00" E, 51.23 feet; thence on a bearing of N 89°58'00" E, 58.82; thence on a bearing of N 00°02'00" W, 130.69 feet; thence on a bearing of N 89°58'00" E, 94.44 feet; thence on a bearing of S 51°42'32" E, 183.32 feet; thence on a bearing of N 43°46'06" E, 51.35 feet; thence on a bearing of N 89°58'00" E, 163.25 feet to a point on the East line of said Lot 2, BETHESDA NURSING HOME SECOND ADDITION that is 201.68 feet South of the Northeast corner of said Lot 2, as measured along the East line thereof and said center line there terminating.

WHEREAS, the City no longer has use for the utility easement above described, or where the utility easement is required, the fee owner will grant a replacement easement; and

WHEREAS, it appears to be in the best interests of the City to vacate said utility easements subject to the terms of this Resolution;

WHEREAS, a replacement easement shall be provided which adequately meets the needs of the City of Willmar and the other public utilities once the expansion project is completed;

WHEREAS, THE City Council of the City of Willmar finds that it is in the best interest of the City of Willmar to grant said petition;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the Kandiyohi County Recorder.

Dated this 4th day of August, 2014.

/s/ Denis Anderson  
MAYOR PRO TEMPORE

/s/ Kevin Halliday  
Attest: CITY CLERK

City Clerk Kevin Halliday informed the Mayor and Council that due to the August 12th Primary Election the Council is required to set a date and time to conduct the Board of Canvass pursuant to Statute. He was recommending the Council consider August 15, 2014 at 3:00 p.m. Council Member Fagerlie made a motion to accept staff's recommendation and set the Board of Canvass for August 15, 2014 at 3:00 p.m. Council Member DeBlieck seconded the motion, which carried.

City Clerk Kevin Halliday presented information pertaining to the Willmar Auditorium Remediation bids that were opened on July 28<sup>th</sup>. The first step in the repair of the Willmar City Auditorium is the remediation of the asbestos and lead contaminates in the area. The bids were reviewed by the Council for discussion with the consideration being given to the ECCO Midwest, Inc. bids. This is a base bid plus dumpster load firm bids for various items. The base bid is \$218,000 with alternates to consider.

Alternate No. 1 is a potential deduct of \$5,000 if the attic ducts are left in place capping them at the ends encapsulating the lead dust and abandoning them, running new duct work in the ceiling area. Alternate No. 2 reduces it by \$7,000 to cap the ducts under the balconies on each side. This also leaves the historical value as is, rather than try and restore it for additional costs. Alternate No. 3 reduces the bid by \$5,000 if the Council would choose to leave the ducts in the entrance area under the lobby doors and cap them not using that run in the proposed improvements to the mechanical systems. Alternate No. 4 is to deduct \$11,000 by leaving the horizontal duct work in the basement and capping it on both ends.

Alternate No. 5 is to deduct \$9,500 if approximately 200 feet of asbestos wrap around the thermal system were not removed. It was noted that a second contract of \$15,000 for asbestos air testing must be conducted whether all or half of the asbestos is removed. It is staff's recommendation not to use Alternate No. 5 as it is cost effective to remove all asbestos in this project. The dumpster bids were then reviewed and realized the actual costs will vary.

It was staff's recommendation to lower costs by encapsulating duct work by exercising the first four alternates and removing the asbestos wrap around thermal piping. The low bidder is ECCO Midwest, Inc. of Hastings, Minnesota at a base bid of \$218,000. Staff was recommending the Council enter into agreement with them for the remediation of the asbestos and lead contaminated areas. Discussion was held pertaining to receiving historic grants and if this building would become ineligible by making installation of additional duct work.

Resolution No. 5 was introduced by Council Member Christianson, seconded by Council Member Johnson, reviewed by Mayor Pro Tempore Anderson, and approved on a roll call vote of Ayes 7, Noes 0.

#### RESOLUTION NO. 5

WHEREAS the City of Willmar desires to retain a firm to provide services for the Willmar Auditorium Remediation for the City of Willmar; and

WHEREAS a proposal has been made by, and an agreement prepared to retain the firm of ECCO Midwest, Inc. of Hastings, Minnesota for said services;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that said agreement which includes the base bid of \$218,000 minus the Alternate Deducts of Addendum(s) 1, 2, 3, & 4 for a total project cost, not including unit prices for disposal, of \$190,000 is approved and that the Mayor and City Administrator be authorized to execute the same.

Dated this 4th day of August, 2014.

/s/ Denis Anderson  
MAYOR PRO TEMPORE

/s/ Kevin Halliday  
Attest: CITY CLERK

There were no items under New or Old Business to come before the Council.

Announcements for Council Committee meeting dates were as follows: Finance, August 14th; Public Works/Safety, August 12; and Community Development, August 11, 2014.

Council Member DeBlieck announced an upcoming Vision 2040 Brain Gain presentation by the University of MN Extension office on Friday, August 15 from 10 a.m. to noon at Midwest Technology Campus. Registrations are arranged by the Chamber of Commerce.

There being no further business to come before the Council, the meeting adjourned at 8:37 p.m. upon motion by Council Member Christianson, seconded by Council Member Fagerlie, and carried.

Attest:

\_\_\_\_\_  
MAYOR PRO TEMPORE

\_\_\_\_\_  
SECRETARY TO THE COUNCIL

**WILLMAR MUNICIPAL UTILITIES MINUTES**  
**MUNICIPAL UTILITIES AUDITORIUM**  
**AUGUST 11, 2014**

The Municipal Utilities Commission met in its regular meeting on Monday, August 11, 2014 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Steve Salzer, Carol Laumer, Dan Holtz, Jeff Nagel, Joe Gimse, and Justin Mattern. Absent was Commissioner Matt Schrupp.

Others present at the meeting were: General Manager Wesley Hompe, Director of Operations John Harren, Power Supply Manager Chris Carlson, Customer Service Supervisor Stacy Stien, Power Production Supervisor Jon Folkedahl, Administrative Secretary Beth Mattheisen, City Council Liaison Bruce DeBlicke, and City Attorney Robert Scott (via teleconference).

President Salzer opened the meeting by requesting a resolution to approve the Consent Agenda. Following a review, Commissioner Gimse offered a resolution to approve the Consent Agenda as presented. Commissioner Holtz seconded.

**RESOLUTION NO. 28**

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- ❖ Minutes from the July 28, 2014 Commission meeting; and,
- ❖ Bills represented by vouchers No. 141447 to No. 141520 inclusive in the amount of \$248,641.40 with a MISO charge in the amount of \$37,545.44, and wire transfers to Westmoreland Resource (coal) in the amount of \$114,345.78 and Elkon (meters) in the amount of \$13,832.50.

Dated this 11<sup>th</sup> day of August, 2014.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Director of Operations Harren presented the Commission with a request to approve an easement agreement with Burlington Northern/Santa Fe Railway Company (BNSF). This twenty-five year lease agreement would include the construction and maintenance of an electric supply line across a section of BNSF's railroad tracks. The BNSF crossing area is located near Willmar in Kandiyohi County, Minnesota Line Segment 0197, Mile Post 1.14, Section 16, in Township 119N. The contract fees for this agreement would be \$1,500. Harren also noted that a requirement of the BNSF agreement would be to have a separate policy for Railroad Protective Liability Insurance. Rather than initiating WMU's own separate policy for the additional railroad liability insurance, BNSF offers an option to participate in their Railroad Protective Liability Insurance at a cost of \$460. Following discussion, Commissioner Nagel offered a resolution to approve the easement agreement

with BNSF in the amount of \$1,500 to cover the contract fees and also to participate in the Railroad Protective Liability Insurance option at a cost of \$460. Commissioner Laumer seconded.

**RESOLUTION NO. 29**

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the twenty-five easement agreement between the Willmar Municipal Utilities and Burlington Northern/Santa Fe Railway Company for the construction and maintenance of an electric supply line across a section of BNSF’s railroad tracks and to participate in the Railroad Protective Liability Insurance option, be approved as presented in the total amount of \$1,960 (\$1,500 to cover the contract fees + \$460 for the Railroad Protective Liability Insurance).”

Dated this 11<sup>th</sup> day of August, 2014.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

At this time, a number of WMU-related reports were presented for information and discussion. Power Supply Manager Carlson reviewed with the Commission the May/June 2014 Power Supply Report. Carlson noted that extenuating circumstances have affected the recent increase in energy costs (i.e. Coal Creek unscheduled shut down, Power Plant overhaul & repair work, etc.). Carlson also pointed out that an actual increase in power costs had been budgeted for this time period due to seasonally higher temperatures (reflecting an anticipated increase in power supply demand).

Customer Service Supervisor Stien reviewed with the Commission the 2014 First Half Bad Debt Write Off Report. This listing is compiled of utility accounts that have no activity for 3 months past the final date are written off as bad debt. Stien stated that the increased efforts utilized in collecting the unpaid utility bills includes a number of options. These options and efforts include the use and implementation of the MN Recapture Program, Advantage Collection Agency, City lien process, and by providing awareness to our customers. As a result of the proactive approach taken by Staff, the initial gross bad debt write off amount for the first half of 2014 was \$17,080.75; however with the extensive collection efforts, this amount was reduced to \$8,131.17. Following discussion, the Commissioners expressed their appreciation for the collection efforts and positive results provided by Staff.

Customer Service Supervisor Stien was requesting that the Commission review and approve the revised 2014 Schedule of Charges. The minor modifications to the Schedule of Charges reflect unified approach to the current services charges. Following discussion, Commissioner Laumer offered a resolution to approve the 2014 Schedule of Charges as presented. Commissioner Holtz seconded.

**RESOLUTION NO. 30**

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the revised 2014 Schedule of Charges be approved as presented.”

Dated this 11<sup>th</sup> day of August, 2014.

---

President

ATTEST:

---

Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

General Manager Hompe informed the Commission that a mediation session regarding union negotiations may possibly be scheduled for Monday, September 22<sup>nd</sup>. Consequently, this is the date of the second MUC meeting in September. Due to the possible lack of a quorum, General Manager Hompe was requesting the Commission to consider rescheduling this meeting. Following discussion, it was the consensus of the Commission to reschedule the second meeting in September for Tuesday, September 23<sup>rd</sup> beginning at 11:45 a.m.

General Manager Hompe reminded the Commissioners of a number of upcoming utility-related events. Items of interest included:

- APPA Utility Governance Webinar Series (nine-part series): #8: *"Performance Monitoring and Accountability for Boards"*, Tuesday, August 12<sup>th</sup> @ 1:00-2:30 p.m.
- MMUA Annual Summer Meeting – August 18-20 (Alexandria)
- WMU Labor Committee Meeting – August 19<sup>th</sup> @ 11:30 a.m.
- David Turch presentation – September 8<sup>th</sup> MUC meeting.

Anyone interested in attending or participating in any of the events is asked to contact Beth Mattheisen (WMU Office) to make the necessary arrangements.

There being no further business to come before the Commission, Commissioner Nagel made a motion to adjourn the meeting. Commissioner Laumer seconded the motion, and the meeting was adjourned by a vote of six ayes and zero nays.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

---

Beth Mattheisen  
Administrative Secretary

ATTEST:

---

Carol Laumer, Secretary



**SERVICE CHARGES:** (Cont' d.)

**Water Service Connection Fees:**

5/8" meter size .....	\$ 225.00
3/4" meter size .....	275.00
1" meter size .....	350.00
1½" meter size .....	1,000.00
2" meter size .....	1,100.00
3" meter size .....	*
4" meter size .....	*
6" meter size .....	*

**\*Fees furnished at time of application**

Test meter on request .....	\$25.00
Fault locating (incl. person and vehicle) .....	\$75.00
(Not intended for situations involving more than 2 hrs.)	Flat charge
House moves (actual time and materials) .....	\$400.00 minimum
Collection visit fee .....	\$20.00
Reconnection including non-payment (including sales tax)	
During office hours - Electric .....	\$30.00
During office hours - Water .....	100.00
After office hours (overtime) .....	100.00
% General/Administrative Overhead Markup .....	40%
Data Research Fees .....	(Actual time and materials)
Copies .....	25¢/copy
Oversized Copies (Drafting copier) .....	\$2.00/copy
Returned Checks Charge .....	\$25.00

APPROVED: August 11, 2014

MUNICIPAL UTILITIES COMMISSION

By: \_\_\_\_\_  
President

### Application for Appointment to City Board/Committee/Commission

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed: (If more than one, please number in order of choice - Applications are kept on file for two years)

- Airport Commission (meets monthly)
- Citizens Cable Advisory Committee (meets at needed)
- X  Community Education & Recreation Joint Powers Board (meets monthly)
- City/County Economic Development Operations Board (meets monthly)
- Housing and Redevelopment Authority (meets monthly)
- Municipal Utilities Commission (meets bi-monthly)
- Pioneerland Library System Board (meets monthly)
- Planning Commission (meets bi-monthly)
- Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
- Rice Memorial Hospital (meets bi-monthly)
- Zoning Appeals Board (meets monthly)
- Ad hoc Task Forces (will be posted and will meet on an as-needed basis)

### Applicant Information

Name: **DAVID BAUMGART** Date of Application: **7/24/14**  
 Address: **704 RICHLAND AVE SW WILLMAR MN 56201** Phone No. **320-235-6850 (H)**  
(must be a resident of the City of Willmar) **320 262-1147 (C)**  
 Email: **djja.baumgart@gmail.com**  
 What prompted you to make application for a citizen committee? **Community Involvement**

Briefly tell us why you want to serve on this Board/Committee/Commission:  
**With 3 children and serving on booster boards I feel I could provide insight to WCEA's operations and ~~assist~~ assist in programming.**

List any special background or experience you have which would be helpful to this Board/Committee/Commission:  
**Willmar Baseball / Fastpitch Boosters Association  
 - Board Member & Current President**

List your educational background: BRAINERD AREA VOTEC  
MINNEAPOLIS DRAFTING SCHOOL  
LIBERAL ARTS STUDIES (U of MN, SCSU)

List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on: Willmar Baseball/Fastpitch Booster Association

If you are employed, please provide the name and address of your employer and your position:

JENNIE-O TURKEY STORE  
2505 WILLMAR AVE SW  
WILLMAR MN 56201  
DRAFTSPERSON

Please return completed application to: Mayor's Office  
333 SW 6th Street  
Willmar, MN 56201

Or fax completed forms to: (320) 235-4917

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization name Pennock Lions Club Previous gambling permit number XB 36324-13-001

Minnesota tax ID number, if any 41-1436178 Federal employer ID number (FEIN), if any \_\_\_\_\_

Type of nonprofit organization. Check one.  
 Fraternal     Religious     Veterans     Other nonprofit organization

Mailing address \_\_\_\_\_ City Pennock State MN Zip code 56279 County Kandiyohi

Name of chief executive officer [CEO] Kevin Crowley Daytime phone number 320-599-4118 E-mail address drosenbrook@tds.net

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103  
 Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]  
 If your organization falls under a parent organization, attach copies of both of the following:
  - a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
  - b. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

1.  No     Yes Has your organization held a bingo event in the current calendar year?  
 If yes, list the dates when bingo was conducted. \_\_\_\_\_
2. The proposed bingo event will be:  
 \_\_\_\_\_ one of four or fewer bingo events held this year. Dates \_\_\_\_\_  
 OR  
 conducted on up to 12 consecutive days in connection with a:  
 county fair. Dates August 6, 7, 8, + 9, 2014  
 civic celebration. Dates \_\_\_\_\_  
 Minnesota state fair. Dates \_\_\_\_\_
3. Person in charge of bingo event Robert Rosenbrook Daytime phone 320-874-0538
4. Name of premises where bingo will be conducted Kandiyohi County Fairgrounds
5. Premises street address 801 7th St NW
6. City Willmar If township, township name \_\_\_\_\_ County Kandiyohi

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

**Be sure to complete page 2**

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature Kevin Crowley Date 8/5/14

Print name Kevin Crowley

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print city name City of Willmar

Signature of city personnel [Signature]

Title City Clerk Treasurer Date 8-5-2014

**Local unit of government must sign**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print county name \_\_\_\_\_

Signature of county personnel \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**TOWNSHIP - If required by the approving county.**

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. [A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166, Subd 2.]

Print township name \_\_\_\_\_

Signature of township officer \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**MAIL APPLICATION AND ATTACHMENT**

Fax the application and a copy of your proof of nonprofit status to (651) 639-4032 or mail to:  
Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

You will receive a document from the Gambling Control Board with your excluded permit number for the bingo activity. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Minnesota Lawful Gambling  
 LG240B Application to Conduct Excluded Bingo

No fee

ORGANIZATION INFORMATION			
Organization name <u>Church of St. Mary</u>		Previous gambling permit number	
Minnesota tax ID number, if any <u># 8369099</u>		Federal employer ID number, if any <u>41-0711999</u>	
Type of nonprofit organization. Check (v) one. <input type="checkbox"/> Fraternal <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization			
Mailing address <u>713 SW 12<sup>th</sup> St</u>	City <u>Willmar</u>	State Zip Code <u>MN 56201</u>	County <u>Kandiyohi</u>

ATTACH A COPY OF ONE OF THE FOLLOWING FOR PROOF OF NONPROFIT STATUS

★ Do not attach a sales tax exempt status or federal ID employer number as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

Internal Revenue Service - IRS income tax exemption [501(c)] letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

1.  No  Yes Has your organization held a bingo event in the current calendar year?  
 If yes, list the dates when bingo was conducted \_\_\_\_\_

2. The proposed bingo event for which we are applying will be:  
 one of four or fewer bingo events held this year. Dates 9/28/2014 \_\_\_\_\_  
 OR  
 conducted up to 12 consecutive days in connection with a:  
 \_\_\_\_\_ county fair. Dates \_\_\_\_\_  
 \_\_\_\_\_ civic celebration. Dates \_\_\_\_\_  
 \_\_\_\_\_ Minnesota state fair. Dates \_\_\_\_\_

3. Person in charge of bingo event Fr Steven Verhelst Daytime phone 320 235-0118

4. Name of premises where bingo will be conducted Church of St. Mary

5. Premises street address 713 SW 12<sup>th</sup> St -

6. City Willmar MN If township, name of township \_\_\_\_\_ County Kandiyohi

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be purchased from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors. Or call 651-639-4000.

### LG240B Application to Conduct Excluded Bingo

#### Chief Executive Officer's Signature

Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature

*FR Steven Verhulst*

Phone number

*320235-0118*

Name (please print)

*FR Steven Verhulst*

Date

*8-6-2014*

#### Local Unit of Government Acknowledgment and Approval

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print city name

*City of Willmar*

Signature of city personnel receiving application

*[Signature]*

Title

*City Clerk Treasurer*

Date

*8-13-2014*

If the gambling premises is located in a township, only the county is required to sign this application.

For the county: On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print county name

Signature of county personnel receiving application

Title

Date

For the township: On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits.

(Township signature is not required)

Print township name

A township has no statutory authority to approve or deny an application (Minn. Stat. 349.166, Subd. 2).

Signature of township official acknowledging application

Title

Date

#### Mail Application and Attachment(s)

Send the application and proof of nonprofit status to:

**Gambling Control Board  
Suite 300 South  
1711 W. County Rd. B  
Roseville, MN 55113**

Or, you may fax it to 651-639-4032.

You will receive a document from the Gambling Control Board with your excluded permit number for the gambling activity. Your organization must keep its bingo records for 3-1/2 years.

**Questions?** Contact the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

**Reset Form**

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.





Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
BSE			001980							
	40281	08/13/14	LIGHT FIXTURE FOR BLDG	57.08		907553291		D N	MTCE. OF STRUCTU	101.45433.0225
	40281	08/13/14	BATTERIES-FIRE ALARMS	57.08		907736727		D N	MTCE. OF STRUCTU	101.45433.0225
	40281	08/13/14	BATTERY	57.20		907775184		D N	GENERAL SUPPLIES	101.42412.0229
				171.36						
			VENDOR TOTAL	171.36		*CHECK TOTAL				
BURGMEIER/BARB			.02172							
	40282	08/13/14	SEWER REPLACEMENT	1,500.00		4836		D N	MTCE. OF OTHER I	651.48485.0336
C D & T INC AUTO PARTS			000145							
	40283	08/13/14	HYDRAULIC FITTING	10.95		928256		D N	INVENTORIES-MDSE	101.125000
	40283	08/13/14	HYDRAULIC FITTING	19.85		928464		D N	INVENTORIES-MDSE	101.125000
				30.80						
			VENDOR TOTAL	30.80		*CHECK TOTAL				
CARD SERVICES			002552							
	40284	08/13/14	CONCESSION SUPPLIES	32.67		071812		D N	GENERAL SUPPLIES	101.45433.0229
	40284	08/13/14	CONCESSION SUPPLIES	29.20		071911		D N	GENERAL SUPPLIES	101.45433.0229
	40284	08/13/14	CONCESSION SUPPLIES	8.58		071918		D N	GENERAL SUPPLIES	101.45433.0229
	40284	08/13/14	10TH ANNIV. SUPPLIES	23.70		072213		D N	GENERAL SUPPLIES	101.45437.0229
	40284	08/13/14	10TH ANNIV. CAKE	49.99		072308		D N	GENERAL SUPPLIES	101.45437.0229
	40284	08/13/14	10TH ANNIV. CAKE	49.99		072312		D N	GENERAL SUPPLIES	101.45437.0229
	40284	08/13/14	CONCESSIONS SUPPLIES	18.83		072312		D N	GENERAL SUPPLIES	101.45437.0229
	40284	08/13/14	CONCESSION SUPPLIES	46.64		073010		D N	GENERAL SUPPLIES	101.45433.0229
	40284	08/13/14	FIRE TRUCK CEREMONY	101.75		073113		D N	SUBSISTENCE OF P	101.42412.0227
	40284	08/13/14	FIRE TRUCK CEREMONY	4.05CR		073113		D N	SUBSISTENCE OF P	101.42412.0227
	40284	08/13/14	LATE FEE	12.50		41820022		D N	OTHER CHARGES	208.45005.0449
				369.80						
			VENDOR TOTAL	369.80		*CHECK TOTAL				
CARRANZA/NOE			002547							
	40285	08/13/14	INTERPRETED 07/27/14	50.00		072714		D M 07	PROFESSIONAL SER	101.42411.0446
CENTERPOINT ENERGY			000467							
	40286	08/13/14	NATURAL GAS CHARGES	72.73		6048932/7-14		D N	UTILITIES	651.48484.0332
	40286	08/13/14	NATURAL GAS CHARGES	2,327.17		6072309/7-14		D N	UTILITIES	101.45437.0332
	40286	08/13/14	NATURAL GAS CHARGES	19.55		6093527/7-14		D N	UTILITIES	101.43425.0332
				2,419.45						
			VENDOR TOTAL	2,419.45		*CHECK TOTAL				
CES IMAGING			002988							
	40287	08/13/14	BOND PAPER	70.00		INV008033		D N	OFFICE SUPPLIES	101.43417.0220
CHAMBERLAIN OIL CO			000154							
	40288	08/13/14	OIL/FUEL ADDITIVE	2,681.64		129710		D N	INVENTORIES-MDSE	101.125000
	40288	08/13/14	OIL	20.00CR		129710		D N	INVENTORIES-MDSE	101.125000
				2,661.64						
			VENDOR TOTAL	2,661.64		*CHECK TOTAL				





Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
EMERGENCY RESPONSE SOLUT			003048							
	40311	08/13/14	BREATHING EQUIP REPAIR	18.36		2558		D N	MTCE. OF EQUIPME	101.42412.0224
	40311	08/13/14	BREATHING EQUIP REPAIR	23.75		2558		D N	MTCE. OF EQUIPME	101.42412.0334
				42.11						
			VENDOR TOTAL	42.11						
ENGAN ASSOCIATES P.A.			000240							
	40312	08/13/14	RENOVATION DESIGN FEE	18,000.00		2014-188		D N	BUILDINGS AND ST	450.45427.0551
ETTERMAN ENTERPRISES			001567							
	40313	08/13/14	THUMB SCREWS	39.74	CR	211956		D M 07	MTCE. OF EQUIPME	651.48484.0224
	40313	08/13/14	CARBIDE BUR END CUT	26.46		213836		D M 07	SMALL TOOLS	651.48485.0221
	40313	08/13/14	SAFETY GLASSES	4.42		214473		D M 07	SUBSISTENCE OF P	651.48485.0227
	40313	08/13/14	CABLE TIES	22.92		214473		D M 07	GENERAL SUPPLIES	651.48485.0229
				14.06						
			VENDOR TOTAL	14.06						
FARNAM'S GENUINE PARTS			000249							
	40314	08/13/14	#067863-GAS CAP/FUSE	15.23		707385		D N	MTCE. OF EQUIPME	101.43425.0224
	40314	08/13/14	OIL/FILTERS	94.90		707480		D N	MOTOR FUELS AND	101.45433.0222
	40314	08/13/14	BRAKE PADS/ROTORS	611.45		707544		D N	INVENTORIES-MDSE	101.125000
	40314	08/13/14	BRAKE PARTS	74.43		707995		D N	INVENTORIES-MDSE	101.125000
	40314	08/13/14	BRAKE ROTORS	83.90		708672		D N	INVENTORIES-MDSE	101.125000
				879.91						
			VENDOR TOTAL	879.91						
FIBERLINK COMMUNICATIONS			003102							
	40315	08/13/14	MDM DEVICE LICENSES	1,980.00	CR	CN000010613		D N	LICENSES AND TAX	101.41409.0445
	40315	08/13/14	MDM DEVICE LICENSES	2,178.00		1311-1051541		D N	LICENSES AND TAX	101.41409.0445
				198.00						
			VENDOR TOTAL	198.00						
FIRE EQUIPMENT SPECIALTI			002109							
	40316	08/13/14	FF TURNOUT GEAR	12,366.00		8451		D N	SUBSISTENCE OF P	101.42412.0227
FIRST CHOICE FOOD & BEVE			000775							
	40317	08/13/14	CONCESSION SUPPLIES	427.60		2107-001712		D N	GENERAL SUPPLIES	101.45437.0229
	40317	08/13/14	CONCESSION SUPPLIES	268.72		2107-001748		D N	GENERAL SUPPLIES	101.45437.0229
				696.32						
			VENDOR TOTAL	696.32						
FLAHERTY & HOOD P.A.			001449							
	40318	08/13/14	PROFESSIONAL SERVICES	14,185.69		7159		D M 07	PROFESSIONAL SER	101.41406.0446
FLEETPRIDE			002973							
	40319	08/13/14	#039839-LEAF SPRINGS	343.05		62500636		D N	MTCE. OF EQUIPME	101.43425.0224
	40319	08/13/14	#039839-U BOLTS	143.07		62792704		D N	MTCE. OF EQUIPME	101.43425.0224
	40319	08/13/14	#039839-SPRING LEAVES	568.10		62821777		D N	MTCE. OF EQUIPME	101.43425.0224

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
FLEETPRIDE						002973								
	40319	08/13/14	#039839-LEAF SPRINGS	515.75										
				1,569.97		65495878							MTCE. OF EQUIPME	101.43425.0224
			VENDOR TOTAL	1,569.97	*CHECK	TOTAL								
FREEMAN/LE ANNE						000937								
	40320	08/13/14	MILEAGE 5/1-5/31/14	90.72										
	40320	08/13/14	MILEAGE 6/1-6/30/14	178.08		081114							TRAVEL-CONF.-SCH	101.45435.0333
				268.80		081114							TRAVEL-CONF.-SCH	101.45437.0333
			VENDOR TOTAL	268.80	*CHECK	TOTAL								
GALLS						000288								
	40321	08/13/14	SWAT TEAM CLOTHING	126.69										
	40321	08/13/14	SWAT TEAM CLOTHING	162.42		002204043							SUBSISTENCE OF P	101.42411.0227
				289.11		002212821							SUBSISTENCE OF P	101.42411.0227
			VENDOR TOTAL	289.11	*CHECK	TOTAL								
GENERAL MAILING SERVICES						000293								
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	8.23		12566							POSTAGE	101.41401.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	64.57		12566							POSTAGE	101.41402.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	98.33		12566							POSTAGE	101.41403.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	80.83		12566							POSTAGE	101.41404.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	1.77		12566							POSTAGE	101.41405.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	15.00		12566							POSTAGE	101.41408.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	0.59		12566							POSTAGE	101.41409.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	1.13		12566							POSTAGE	101.41424.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	0.59		12566							POSTAGE	101.43417.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	43.85		12566							POSTAGE	101.43425.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	3.53		12566							POSTAGE	101.45432.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	3.11		12566							POSTAGE	230.43430.0223
	40322	08/13/14	POSTAGE 07/07 - 07/11/14	1.18		12566							POSTAGE	651.48484.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	10.54		12607							POSTAGE	101.41401.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	34.79		12607							POSTAGE	101.41402.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	8.37		12607							POSTAGE	101.41403.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	18.88		12607							POSTAGE	101.41404.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	1.55		12607							POSTAGE	101.41405.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	15.00		12607							POSTAGE	101.41408.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	0.59		12607							POSTAGE	101.41409.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	0.59		12607							POSTAGE	101.42412.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	51.38		12607							POSTAGE	101.43425.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	31.27		12607							POSTAGE	101.45432.0223
	40322	08/13/14	POSTAGE 07/14 - 07/18/14	1.44		12607							POSTAGE	651.48484.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	15.52		12636							POSTAGE	101.41401.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	18.29		12636							POSTAGE	101.41402.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	107.92		12636							POSTAGE	101.41403.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	27.73		12636							POSTAGE	101.41404.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	3.11		12636							POSTAGE	101.41405.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	15.00		12636							POSTAGE	101.41408.0223

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GENERAL MAILING SERVICES 000293														
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	43.00		12636		D	N				POSTAGE	101.41424.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	1.18		12636		D	N				POSTAGE	101.42411.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	0.59		12636		D	N				POSTAGE	101.43417.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	1.77		12636		D	N				POSTAGE	101.43425.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	1.76		12636		D	N				POSTAGE	101.45432.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	1.18		12636		D	N				POSTAGE	101.45433.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	4.78		12636		D	N				POSTAGE	230.43430.0223
	40322	08/13/14	POSTAGE 07/21 - 07/25/14	0.85		12636		D	N				POSTAGE	651.48484.0223
	40322	08/13/14	POSTAGE	106.09		12721		D	N				POSTAGE	208.45006.0223
	40322	08/13/14	POSTAGE	26.31		12723		D	N				POSTAGE	101.42411.0223
	40322	08/13/14	POSTAGE	1.77		12750		D	N				POSTAGE	208.45005.0223
	40322	08/13/14	POSTAGE	130.98		12750		D	N				OTHER CHARGES	208.45011.0449
	40322	08/13/14	POSTAGE	2,290.28		12751		D	N				POSTAGE	208.45006.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	15.79		12780		D	N				POSTAGE	101.41401.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	14.16		12780		D	N				POSTAGE	101.41402.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	71.98		12780		D	N				POSTAGE	101.41403.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	64.31		12780		D	N				POSTAGE	101.41404.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	1.44		12780		D	N				POSTAGE	101.41405.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	15.00		12780		D	N				POSTAGE	101.41408.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	4.13		12780		D	N				POSTAGE	101.41424.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	1.18		12780		D	N				POSTAGE	101.41428.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	21.24		12780		D	N				POSTAGE	101.42412.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	47.14		12780		D	N				POSTAGE	101.43425.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	1.18		12780		D	N				POSTAGE	101.45432.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	1.70		12780		D	N				POSTAGE	101.45433.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	6.49		12780		D	N				POSTAGE	208.45005.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	5.90		12780		D	N				POSTAGE	230.43430.0223
	40322	08/13/14	POSTAGE 07/28 - 08/01/14	3.21		12780		D	N				POSTAGE	651.48484.0223
			VENDOR TOTAL	3,570.07										
				3,570.07									*CHECK TOTAL	
GILLUND ENTERPRISES 002425														
	40323	08/13/14	RUST PENETRANT	196.76		794971		D	N				INVENTORIES-MDSE	101.125000
GLIEDEN ENTERPRISES LLC 003104														
	40324	08/13/14	CRACK SEALING	33,500.00		14216		D	N				MTCE. OF OTHER I	101.43425.0336
GRAINGER INC 000786														
	40325	08/13/14	COMPRESSOR REFRIGERANT	1,577.25		9487967375		D	N				MOTOR FUELS AND	101.45433.0222
GREEN LAKE NURSERY 000310														
	40326	08/13/14	SOD FOR BAKER FIELD	11.00		37439		D	N				MTCE. OF OTHER I	101.43425.0226
HALVORSON/MARTHA .02166														
	40327	08/13/14	REFUND JERSEY DEPOSIT	30.00		073114		D	N				REFUNDS AND REIM	101.41428.0882
HANSEN ADVERTISING SPECI 000321														
	40328	08/13/14	10TH ANNIV. PROMO ITEMS	163.40		32866		D	N				OTHER CHARGES	101.45437.0449

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
HAUG IMPLEMENT CO - JOHN	40329	08/13/14	GREASE	30.70		169564		D	N				MOTOR FUELS AND	101.45433.0222
HAWKINS INC	40330	08/13/14	FERRIC CHLORIDE	4,579.75		3629126 RI		D	N				GENERAL SUPPLIES	651.48484.0229
HEGLUND CATERING	40331	08/13/14	REFUND SHELTER DEPOSIT	50.00		080514		D	N				DEPOSITS	101.230000
HILLENBRAND/DAVID	40332	08/13/14	MILEAGE 5/22-7/28/14	36.35		080414		D	N				TRAVEL-CONF.-SCH	101.41409.0333
HILLYARD FLOOR CARE SUPP	40333	08/13/14	TOILET TISSUE/HAND TWLS	188.38		601176217		D	N				GENERAL SUPPLIES	101.42412.0229
	40333	08/13/14	HAND SOAP	48.93		601250314		D	N				GENERAL SUPPLIES	230.43430.0229
	40333	08/13/14	CLEANING SUPPLIES	54.14		601251947		D	N				CLEANING AND WAS	101.45433.0228
			VENDOR TOTAL	291.45		*CHECK TOTAL								
				291.45										
HJELTE/GARTH	40334	08/13/14	REFUND JERSEY DEPOSIT	30.00		080514		D	N				REFUNDS AND REIM	101.41428.0882
HOFFMAN FILTER SERVICE	40335	08/13/14	ANTIFREEZE	266.75		67452		D	N				INVENTORIES-MDSE	101.125000
HUFFMAN/MARNA	40336	08/13/14	REFUND JERSEY DEPOSIT	30.00		080714		D	N				REFUNDS AND REIM	101.41428.0882
HURLEY/STACY	40337	08/13/14	REFUND JERSEY DEPOSIT	30.00		073114		D	N				REFUNDS AND REIM	101.41428.0882
HYDRITE CHEMICAL CO	40338	08/13/14	MAGNESIUM HYDROXIDE	9,032.40		01724785		D	N				GENERAL SUPPLIES	651.48484.0229
JOHNSON/ALISA	40339	08/13/14	REFUND JERSEY DEPOSIT	30.00		073014		D	N				REFUNDS AND REIM	101.41428.0882
KANDIYOHI CO AUDITOR	40340	08/13/14	LANDFILL CHARGES	715.37		323429		D	N				CLEANING AND WAS	651.48484.0338
	40340	08/13/14	LANDFILL CHARGES	814.15		323445		D	N				CLEANING AND WAS	651.48484.0338
			VENDOR TOTAL	1,529.52		*CHECK TOTAL								
				1,529.52										
KUECHLE UNDERGROUND INC	40341	08/13/14	4TH AVE SW IMPROVEMEN	41,848.92		1302-B/EST. 4		D	N				MTCE. OF OTHER I	413.48452.0336
LAKESIDE PRESS	40342	08/13/14	1500 LETTERHEAD	257.06		4393		D	N				PRINTING AND PUB	101.41403.0331

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LAKESIDE PRESS			001646											
	40342	08/13/14	1500 LETTERHEAD	165.02		4393		D	N				OFFICE SUPPLIES	101.41405.0220
	40342	08/13/14	5000 REGULAR ENVELOPES	344.45		4393		D	N				OFFICE SUPPLIES	741.48001.0220
	40342	08/13/14	BIKING FOR BABIES POSTER	56.38		4428		D	N				OTHER CHARGES	208.45011.0449
			VENDOR TOTAL	822.91		*CHECK TOTAL								
LEAGUE OF MN CITIES			INS 001189											
	40343	08/13/14	WORKER'S COMP PREMIUM	272.00		27937		D	N				EMPLOYER INSUR.	101.41400.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	57.00		27937		D	N				EMPLOYER INSUR.	101.41401.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	550.00		27937		D	N				EMPLOYER INSUR.	101.41402.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	209.00		27937		D	N				EMPLOYER INSUR.	101.41403.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	274.00		27937		D	N				EMPLOYER INSUR.	101.41404.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	354.00		27937		D	N				EMPLOYER INSUR.	101.41405.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	416.00		27937		D	N				EMPLOYER INSUR.	101.41408.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	172.00		27937		D	N				EMPLOYER INSUR.	101.41409.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	74.00		27937		D	N				EMPLOYER INSUR.	101.41409.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	10.00		27937		D	N				EMPLOYER INSUR.	101.41424.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	16,251.00		27937		D	N				EMPLOYER INSUR.	101.42411.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	8,451.00		27937		D	N				EMPLOYER INSUR.	101.42412.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	440.00		27937		D	N				EMPLOYER INSUR.	101.43417.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	14,277.00		27937		D	N				EMPLOYER INSUR.	101.43425.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	619.00		27937		D	N				EMPLOYER INSUR.	101.45432.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	894.00		27937		D	N				EMPLOYER INSUR.	101.45433.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	295.00		27937		D	N				EMPLOYER INSUR.	101.45437.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	532.00		27937		D	N				EMPLOYER INSUR.	230.43430.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	5,606.00		27937		D	N				EMPLOYER INSUR.	651.48484.0114
	40343	08/13/14	WORKER'S COMP PREMIUM	973.00		27937		D	N				EMPLOYER INSUR.	651.48485.0114
			VENDOR TOTAL	50,726.00		*CHECK TOTAL								
LIEN/EMILY			003041											
	40344	08/13/14	MILEAGE 1/1-6/25/14	19.88		080814		D	N				TRAVEL-CONF.-SCH	101.41404.0333
LINCOLN FINANCIAL GROUP			002789											
	40269	08/08/14	LIFE INSURANCE-AUGUST	55.80		M277		D	N				EMPLOYER INSUR.	101.41400.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	48.75		M277		D	N				EMPLOYER INSUR.	101.41402.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	16.25		M277		D	N				EMPLOYER INSUR.	101.41403.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	29.25		M277		D	N				EMPLOYER INSUR.	101.41404.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	48.75		M277		D	N				EMPLOYER INSUR.	101.41405.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	9.75		M277		D	N				EMPLOYER INSUR.	101.41408.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	29.25		M277		D	N				EMPLOYER INSUR.	101.41409.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	3.25		M277		D	N				EMPLOYER INSUR.	101.41424.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	1,431.75		M277		D	N				INS. PASS THROUG	101.41428.0819
	40269	08/08/14	LIFE INSURANCE-AUGUST	26.50CR		M277		D	N				EMPLOYER INSUR.	101.42411.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	29.25		M277		D	N				EMPLOYER INSUR.	101.42412.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	43.87		M277		D	N				EMPLOYER INSUR.	101.43417.0114
	40269	08/08/14	LIFE INSURANCE-AUGUST	196.96		M277		D	N				EMPLOYER INSUR.	101.43425.0114







Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
NORTHERN SAFETY TECHNOLO			002807											
	40367	08/13/14	BULBS FOR LIGHT BARS	211.20		36678		D	N				MTCE. OF EQUIPME	101.42412.0224
NORTHWEST TERRITORIAL			.02170											
	40368	08/13/14	NICKEL MEDALLIONS	954.24		635504		D	N				AWARDS AND INDEM	101.42412.0442
O'REILLY AUTOMOTIVE INC			000650											
	40369	08/13/14	BATTERY	224.99		1528-301351		D	N				INVENTORIES-MDSE	101.125000
	40369	08/13/14	FLOOR DRY	69.80		1528-303140		D	N				CLEANING AND WAS	101.42412.0228
	40369	08/13/14	CABLE CLAMP	2.49		1528-303397		D	N				MTCE. OF EQUIPME	101.43425.0224
	40369	08/13/14	PAINT FOR HUBCAPS	21.47		1528-304574		D	N				GENERAL SUPPLIES	101.42411.0229
	40369	08/13/14	PAINT FOR HUBCAPS	10.74		1528-305087		D	N				GENERAL SUPPLIES	101.42411.0229
	40369	08/13/14	PAINT STRIPPER	11.99		1528-306231		D	N				GENERAL SUPPLIES	101.42411.0229
			VENDOR TOTAL	341.48										
				341.48									*CHECK TOTAL	
OFFICE SERVICES			000589											
	40370	08/13/14	PHOTO COPIES 6/17-7/17	108.83		080514		D	N				OFFICE SUPPLIES	101.41401.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	26.59		080514		D	N				OFFICE SUPPLIES	101.41401.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	60.23		080514		D	N				OFFICE SUPPLIES	101.41402.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	29.56		080514		D	N				OFFICE SUPPLIES	101.41402.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	33.38		080514		D	N				OFFICE SUPPLIES	101.41403.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	19.40		080514		D	N				OFFICE SUPPLIES	101.41403.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	25.43		080514		D	N				OFFICE SUPPLIES	101.41404.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	67.73		080514		D	N				OFFICE SUPPLIES	101.41404.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	6.00		080514		D	N				OFFICE SUPPLIES	101.41405.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	26.15		080514		D	N				OFFICE SUPPLIES	101.41405.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	4.88		080514		D	N				OFFICE SUPPLIES	101.41409.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	2.19		080514		D	N				OFFICE SUPPLIES	101.41409.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	0.45		080514		D	N				OFFICE SUPPLIES	101.41424.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	32.78		080514		D	N				OFFICE SUPPLIES	101.43417.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	58.15		080514		D	N				OFFICE SUPPLIES	101.43417.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	12.45		080514		D	N				OFFICE SUPPLIES	101.43425.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	7.35		080514		D	N				OFFICE SUPPLIES	101.43425.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	63.68		080514		D	N				OFFICE SUPPLIES	101.45432.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	57.37		080514		D	N				OFFICE SUPPLIES	101.45432.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	0.94		080514		D	N				OFFICE SUPPLIES	101.45433.0220
	40370	08/13/14	PHOTO COPIES 6/17-7/17	0.21		080514		D	N				OFFICE SUPPLIES	651.48484.0220
			VENDOR TOTAL	643.75										
				643.75									*CHECK TOTAL	
PEITZ/ROBERT			.02178											
	40371	08/13/14	REFUND JERSEY DEPOSIT	30.00		080714		D	N				REFUNDS AND REIM	101.41428.0882
PERKINS LUMBER CO INC			000604											
	40372	08/13/14	CONCRETE MIX	19.96		413357		D	N				MTCE. OF OTHER I	101.43425.0226
	40372	08/13/14	CONCRETE FRAMING MAT'L	27.98		413438		D	N				GENERAL SUPPLIES	101.43425.0229
	40372	08/13/14	CONCRETE FRAMING MAT'L	13.99		413601		D	N				GENERAL SUPPLIES	101.43425.0229



Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
RODRIGUEZ/RENE			.02182											
	40380	08/13/14	REPL. PYRL CK FROM 8/7	221.17		080714		D	N				SALARIES-TEMP. E	101.45432.0112
ROSARIA/YESENIA			.02179											
	40381	08/13/14	REFUND JERSEY DEPOSIT	30.00		080714		D	N				REFUNDS AND REIM	101.41428.0882
RULE TIRE SHOP			000665											
	40382	08/13/14	INST. GATOR TIRES-LABOR	40.00		70364		D	N				MTCE. OF EQUIPME	651.48486.0334
RUNNING'S SUPPLY INC			001418											
	40383	08/13/14	SPRAYER	19.99		3448128		D	N				SMALL TOOLS	651.48484.0221
	40383	08/13/14	WEED KILLER	84.47		3449092		D	N				GENERAL SUPPLIES	101.43425.0229
	40383	08/13/14	LANDSCAPING MULCH	20.94		3449104		D	N				GENERAL SUPPLIES	101.43425.0229
	40383	08/13/14	SAFETY FENCE	34.99		3449527		D	N				GENERAL SUPPLIES	101.43425.0229
	40383	08/13/14	LANDSCAPING MULCH	13.96		3449619		D	N				GENERAL SUPPLIES	101.43425.0229
	40383	08/13/14	SPRAYER	24.99		3462245		D	N				SMALL TOOLS	101.43425.0221
	40383	08/13/14	WEED KILLER	85.98		3467000		D	N				GENERAL SUPPLIES	101.43425.0229
	40383	08/13/14	SPRAYER	12.91		3467952		D	N				SMALL TOOLS	651.48484.0221
	40383	08/13/14	WEED KILLER	462.98		3468475		D	N				GENERAL SUPPLIES	101.43425.0229
			VENDOR TOTAL	761.21										
				761.21										
SANDOVAL/CASSANDRA			.02180											
	40384	08/13/14	REFUND SHELTER DEPOSIT	50.00		080514		D	N				DEPOSITS	101.230000
SCHNEIDER/CHRIS			.02181											
	40385	08/13/14	REFUND JERSEY DEPOSIT	30.00		080714		D	N				REFUNDS AND REIM	101.41428.0882
SCHWAN'S SALES ENT.			001856											
	40386	08/13/14	CONCESSION SUPPLIES	420.48		080414		D	N				GENERAL SUPPLIES	101.45433.0229
SCHWIETERS			003031											
	40387	08/13/14	#121323 REPAIR-PARTS	98.28		102699		D	N				MTCE. OF EQUIPME	101.42411.0224
	40387	08/13/14	#121323 REPAIR-LABOR	207.00		102699		D	N				MTCE. OF EQUIPME	101.42411.0334
	40387	08/13/14	#121406 REPAIR-PARTS	554.06		102887		D	N				MTCE. OF EQUIPME	101.42411.0224
	40387	08/13/14	#121406 REPAIR-LABOR	540.00		102887		D	N				MTCE. OF EQUIPME	101.42411.0334
	40387	08/13/14	#121406 REPAIR-LABOR	187.20		103274		D	N				MTCE. OF EQUIPME	101.42411.0334
			VENDOR TOTAL	1,586.54										
				1,586.54										
SCOTT SWANSON'S EQUIPMEN			000683											
	40388	08/13/14	PRESSURE WASHER REPAIR	149.85		39237		D	N				MTCE. OF EQUIPME	101.43425.0224
	40388	08/13/14	PRESSURE WASHER REPAIR	90.00		39237		D	N				MTCE. OF EQUIPME	101.43425.0334
			VENDOR TOTAL	239.85										
				239.85										
SERVICE CENTER/CITY OF W			000685											
	40389	08/13/14	EQUIPMENT REPAIR-OIL	10.20		STMT/7-14		D	N				MOTOR FUELS AND	101.41402.0222

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SERVICE CENTER/CITY OF W			000685											
	40389	08/13/14	GAS-60.99 GALLONS	208.65		STMT/7-14		D	N				MOTOR FUELS AND	101.41402.0222
	40389	08/13/14	EQUIPMENT REPAIR-PARTS	8.32		STMT/7-14		D	N				MTCE. OF EQUIPME	101.41402.0224
	40389	08/13/14	GAS-20.19 GALLONS	69.00		STMT/7-14		D	N				MOTOR FUELS AND	101.41408.0222
	40389	08/13/14	EQUIPMENT REPAIR-OIL	47.60		STMT/7-14		D	N				MOTOR FUELS AND	101.42411.0222
	40389	08/13/14	DIESEL-28.93 GALLONS	90.23		STMT/7-14		D	N				MOTOR FUELS AND	101.42411.0222
	40389	08/13/14	GAS-2150.1 GALLONS	7,343.11		STMT/7-14		D	N				MOTOR FUELS AND	101.42411.0222
	40389	08/13/14	EQUIPMENT REPAIR-PARTS	351.72		STMT/7-14		D	N				MTCE. OF EQUIPME	101.42411.0224
	40389	08/13/14	DIESEL-177.94 GALLONS	559.73		STMT/7-14		D	N				MOTOR FUELS AND	101.42412.0222
	40389	08/13/14	GAS-117.45 GALLONS	401.56		STMT/7-14		D	N				MOTOR FUELS AND	101.42412.0222
	40389	08/13/14	GAS-92.88 GALLONS	317.31		STMT/7-14		D	N				MOTOR FUELS AND	101.43417.0222
	40389	08/13/14	EQUIPMENT REPAIR-OIL	284.30		STMT/7-14		D	N				MOTOR FUELS AND	101.43425.0222
	40389	08/13/14	DIESEL-1929.21 GALLONS	6,037.68		STMT/7-14		D	N				MOTOR FUELS AND	101.43425.0222
	40389	08/13/14	GAS-1318.22 GALLONS	4,487.89		STMT/7-14		D	N				MOTOR FUELS AND	101.43425.0222
	40389	08/13/14	EQUIPMENT REPAIR-PARTS	189.40		STMT/7-14		D	N				MTCE. OF EQUIPME	101.43425.0224
	40389	08/13/14	DIESEL-29.66 GALLONS	92.55		STMT/7-14		D	N				MOTOR FUELS AND	101.45433.0222
	40389	08/13/14	GAS-76.17 GALLONS	258.10		STMT/7-14		D	N				MOTOR FUELS AND	101.45433.0222
	40389	08/13/14	DIESEL-78.09 GALLONS	244.69		STMT/7-14		D	N				MOTOR FUELS AND	230.43430.0222
	40389	08/13/14	DIESEL-78.95 GALLONS	245.52		STMT/7-14		D	N				MOTOR FUELS AND	651.48485.0222
	40389	08/13/14	EQUIPMENT REPAIR-PARTS	19.85		STMT/7-14		D	N				MTCE. OF EQUIPME	651.48485.0224
			VENDOR TOTAL	21,267.41		*CHECK TOTAL								
SHERWIN WILLIAMS CO			000690											
	40390	08/13/14	PAINT CAN SPOUT/TOOLS	32.43		1828-6		D	N				SMALL TOOLS	101.43425.0221
	40390	08/13/14	PAINT-MILLER PARK BTHRMS	40.99		1828-6		D	N				MTCE. OF STRUCTU	101.43425.0225
	40390	08/13/14	TRAFFIC PAINT	627.00		2107-4		D	N				GENERAL SUPPLIES	101.43425.0229
	40390	08/13/14	L.S. PAINT	122.79		2434-2		D	N				MTCE. OF STRUCTU	651.48485.0225
	40390	08/13/14	L.S. PAINT	25.81		2913-5		D	N				MTCE. OF STRUCTU	651.48485.0225
	40390	08/13/14	PAINT FOR SIGNS	187.20		2926-7		D	N				MTCE. OF OTHER I	101.43425.0226
			VENDOR TOTAL	1,036.22		*CHECK TOTAL								
SHORT ELLIOT HENDRICKSON			001987											
	40391	08/13/14	HWY 12 CORRIDOR STUDY	62.55		282779		D	N				OTHER IMPROVEMEN	450.43425.0554
	40391	08/13/14	HWY 12 CORRIDOR STUDY	6,559.74		284059		D	N				OTHER IMPROVEMEN	450.43425.0554
			VENDOR TOTAL	6,622.29		*CHECK TOTAL								
SIMPLEX GRINNELL			001411											
	40392	08/13/14	FIRE ALARM INSPECTION	1,943.12		77032424		D	N				MTCE. OF EQUIPME	651.48484.0334
	40392	08/13/14	ALARM MONITORING FEE	632.87		77153124		D	N				PREPAID EXPENSES	651.128000
	40392	08/13/14	ALARM MONITORING FEE	316.44		77153124		D	N				MTCE. OF STRUCTU	651.48484.0335
			VENDOR TOTAL	2,892.43		*CHECK TOTAL								
SMEBY/ROSS			002570											
	40393	08/13/14	MILEAGE 7/1-7/31/14	189.28		080114		D	N				TRAVEL-CONF.-SCH	101.41409.0333

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
STACY'S NURSERY INC			000706											
	40394	08/13/14	SHADE TREES	12,595.00		8142		D	N				MTCE. OF OTHER I	101.43425.0226
STERLING WATER-MINNESOTA			000188											
	40395	08/13/14	SOFTENER RENTAL	31.75		112508-9/7-14		D	N				RENTS	101.45435.0440
STRATEGIC EQUIPMENT			002595											
	40396	08/13/14	DISHWASHER SOAP	376.53		2228822		D	N				CLEANING AND WAS	101.45435.0228
STREICHER'S			000722											
	40397	08/13/14	AMMUNITION	8,972.78CR		CM265615		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	2,789.10CR		CM265647		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	5,156.46		I1083165		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	2,954.56		I1083550		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	2,367.36		I1083662		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	631.90		I1091758		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	AMMUNITION	1,400.00		I1098563		D	N				GENERAL SUPPLIES	101.42411.0229
	40397	08/13/14	VAZQUEZ-UNIFORMS	1,983.81		I1100233		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	1,907.83		I1100245		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	VAZQUEZ-UNIFORMS	13.99		I1100269		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	38.98		I1100284		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	42.99		I1101436		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	147.98		I1102431		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	8.99		I1103012		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	VAZQUEZ-UNIFORMS	8.99		I1103014		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	VAZQUEZ-UNIFORMS	42.99		I1103097		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	LIEBL-UNIFORMS	42.99		I1103518		D	N				SUBSISTENCE OF P	101.42411.0227
	40397	08/13/14	VAZQUEZ-UNIFORMS	39.99		I1103519		D	N				SUBSISTENCE OF P	101.42411.0227
				5,027.93		*CHECK TOTAL								
			VENDOR TOTAL	5,027.93										
STREY/DALE			.02049											
	40398	08/13/14	REFUND JERSEY DEPOSIT	30.00		080714		D	N				REFUNDS AND REIM	101.41428.0882
SUNDER/RICK			.01907											
	40399	08/13/14	REFUND JERSEY DEPOSIT	30.00		073014		D	N				REFUNDS AND REIM	101.41428.0882
SYN-TECH SYSTEMS			003050											
	40400	08/13/14	FUEL PUMP SOFTWARE MTCE	92.00		98642		D	N				MTCE. OF OTHER I	230.43430.0336
TACTICAL SOLUTIONS			003040											
	40401	08/13/14	RADAR CERTIFICATIONS	524.00		4483		D	N				MTCE. OF EQUIPME	101.42411.0334
TAHER INC			000623											
	40402	08/13/14	CZECK-SCHWANDT-WLCM COFF	58.75		3743		D	N				GENERAL SUPPLIES	101.41409.0229
THOMPSON/JUDY			000949											
	40403	08/13/14	MILEAGE 1/1-8/4	96.44		080814		D	N				TRAVEL-CONF.-SCH	101.41404.0333

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
TIRES PLUS 000747														
	40404	08/13/14	REMOVE/INST. TIRES-PARTS	4.00		2533147		D	N				MTCE. OF EQUIPME	101.42411.0224
	40404	08/13/14	REMOVE/INST. TIRES-LABOR	45.00		2533147		D	N				MTCE. OF EQUIPME	101.42411.0334
	40404	08/13/14	REMOVE/INST. TIRES-PARTS	1.00		253419		D	N				MTCE. OF EQUIPME	101.42411.0224
	40404	08/13/14	REMOVE/INST. TIRES-LABOR	17.00		253419		D	N				MTCE. OF EQUIPME	101.42411.0334
	40404	08/13/14	REMOVE/INST. TIRES-PARTS	4.00		253594		D	N				MTCE. OF EQUIPME	101.42411.0224
	40404	08/13/14	REMOVE/INST. TIRES-LABOR	45.00		253594		D	N				MTCE. OF EQUIPME	101.42411.0334
	40404	08/13/14	REMOVE/INST. TIRES-PARTS	4.00		253639		D	N				MTCE. OF EQUIPME	101.42411.0224
	40404	08/13/14	REMOVE/INST. TIRES-LABOR	46.00		253639		D	N				MTCE. OF EQUIPME	101.42411.0334
	40404	08/13/14	REMOVE/INST. TIRES-PARTS	4.00		253924		D	N				MTCE. OF EQUIPME	101.42411.0224
	40404	08/13/14	REMOVE/INST. TIRES-LABOR	54.00		253924		D	N				MTCE. OF EQUIPME	101.42411.0334
	40404	08/13/14	CREDIT FOR OVERCHARGE	8.00CR		253937		D	N				MTCE. OF EQUIPME	101.42411.0334
				216.00										
			VENDOR TOTAL	216.00										
*CHECK TOTAL														
TOSHIBA FINANCIAL SERVIC 000218														
	40405	08/13/14	COPIER LEASE AGRMT	113.00		080514		D	N				RENTS	101.42412.0440
TRAVEL GUIDES FREE 002717														
	40406	08/13/14	TRAVEL GUIDE AD	400.00		19433		D	N				OTHER CHARGES	208.45010.0449
UNDERTHUN/DUWAYNE 001262														
	40407	08/13/14	STUMP GRINDING	4,690.00		2014		D	M	07			OTHER SERVICES	101.43425.0339
UNITED WAY OF WEST CENTR 001287														
	40408	08/13/14	VISION 2040 PLAN	5,000.00		080114		D	N				CIVIC PROMOTION	101.45428.0812
UNIVERSITY OF MINNESOTA 001658														
	40409	08/13/14	FORESTRY WORKSHOP REGIS.	80.00		080714		D	N				TRAVEL-CONF.-SCH	101.43425.0333
	40409	08/13/14	FORESTRY WORKSHOP REGIS.	80.00		080714		D	N				TRAVEL-CONF.-SCH	101.43425.0333
				160.00										
			VENDOR TOTAL	160.00										
*CHECK TOTAL														
US BANK 000264														
	40410	08/13/14	#159 GO IMP BOND-SC	450.00		3738853		D	N				OTHER CHARGES	311.47100.0449
	40410	08/13/14	#161 GO IMP BOND-SC	450.00		3739997		D	N				OTHER CHARGES	312.47100.0449
	40410	08/13/14	#162 GO IMP BOND-SC	425.00		3740725		D	N				OTHER CHARGES	313.47100.0449
				1,325.00										
			VENDOR TOTAL	1,325.00										
*CHECK TOTAL														
VIKING COCA-COLA BOTTLIN 000777														
	40411	08/13/14	CONCESSION SUPPLIES	68.20CR		1406146		D	N				GENERAL SUPPLIES	101.45433.0229
	40411	08/13/14	CONCESSION SUPPLIES	1,249.00CR		1429437		D	N				GENERAL SUPPLIES	101.45433.0229
	40411	08/13/14	CONCESSION SUPPLIES	392.92		191020		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	2,354.50		191572		D	N				GENERAL SUPPLIES	101.45433.0229
	40411	08/13/14	CONCESSION SUPPLIES	151.50		191579		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	250.00		192374		D	N				GENERAL SUPPLIES	101.45433.0229
	40411	08/13/14	CONCESSION SUPPLIES	462.00CR		192663		D	N				GENERAL SUPPLIES	101.45433.0229

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
VIKING COCA-COLA BOTTLIN			000777											
	40411	08/13/14	CONCESSION SUPPLIES	159.85		193595		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	124.93		193829		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	138.21		194557		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	419.56		194843		D	N				GENERAL SUPPLIES	101.45437.0229
	40411	08/13/14	CONCESSION SUPPLIES	90.75		196507		D	N				GENERAL SUPPLIES	101.45437.0229
			VENDOR TOTAL	2,303.02		*CHECK TOTAL								
				2,303.02										
WEST CENTRAL INDUSTRIES			000801											
	40412	08/13/14	CLEANING SERVICES	1,755.00		00043028		D	N				CLEANING AND WAS	101.43425.0338
WEST CENTRAL PRINTING			000803											
	40413	08/13/14	ABSENCE/LEAVE REQ. FORMS	249.78		17817		D	N				OFFICE SUPPLIES	101.42411.0220
	40413	08/13/14	PET COMPLAINT DR HANGERS	41.17		17817		D	N				OFFICE SUPPLIES	101.42411.0220
			VENDOR TOTAL	290.95		*CHECK TOTAL								
				290.95										
WEST CENTRAL SANITATION			000805											
	40414	08/13/14	GARBAGE SERVICE-AUGUST	27.45		6806100/8-14		D	N				CLEANING AND WAS	230.43430.0338
WEST CENTRAL TRIBUNE			000807											
	40415	08/13/14	POLL LOCATIONS	117.00		DI03141028		D	N				ADVERTISING	101.41424.0447
	40415	08/13/14	ORDINANCE PUBLISHED	261.00		DI03141033		D	N				PRINTING AND PUB	101.41401.0331
			VENDOR TOTAL	378.00		*CHECK TOTAL								
				378.00										
WILLMAR AUTO VALUE			002689											
	40416	08/13/14	FUEL FILTER	4.49		22095356		D	N				INVENTORIES-MDSE	101.125000
	40416	08/13/14	PLANT SUPPLIES	14.99		22096881		D	N				GENERAL SUPPLIES	651.48484.0229
	40416	08/13/14	PLANT SUPPLIES	14.97		22097265		D	N				GENERAL SUPPLIES	651.48484.0229
	40416	08/13/14	OIL FILTER	6.39		22097336		D	N				MTCE. OF EQUIPME	651.48485.0224
			VENDOR TOTAL	40.84		*CHECK TOTAL								
				40.84										
WILLMAR CHAMBER OF COMME			000812											
	40417	08/13/14	OFFICE SUPPLIES	29.98		CC STMT/7-14		D	N				OFFICE SUPPLIES	208.45005.0220
	40417	08/13/14	OFFICE SUPPLIES	105.77		CC STMT/7-14		D	N				OFFICE SUPPLIES	208.45005.0220
	40417	08/13/14	MOVIES IN THE PARK MTG	18.34		CC STMT/7-14		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	40417	08/13/14	4TH OF JULY RECAP MTG	8.96		CC STMT/7-14		D	N				TRAVEL-CONF.-SCH	208.45005.0333
	40417	08/13/14	2 COFFEE MAKERS	167.98		CC STMT/7-14		D	N				OTHER CHARGES	208.45008.0449
	40417	08/13/14	CONVENTION CALENDAR	37.22		CC STMT/7-14		D	N				OTHER CHARGES	208.45008.0449
	40417	08/13/14	ENVELOPES-EVENT MAILER	8.76		CC STMT/7-14		D	N				OTHER CHARGES	208.45011.0449
	40417	08/13/14	DIRECTOR SALARY	4,075.16		STMT/7-14		D	N				SALARIES-REG. EM	208.45005.0110
	40417	08/13/14	ASSISTANT SALARY	2,300.00		STMT/7-14		D	N				SALARIES-REG. EM	208.45005.0110
	40417	08/13/14	FICA & INSURANCE	1,041.08		STMT/7-14		D	N				EMPLOYER PENSION	208.45005.0113
	40417	08/13/14	IRA CONTRIBUTION	191.26		STMT/7-14		D	N				EMPLOYER PENSION	208.45005.0113
	40417	08/13/14	PHOTO COPIES	14.52		STMT/7-14		D	N				OFFICE SUPPLIES	208.45005.0220

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR CHAMBER OF COMME			000812											
	40417	08/13/14	PAYROLL/FLEX FEE	40.21		STMT/7-14		D	N				OTHER SERVICES	208.45005.0339
	40417	08/13/14	OFFICE RENT-JULY	626.61		STMT/7-14		D	N				RENTS	208.45005.0440
	40417	08/13/14	STEVENS-CANDIDATE FORUM	15.00		40537		D	N				TRAVEL-CONF.-SCH	101.41400.0333
	40417	08/13/14	MAIL PICKUP FEE-JULY	50.00		40566		D	N				POSTAGE	208.45005.0223
			VENDOR TOTAL	8,730.85		*CHECK TOTAL								
WILLMAR ELECTRIC SERVICE			000816											
	40418	08/13/14	CHECKED FIRE ALARM SYS.	65.00		25743		D	N				MTCE. OF STRUCTU	101.42412.0335
	40418	08/13/14	CHECKED PHONE LINE-LABOR	65.00		25902		D	N				MTCE. OF EQUIPME	101.41408.0334
			VENDOR TOTAL	130.00		*CHECK TOTAL								
WILLMAR STINGERS BASEBAL			002814											
	40419	08/13/14	VOLUNTEER APPREC. PICNIC	900.00		032414		D	N				AWARDS AND INDEM	101.45435.0442
WILLMAR WATER & SPAS			000831											
	40420	08/13/14	LAB WATER	32.25		E19051		D	N				GENERAL SUPPLIES	651.48484.0229
	40420	08/13/14	DRINKING WATER	7.00		E19448		D	N				SUBSISTENCE OF P	101.41408.0227
	40420	08/13/14	SOFTENER SALT	12.30		E19448		D	N				GENERAL SUPPLIES	101.41408.0229
	40420	08/13/14	LAB WATER	39.50		E19452		D	N				GENERAL SUPPLIES	651.48484.0229
	40420	08/13/14	LAB WATER	34.00		E19582		D	N				GENERAL SUPPLIES	651.48484.0229
	40420	08/13/14	DRINKING WATER	18.75		E19605		D	N				SUBSISTENCE OF P	651.48484.0227
	40420	08/13/14	DRINKING WATER	7.00		E19932		D	N				SUBSISTENCE OF P	101.41408.0227
	40420	08/13/14	LAB WATER	32.25		E19937		D	N				GENERAL SUPPLIES	651.48484.0229
	40420	08/13/14	WTR PURIFIER RENTAL-AUG	35.00		R8925		D	N				RENTS	101.41408.0440
			VENDOR TOTAL	218.05		*CHECK TOTAL								
WINDSTREAM			002100											
	40421	08/13/14	MONTHLY PHONE SERV-JULY	889.34		STMT/7-14		D	N				COMMUNICATIONS	101.41409.0330
3D SPECIALITIES INC			002726											
	40422	08/13/14	SIGN BOLTS	95.68		446196		D	N				MTCE. OF OTHER I	101.43425.0226

ACS FINANCIAL SYSTEM  
08/13/2014 16:00:49

Vendor Payments History Report  
INCLUDES ONLY POSTED TRANS

CITY OF WILLMAR  
GL540R-V07.24 PAGE 22

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
REPORT TOTALS:				809,325.91										

RECORDS PRINTED - 000559

Vendor Payments History Report

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	256,196.70
208	CONVENTION & VISITORS BUREAU	13,310.26
230	WILLMAR MUNICIPAL AIRPORT	1,198.86
311	D.S. - 2011 BOND	450.00
312	D.S. - 2012 BOND	450.00
313	D.S. - 2013 BOND	425.00
413	S.A.B.F. - #2013	41,848.92
414	S.A.B.F. - #2014	382,895.50
432	C.P. - WASTE TREATMENT	6,727.50
450	CAPITAL IMPROVEMENT FUND	73,122.29
651	WASTE TREATMENT	30,445.44
741	OFFICE SERVICES	2,255.44
TOTAL ALL FUNDS		809,325.91

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	809,325.91
TOTAL ALL BANKS		809,325.91

WILLMAR COMMUNITY & ACTIVITY CENTER COUNCIL

SPECIAL MEETING

Tuesday August 5, 2014

Members Present: John Lambing, Claudia Cederstrom, Earl Knutson, Carol Laumer, Diane Shuck, Steve Brisendine and LeAnne Freeman

Members Absent: Jim Collier and Tim Johnson

The meeting was called to order at 11:04am by Chairperson Earl Knutson

1. **Welcome and Introduction**: Earl Knutson welcomed everyone and offered the board's sympathy to Carol Laumer on the loss of her husband, Elroy.
2. **LeAnne's Retirement Discussion**: Steve Brisendine explained to the council that the WCER staff has been meeting on how to fill the gaps with LeAnne's retirement on September 17. After these meetings the staff felt the greatest need was hiring a full-time aquatics person. Staff felt LeAnne's other duties could be handled by present staff such as the rentals and programs. The day to day operation of the WCAC will be supervised by a current CER Staff member and manned by one to two part-time employees. Steve still needs to present this information to City Administrator and School Superintendent before the job is posted.

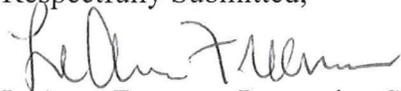
The WCAC Council had a lengthy discussion; they were concerned by the lack of importance the facility and programming was to the City by hiring part-time employees. The baby boomers are here and will be here for many years and the WCAC should be an investment to the community. There was also a discussion on the role of the WCAC council now with LeAnne's retirement.

A motion was made by Carol Laumer that the WCAC Council supports the City of Willmar continuing the commitment to WCAC facilities and programs. This commitment should provide the resources necessary to determine the needs of the current and future users of the Willmar Community & Activity Center, seconded by Diane Shuck. Motion passed.

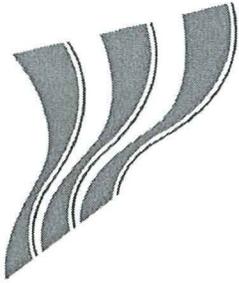
3. **Maintenance Update**: Tabled until next month.
4. **2015 Budget**: Tabled until next month
5. **Miscellaneous**:
  - a. Next Meeting: Tuesday Sept 2 at 11 am

As there was no further business, the meeting adjourned at 12:08pm.

Respectfully Submitted,



LeAnne Freeman, Recreation Supervisor/Center Coordinator



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7a.  
Meeting Date: August 18, 2014  
Attachments:  Yes  No

CITY COUNCIL ACTION

Date:

- Approved     Denied  
 Amended     Tabled  
 Other

Originating Department: Planning & Development Services

Agenda Item: Public hearing street vacation for portion of Willmar Ave. SW

Recommended Action: Staff recommends City Council adoption of a resolution vacating the street.

Background/Summary: Part of the new Willmar Ave. SW project and new RR crossing requires the vacation of the old portion of Willmar Ave. SW from the old crossing to the road previously known as Highway 40 SW. This vacation is part of the planned project as well as part of the Jennie-O land sale transaction. The Planning Commission has approved a resolution recommending the street vacation to the City Council.

Alternatives: N/A

Financial Considerations: N/A

Preparer: Megan M. DeSchepper, AICP  
Planner/Airport Manager

Signature: *Megan M DeSchepper*

Comments:

RESOLUTION NO. \_\_\_\_\_

VACATING A PORTION OF A PUBLIC STREET ROW

WHEREAS, the vacation of the portion of dedicated street as described below was initiated by the City:

That portion of Willmar Avenue SW lying westerly of the BNSF Railroad line and southerly of the south section line of Section 16, Township 119, Range 35 (Willmar Ave. SW)

WHEREAS, the proposed vacation has been approved by the Planning Commission of the City of Willmar; and

WHEREAS, published notice and mailed notice of the proposed vacation and the hearing thereon have been given as provided by Subdivision 6 of Section 9.01 of Article IX of the Willmar City Charter; and

WHEREAS, a hearing was duly held on the proposal to vacate that portion of said streets on August 18, 2014; and

WHEREAS, the City Council of Willmar finds that it is in the best interests of the City of Willmar to vacate that portion of said street;

NOW, THEREFORE, BE IT RESOLVED, that the above described portion of dedicated street be, and hereby is, vacated.

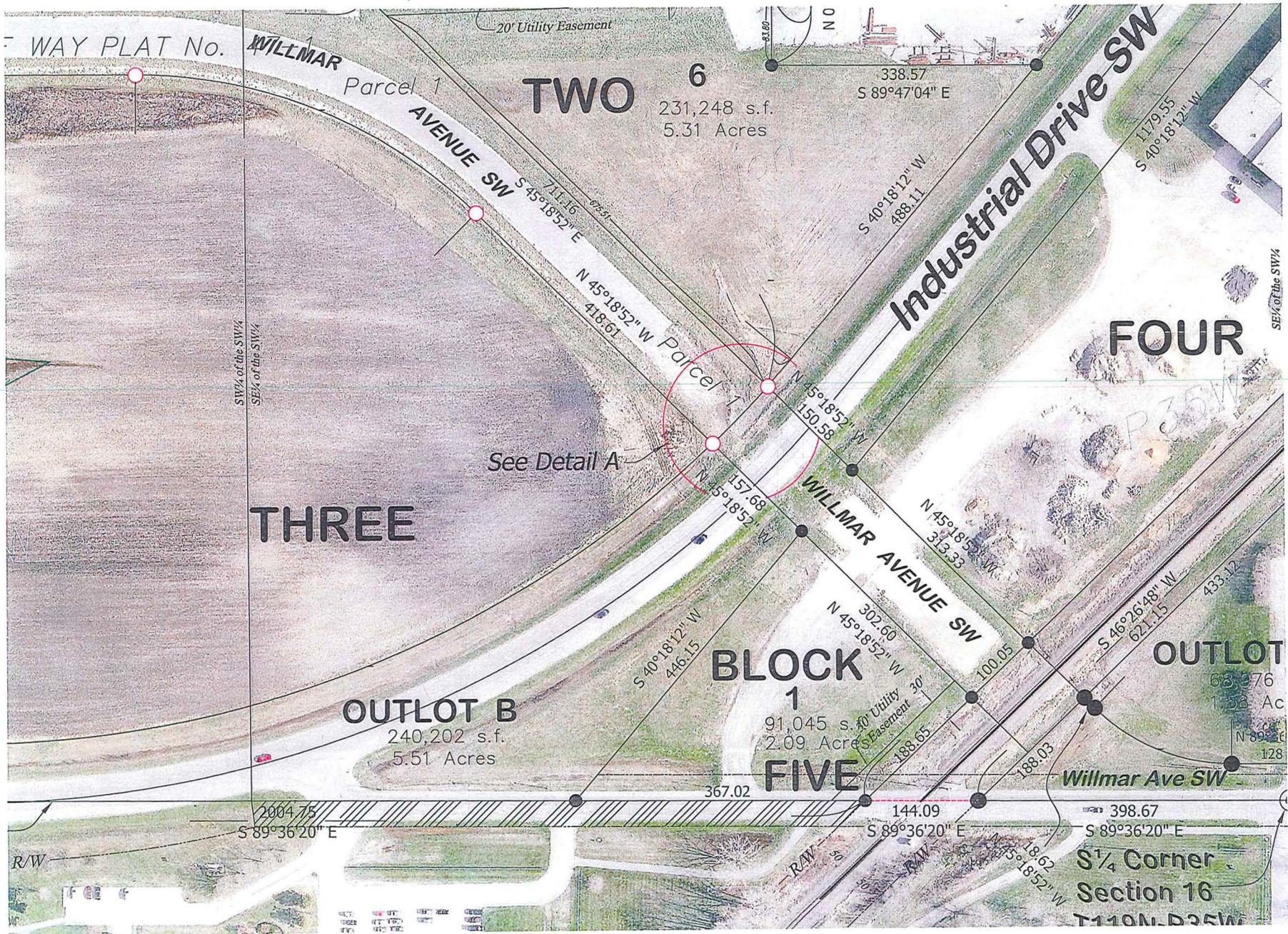
BE IT FURTHER RESOLVED that a certified copy of the Resolution be filed with the Kandiyohi County Recorder on or after August 25, 2014.

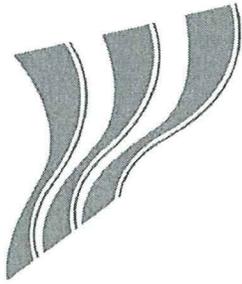
Dated this 18<sup>th</sup> day of August, 2014.

\_\_\_\_\_  
MAYOR

Attest:

\_\_\_\_\_  
CITY CLERK





**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION**

**Agenda Item Number:** 7b.

**Meeting Date:** August 18, 2014

**Attachments:**  Yes  No

**CITY COUNCIL ACTION**

**Date:** August 18, 2014

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |
- 
- 

**Originating Department:** Planning and Development Services

**Agenda Item:** Public Hearing on an Ordinance Amending Ordinance No. 1265 by Approving a New Fee Schedule

**Recommended Action:** Adopt the Ordinance.

**Background/Summary:** Recently, by action of the Council, staff was directed to pursue the adoption of a new building permit and plumbing permit fee schedule. The necessary ordinance has been prepared using the fees recommended by staff, and as discussed by the Community Development Committee on June 12, 2014 and by the full Council on June 16, 2014.

**Alternatives:** Continue to use the 1994 UBC fee schedule

**Financial Considerations:** Adoption of this Ordinance will result in an approximate 10% fee increase beginning January 1, 2015.

**Preparer:** Bruce D. Peterson, AICP  
Director of Planning and Development Services

**Signature:**

**Comments:**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. 1265 BY  
ADOPTING A NEW APPENDIX A

The City Council of the City of Willmar hereby ordains as follows:

Section 1. FEE SCHEDULE. Ordinance No. 1265 is hereby amended to include a new fee schedule and Appendix A, attached and made a part of this Ordinance.

Section 2. REPEALS. The fee schedule adopted as Appendix A of Ordinance No. 1265, dated August 6, 2007 is hereby repealed in its entirety.

Section 3. EFFECTIVE DATE. This ordinance shall be effective from and after January 1, 2015.

This Ordinance introduced by Council Member: Fagerlie

This Ordinance introduced on: August 4, 2014

This Ordinance published on: \_\_\_\_\_

This Ordinance given a hearing on: \_\_\_\_\_

This Ordinance adopted on: \_\_\_\_\_

This Ordinance published on: \_\_\_\_\_

# Extracted from 1997 Uniform Building Code

## BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$ 23.00
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
<b>Other Inspections and Fees:</b>	
1. Inspections outside of normal business hours .....	\$47.00 per hour *
2. Reinspection fees assessed under provisions of Section 305.8 .....	\$47.00 per hour *
3. Inspections for which no fee is specifically indicated ..... (minimum charge – one-half hour)	\$47.00 per hour *
4. Additional plan review required by changes, additions or revisions to plans .....	\$ 47.00 per hour *
5. For use of outside consultants for plan checking and inspections, or both .....	Actual cost *

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wage and fringe benefits of the employees involved.

\*\* Actual costs include administrative and overhead costs.

Plan Review = permit fee x.65

State Surcharge = valuation x.0005

Plumbing Permits = \$20 per fixture

**Cost to fully Account for Building Permit/Inspection Program Activities**

	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>PDS</b>	\$ 269,429.00	\$ 274,920.00	\$ 293,149.00
<b>Admin</b>	\$ 5,284.00	\$ 4,725.00	\$ 5,410.00
<b>Mayor/Council</b>	\$ 3,714.00	\$ 3,746.00	\$ 4,296.00
<b>Legal</b>	\$ 9,264.00	\$ 9,898.00	\$ 13,172.00
<b>Finance</b>	\$ 13,773.00	\$ 14,513.00	\$ 13,494.00
<b>City Hall</b>	\$ 7,589.00	\$ 8,621.00	\$ 6,060.00
<b>Engineering</b>	\$ 18,820.00	\$ 17,067.00	\$ 11,246.00
<b>Public Works</b>	\$ 28,596.00	\$ 29,894.00	\$ 22,331.00
<b>Assessing</b>	\$ 12,967.00	\$ 11,705.00	\$ 11,292.00
<b>Clerk/Treasurer</b>	\$ 6,201.00	\$ 6,228.00	\$ 6,175.00
<b>Police</b>	\$ 18,879.00	\$ 19,141.00	\$ 19,343.00
<b>Fire</b>	\$ 29,291.00	\$ 21,640.00	\$ 23,366.00
<b>IT</b>	\$ 13,352.00	\$ 11,746.00	\$ 19,188.00
<b>Total</b>	<b>\$ 437,159.00</b>	<b>\$ 433,844.00</b>	<b>\$ 448,522.00</b>

**Permit Revenue Report**

	<b>2011*</b>	<b>2012**</b>	<b>2013***</b>
<b>Building</b>	\$ 120,488.00	\$ 116,316.00	\$ 236,328.00
<b>Plan Check</b>	\$ 56,943.00	\$ 54,901.00	\$ 129,859.00
<b>Surcharge</b>	\$ 8,002.00	\$ 8,551.00	\$ 24,656.00
<b>Plumbing</b>	\$ 7,814.00	\$ 8,881.00	\$ 9,802.00
<b>Mechanical</b>	\$ 19,164.00	\$ 10,609.00	\$ 46,785.00
	<b>\$ 212,411.00</b>	<b>\$ 199,258.00</b>	<b>\$ 447,430.00</b>
<b>Revenue for County Service</b>	\$ -	\$ 13,166.00	\$ 16,508.00
	<b>\$ 212,411.00</b>	<b>\$ 212,424.00</b>	<b>\$ 463,938.00</b>

\*total construction value = \$16,002,724

\*\*total construction value = \$17,114,395

\*\*\*total construction value = \$49,216,96

**Permit/Inspection Revenue vs. Cost**

	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>Revenue</b>	\$ 212,411.00	\$ 199,258.00	\$ 447,430.00
<b>Cost</b>	\$ 437,159.00	\$ 433,844.00	\$ 448,522.00
<b>Difference</b>	<b>&lt;\$ 224,748.00&gt;</b>	<b>&lt;\$ 234,586.00 &gt;</b>	<b>&lt;\$ 1,092.00 &gt;</b>

## Fee Schedule Comparison

### Kandiyohi County

- 1998 UBC fee schedule
- Adds \$50 to \$400 land use fee
- Does no accounting of costs
- Less detailed process
- Fewer staff (contracts with City)
- Fewer permits and value

### Marshall

- Uses hybrid 1991-1994 fee schedule
- Raising fees by 4% in 2015 and 4% in 2016
- Fees do not cover costs

### Mankato

- 2004 League of Minnesota Cities fee schedule (much higher)
- Does similar cost accounting
- Focus on covering costs

### St. Cloud

- Uses in-house modified fee schedule
- Focus on covering costs

**BUILDING PERMIT FEE SCHEDULE COMPARISON**

Project Valuation	Fee Under 1994 Schedule*	Fee Under 1997 Schedule*	Fee Under 2003 LMC Schedule*
\$100,000	\$1,514	\$1,690	\$1,795
\$250,000	\$2,826	\$3,151	\$3,348
\$500,000	\$5,014	\$5,586	\$5,958
\$1,000,000	\$8,770	\$9,754	\$11,310
\$2,500,000	\$16,491	\$18,301	\$20,955

Average % increase from 1994 to 1997 = 11-12%

\*includes plan review and State surcharge

# COMMUNITY DEVELOPMENT COMMITTEE

## MINUTES

The Community Development Committee of the Willmar City Council met on Monday, August 11, 2014, in Conference Room No. 1 at the City Office Building.

Present: Rick Fagerlie ..... Chair  
Bruce DeBlieck ..... Vice Chair  
Steve Ahmann ..... Member  
Tim Johnson ..... Member

Others present: Bruce Peterson, Director of Planning and Development Services; Kim Fedders, Regency Mobile Home Parks Manager.

### Item No. 1 Call to Order

The meeting was called to order by Chair Fagerlie at 4:45 p.m.

### Item No. 2 Public Comments

There were no public comments.

### Item No. 3 Mobile Home Parks Update (For Information Only)

Kim Fedders, Regency East & West Mobile Homes Park Manager for the past three years, was present to discuss the operation and maintenance of the parks with the Committee. She noted there had been a number of improvements made to the parks and that they have evicted numerous bad tenants and removed many dilapidated homes. Other improvements include tree removal, landscape changes, and infrastructure improvements. Currently, the east park has 40 mobile homes and the west park has 80 homes. Most are occupied by families; many are long-term tenants. Ms. Fedders is unaware of any long range plans to make major changes to the parks. The owners have indicated an interest in purchasing some mobile homes to rent. Both parks have been listed for sale, but there is not an imminent buyer.

The Committee asked about storm shelters. There is a storm shelter at each park, however, due to vandalism they are usually kept locked. Approximately 10 tenants and the maintenance people have keys to the shelters. Ms. Fedders said that they have minimum contact with the County, who is the licensing authority for mobile home parks. She mentioned some tax issues that they had with the County relative to demolished homes. She said the number of police calls are down due to the demolition of vacant and abandoned homes. There is no electricity available to the homes so they are no longer attractive to squatters. She also said the City staff works well with management.

She went on to mention that the Police Department will not pick up stray dogs within the park, but they didn't know why. Staff was asked to find out why animal control was not being extended into the parks. Ms. Fedders also asked the City for help in demolishing a wood-sided mobile home and wondered if the Fire Department would be willing to do a burn. Ms. Fedders concluded her comments by saying that there is no playground equipment in either of the parks because the teenage tenants have destroyed it.

The Committee told Ms. Fedders that they recognize and appreciate the improvements made to the parks, but that expectations remain high for park maintenance and aesthetics.

### Item No. 4 Industrial Park Expansion Discussion (For Information Only)

Staff presented a draft copy of the final plat of Willmar Industrial Park Fourth Addition. This is the portion that is being platted west of County Road 5. Staff said they still anticipate bidding the dirt work and infrastructure services for 2014 construction. It all depends upon the wetland mitigation process. The wetland technical panel was not able to visit the site until the end of July, thereby delaying final approval on

mitigation efforts for the wetlands in that Industrial Park. The Committee discussed stormwater drainage within the expanded Industrial Park as well as access. Staff pointed out that all the lots would be accessible from interior roads and that no driveways will be allowed from CSAH 5 or Highway 40.

Item No. 5      Old Business

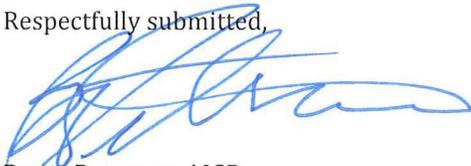
Staff informed the Committee that they were addressing some concerns by Council Member Ahmann and would be returning to the Committee with some defined procedures for the Business Subsidy Process. It was noted that some of the information being requested may be considered private and that the Council may not be legally entitled to review it.

Item No. 6      New Business

There was no new business to come before the Committee.

There being no further business to come before the Committee, the meeting was adjourned at 5:45p.m. by Chair Fagerlie.

Respectfully submitted,



Bruce Peterson, AICP  
Director of Planning and Development Services





**CITIZENS CABLE ADVISORY COMMITTEE  
MINUTES**

The Willmar Citizens Cable Advisory Committee met on Wednesday, August 13, 2014, in Conference Room No. 1 at the City Office Building.

Present:        Ron Christianson        ..... Member  
                  Denis Anderson        ..... Member  
                  Larry Fujan                ..... Member  
                  Linda Mathiasen        ..... Member

Others present were Ross Smeby, Information Systems Coordinator and Rudy Vigil, Cable Coordinator.

Item No.1        Call to Order

The meeting was called to order at 4:45 p.m.

Item No. 2        Overview of WRAC Services and Franchise (Information)

Information Systems Coordinator Ross Smeby gave all members the opportunity to ask questions on the services and overview of the Willmar Regional Access Channels. Cable Coordinator Rudy Vigil summarized the function of the WRAC Studio, how funding is received and who the services are provided for. Linda Mathiasen asked a question if school board meetings are retained and how they are accessible. Mr. Vigil informed them that the official policy is to retain footage for a period of one year and the meetings are accessible via ustream.com. Mr. Vigil also stated that he would provide her with the website link to access the live feed on the school board meetings. The question was asked by Ms. Mathiasen who is able to view the WRAC Channels. She was advised that only cable subscribers in the county have access to the channels, but that the shows are also available online. This item was received for information only.

Item No. 3        Discussion on Proposed Franchise Changes by Charter (Resolution)

Information Systems Coordinator Ross Smeby then presented the proposed PEG Agreement with Charter Cable. This agreement, which was proposed by Charter, would allow them to move the local channels from 8, 18, and 19 to the 180 range. Cable Coordinator Rudy Vigil explained to the committee that the City had retained the services of Moss and Barnett Law Firm for assistance in drafting the new agreement with Charter Cable. As part of the agreement, the technical standards for the channels would have to be kept at or above their current service level and the City would receive payment in kind of \$3,000 worth of air time to advertise the new channel locations and up to \$2,000 for new signage on the front of the WRAC building.

A motion was made by Linda Mathiasen to approve the PEG agreement. Larry Fujan seconded the motion, which carried.

Ross Smeby and Rudy Vigil will be present at the City Council meeting on August 18 to answer questions pertaining to the channel numbers being changed for City Council members not present at this meeting.

Item No. 4        Future Building Projects/Budget Review (Resolution)

Information Systems Coordinator Ross Smeby explained to the committee the scope of current building projects, repairs and improvements that are currently needed for the WRAC building. Based on the quotes received, the current cost for repairs was estimated to be \$25,000 dollars. Denis Anderson moved to

transfer \$25,000 from the WRAC reserve fund for improvements. Ron Christianson seconded the motion, which carried.

Future meetings dates for the committee were discussed and the committee will meet on an as needed basis.

There being no further business to come before the committee the meeting was adjourned at 5:45 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Ross Smeby".

Ross Smeby  
Information Systems Coordinator

**RESOLUTION NO.**

**A RESOLUTION GRANTING CHARTER COMMUNICATIONS A WAIVER FROM ITS CABLE FRANCHISE REQUIREMENT AND ALLOWING CHARTER TO RELOCATE LOCAL COMMUNITY PROGRAMMING TO HIGHER CHANNEL NUMBER LOCATIONS**

**WHEREAS**, CC VIII OPERATING, LLC, I/k/a Charter Communications (“Charter”) operates a Cable System to provide Cable Service within City of Willmar, Minnesota (“City”) pursuant to a Franchise Agreement with the City (“Franchise”);

**WHEREAS**, Exhibit B, paragraph 1 of the Franchise sets forth specific public, educational and government (“PEG”) access channel location requirements;

**WHEREAS**, Exhibit B, paragraph 4 of the Franchise provides that Charter shall not relocate any PEG access channel to a different channel number unless agreed to in writing by the City;

**WHEREAS**, Charter has requested the City’s consent to relocate all present PEG access channels on or about September 1, 2014 from the current channel locations, Channels 8, 18 and 19, to new channel neighborhood in the 180 series of channels together with PEG channels of other cities in the region; and

**WHEREAS**, the PEG channel relocation will result in Charter providing only the channel locations as outlined in Attachment A hereto to an all-digital platform (“Relocation”).

**NOW, THEREFORE**, in consideration of the promises set forth in this Agreement, City resolves as follows:

1. The City consents to the one-time relocation of the current PEG access channels as outlined in Attachment A, effective September 1, 2014. Charter agrees not to further relocate the PEG access channels as outlined in Attachment A without City approval.

2. The PEG access channels shall continue to be located on the basic service tier.

3. Charter will notify its subscribers of the PEG access channel relocation via direct mail and shall provide further notice of the new PEG access channel locations as set forth in subparagraphs 3 A-D below.

A. Charter shall list the PEG access channel locations in its on-air program guide. The parties acknowledge that Grantee contracts with a third party or parties to provide on-screen and on-line program listings. Grantee shall provide the City with information about the service provider(s) so that detailed program information for each PEG Channel can be included in the on-screen and online listings. It shall be the responsibility of the City, or its designee, to provide such detailed program information to

the third-party entity or entities that produce such listings for Grantee in accordance with each such entity's normal format and scheduling requirements and at the City's cost.

B. In addition to the obligations set forth in the Franchise at Exhibit B, paragraph 5, Charter shall provide in-kind air time during the 12 months following enactment of this Resolution on advertiser supported channels (e.g. USA, TNT, TBS, Discovery Channel, etc.), on a run-of-schedule basis assessed at commercially reasonable rates Charter charges to commercial advertisers in the region, for the purpose of airing a City-produced announcement, not to exceed thirty (30) seconds in length, explaining the PEG access channel(s) relocation. The aggregate value of the in-kind air time shall not exceed Three Thousand and No/100 Dollars (\$3,000). The City may request assistance from Charter to produce the announcement and Charter shall then be entitled to offset the cost of production of the announcement from the above \$3,000 air time set aside. Upon request, Charter will provide the City documented verification of the advertising carried to demonstrate compliance with this obligation. In addition, Charter shall reimburse the City up to Two Thousand and No/100 Dollars (\$2,000) for the City's documented out-of-pocket costs related to replacement of the signage on the front of the City's studio facility so long as the new signage does not include channel numbers. Such reimbursement shall be provided by Charter directly to the City with 30 days of the City providing copies of receipts to Charter.

C. For approximately sixty (60) days after the Relocation, Charter shall provide a bill message to all subscribers in the City that specifically notes the PEG access channel relocations.

D. Charter shall, for a minimum of sixty (60) days following adoption of this Resolution, provide a scroll on the Weather Channel on its Cable System within the City notifying viewers of the PEG channel relocation.

4. Charter agrees that on or after January 1, 2017, the City may provide a written request that one (1) PEG access channel be converted to a high definition ("HD") channel. Charter shall have ninety (90) days from the date of receipt of the City's request to implement the HD PEG channel. The City shall only be responsible for the production costs associated with the provision of an HD channel, any and all costs associated with any modification of the PEG access channels or signals, including signal transport, after the PEG access channels/signals leave the City's designated playback facility shall be borne entirely by Charter. A subscriber to the Basic Cable Service Tier only who has a Charter HD capable set-top box will be able to receive the HD PEG channel on that outlet without any additional cost. Upon request from a subscriber who does not have an HD capable set-top box, Charter will replace the subscriber's SD set-top box(es) with HD capable set-top box(es) at the same monthly set-top box charge to the subscriber so the subscriber can view the City's PEG HD channel.

5. Charter will provide the PEG access channels to subscribers in the City in both SD and HD formats as set forth herein using compression rates and functionality equivalent to that employed by Charter to deliver the primary signals of local television broadcast stations on its cable system. The placement of PEG access channels on the system shall not make these

PEG channels more vulnerable to interference or ingress than the primary signals of local broadcast stations. Nothing herein shall require Charter to provide dual carriage of any PEG Channels.

6. The obligations set forth in this Resolution shall continue beyond the expiration of the Franchise and shall be incorporated into any renewal Franchise unless otherwise mutually agreed to by the parties in the renewal Franchise.

Approved by the City of Willmar, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

City of Willmar, Minnesota

By: \_\_\_\_\_

Its: Mayor

By: \_\_\_\_\_

Its: City Clerk

Accepted:

CC VIII OPERATING, LLC  
l/k/a Charter Communications

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_, \_\_\_\_\_

ATTACHMENT A

Channel	Current Channel Number	New Channel Number	New Channel Service Level
Public Access	8	180	Basic (Digital)
Governmental Access	18	181	Basic (Digital)
Educational Access	19	188	Basic (Digital)

**WEST CENTRAL SANITATION, INC.**

P.O. BOX 796  
 WILLMAR, MN. 56201  
 (320) 235-7630 • (800) 246-7630  
 www.wcsanitation.com

RESIDENTIAL — COMMERCIAL — ROLLOFF  
 TIRE RECYCLING — RECYCLING — SWEEPING

Invoice Number: 10068057

ACCT. NO. 7378700  
 SERVICE ADDRESS: SEE DETAILS  
 SERVICE PERIOD: JULY  
 CHANNEL 8 CITY OF WILLMAR  
 417 LITCHFIELD AVE SW  
 WILLMAR, MN 56201

BILLING DATE  
 ANY TRANSACTIONS AFTER  
 THIS DATE WILL BE SHOWN  
 ON YOUR NEXT BILL

MO. DAY YR.  
 7/31/14

A FINANCE CHARGE OF 1½% per month (18% annual rate) will be added to all past due accounts. Minimum charge of 50¢ per month per invoice. A \$15.00 charge on all returned checks. SERVICE DISCONTINUED ON ACCOUNTS 30 DAYS PAST DUE. PLEASE DETACH HERE AND RETURN THIS PORTION WITH YOUR PAYMENT.

Taxes consist of one or more of the following:  
 State - 9.75% (Residential)  
 - 17.00% (Commercial) \$  
 Stearns County - 10.00% (Commercial)  
 Kandiyohi County - 6.20%  
 AMOUNT ENCLOSED

MO.	DAY	YR.	QTY.	DESCRIPTION	REFERENCE	AMOUNT
PREVIOUS BALANCE						\$0.00
PAYMENTS RECEIVED						\$0.00
7378700	417	LITCHFIELD AVE SW				
07/07/2014	1.00	ROLLOFF DELIVERY		RO/20 #594677		\$50.00
07/07/2014	1.87	DISPOSAL FEE		RO/20 #598961		\$112.69
07/07/2014	1.00	20-YD ROLLOFF SERV		RO/20 #598961		\$90.00
07/11/2014	1.00	ROLLOFF FINAL TAKE		RO/20 #599985		\$90.00
07/11/2014	1.99	DISPOSAL FEE		RO/20 #599985		\$119.92
FUEL SURCHARGE - TAXABLE:						\$40.24
TAXES:						\$116.69

STATUS OF YOUR	CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS & OVER	NEW BALANCE
ACCT. NO 7378700	\$619.54	\$0.00	\$0.00	\$0.00	\$0.00	\$619.54

The State requires we print the following: You may be responsible for any liability that results from contamination at a facility where your waste has been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than disposing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability. Some of the landfills to which your waste may be sent during the calendar year are not Minnesota landfills.

Kandiyohi County #SW79  
 Meeker County #SW441  
 Renville County #SW90

Vonco #SW580  
 West Central Transfer #SW552  
 St. Cloud Transfer Station #SW235  
 Alexandria Transfer Station #SW491

Pope-Douglas Incinerator #SW 2097-86-0T1  
 Spruce Ridge #SW6  
 Lyon County #SW23  
 C & D Landfill #SW629

WEST CENTRAL SANITATION, INC. P.O. BOX 796, WILLMAR, MN. 56201

Payment Due Date: 08/29/2014

  
 PAY THIS  
 AMOUNT

### Heida's Woodworks

308 Spicer Ave. • P.O. Box 13  
Raymond, MN 56282

Ph. (320) 967-4848 Fax (320) 967-4373

pg 1

NAME								WRAC - Ross Smeloy							
ADDRESS															
PH. NO.								DATE							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT									
QTY.	DESCRIPTION					PRICE	AMOUNT								
	conf. table - oak pedestals 36 x 72 x 30														
	phone table - oak 20 x 20 x 30 w/ 1 open shelf														
	reception desk w/ topper desk top 60" x 84" w/ 1 - 2 file full ext stack w/ 1 - 3 draw " " " w/ 1 pencil drawer														
	store room counter 24 x 83 w/ open base w/ adj. shelves														
RECEIVED BY						TAX									
						TOTAL									

No. 001572

ALL CLAIMS AND RETURNED GOODS  
MUST BE ACCOMPANIED BY THIS BILL

GP-159-3  
PRINTED IN U.S.A.

Thank You

### Heida's Woodworks

308 Spicer Ave. • P.O. Box 13  
Raymond, MN 56282

Ph. (320) 967-4848 Fax (320) 967-4373

pg 2

NAME								WRAC - Ross Smeloy							
ADDRESS															
PH. NO.								DATE							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT									
QTY.	DESCRIPTION					PRICE	AMOUNT								
	edit room work station w/ 2 - 2 file draw stacks F.E. w/ 1 pencil drawer 119 3/4 x 143 3/4														
	production room work station w/ 2 - 2 file draw stacks full ext. slides w/ 1 pencil drawer 127 3/8 x 128														
	oak, w/ std pulls/knobs finished, del & installed														
	w/ std. lam. counter tops self edge														
RECEIVED BY						TAX									
						TOTAL		\$ 7398.00							

No. 001573

ALL CLAIMS AND RETURNED GOODS  
MUST BE ACCOMPANIED BY THIS BILL

GP-159-3  
PRINTED IN U.S.A.

Thank You



**WILLMAR ELECTRIC SERVICE**

DESIGN | BUILD | BEYOND

Willmar Electric Service Corp  
2405 Trott Ave. SW  
PO Box 934  
Willmar, MN 56201  
(320) 235-4386

**Bill to:**

WRAC-8  
417 Litchfield SW  
Willmar, MN 56201

Phone :  
Fax :

**Job Location:** 5407  
MN Alarm - T&M

MN

Phone:  
Fax:

**Invoice**

Page No.: 1  
Invoice Date: 8/5/2014  
Client:: WRACEIGHWI

Invoice Number : 25854  
Work Order Number: 9167  
Change Order Number: 00000  
W.O. Schedule Date 5/27/2014  
Service Person  
Contact Person  
PO Number  
Reference Number  
Payment Terms 30 DAYS  
Site Manager  
Site Manager's Phone:

**Work Ordered:** Prepare estimate for upgrade of system.  
231-0594  
wrac@willmarmn.gov Scope/quote letter sent on 03 June, 2014  
**Work Performed:** Installed keypads and other parts

Item Number	Description	UofM	Quantity	Price	Amount
	Labor Greg			0.00	225.50
Total : Labor				<b>SubTotal</b>	<b>\$225.50</b>
	Materials			0.00	224.50
Total : Material				<b>SubTotal</b>	<b>\$224.50</b>
				<b>SubTotal</b>	<b>\$450.00</b>
				<b>Total</b>	<b>\$450.00</b>

## Ross Smeby

---

**From:** Clay VenOsdel  
**Sent:** Thursday, August 07, 2014 6:07 PM  
**To:** Ross Smeby  
**Subject:** WRAC 8

8-7-14

Ross Smeby  
City of Willmar

RE:  
WRAC 8  
417 West Litchfield  
Willmar, Mn.

Clean and caulk gap between sidewalk and north side of building, asphalt and stucco on south side of building, and west stucco joint on south side of building.

Remove and replace steel door and frame on south side of building.

Repair brick next to south door.

Remove loft.

**The above for the sum of \$ 7,750.00**

Add 12 – 2x12's x 12' to the basement floor joists.

**Add the sum of \$ 750.00**

Respectfully,  
Clay VenOsdel  
President  
Cornerstone of Willmar, Inc.  
1020 Hwy 71 NE  
Willmar, MN 56201  
P - 320 231 0727  
F - 320 235 0364

	A	B	C	D	E	F	G	H
1	<b>Hardware Hank Express &amp;</b>							
2	<b>Locksmith Service</b>							
3	314 SW 5 <sup>th</sup> ST							
4	Willmar MN 56201							
5	320-235-2113							
6								
7								
8	<i>customer</i>	City of Willmar	key make	labor	\$70.00/hr.	S key	\$2.81	
9	<i>address</i>	Box 755	master key #	service call	\$35.00	E key	\$4.44	
10			contact person	Re-key cylinder	\$15.00	LSDA key	\$4.99	
11	<i>city</i>	Willmar, MN 56201	Ross Smeby 320-214-5182	Re-keying everest	\$18.00	broken key	\$2.81	
12	<i>phone</i>	320-235-4913	Information Systems Tech.	Re-keying ABUS	\$20.00	DND key	\$2.81	
13								
14	<b><u>DATE</u></b>	<b><u>ORDERED BY</u></b>	<b><u>WORK PERFORMED</u></b>	<b><u>ON OFF</u></b>	<b><u>DONE BY</u></b>	<b><u>MATERIALS USED</u></b>	<b><u>COST</u></b>	
15								
16	13-Aug-14	Ross	Bid for changing over the front		Randy Dickerson	Thumb Knob	\$29.95	\$29.95
17			doors. Basic requirements;			Sargent Closure-NEW	\$556.00	
18			move door chime to the east			Sargent Closure USED		\$283.00
19			door, install thumb knob on			Sweeps \$5.99ea	\$11.98	\$11.98
20			the inside of east door, and			2hrs. Labor	\$140.00	\$140.00
21			replace closure. Figure both			Total	\$737.93	\$464.93
22			new and used. Check and					
23			replace if needed the sweeps					
24			on both doors.					

# PROPOSAL

Leavelle Painting  
216 S.W. 15th St.  
Willmar MN

231-9886

PROPOSAL NO.
SHEET NO.
DATE 8-14-14

PROPOSAL SUBMITTED TO:

NAME WRAC - 8
ADDRESS Willmar, MN
PHONE NO.

WORK TO BE PERFORMED AT:

ADDRESS
DATE OF PLANS
ARCHITECT

We hereby propose to furnish materials and perform the labor necessary for the completion of \_\_\_\_\_

Power wash Prime & paint store front  
Take down signs fill holes as talked  
about Includes paint & labor

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications

submitted for above work, and completed in a substantial workmanlike manner for the sum of \_\_\_\_\_ Dollars (\$ 950<sup>00</sup> )

with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted: Walter Hill  
Per \_\_\_\_\_

Note—this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date \_\_\_\_\_ Signature \_\_\_\_\_  
Signature \_\_\_\_\_

IN ACCOUNT WITH

**MOSS & BARNETT**

A PROFESSIONAL ASSOCIATION

4800 WELLS FARGO CENTER • 90 SOUTH SEVENTH STREET • MINNEAPOLIS, MN 55402

(612) 877-5000

Federal Tax Id # 14-09743845

July 23, 2014

CITY OF WILLMAR  
CHARLENE STEVENS  
CITY ADMINISTRATOR  
P O BOX 755  
WILLMAR MN 56201



Client: 32583  
Invoice # 609104

---

For Legal Services Rendered in Connection With:

Matter: 32583.000001 General CATV Maters

- 06/03/14 BTG Exchange emails with Rudy Vigil regarding PEG relocation and options to respond to Charter; work on letter for the City to send to Charter on same issue.
  
- 06/03/14 TLH Prepare letter to Charter from City regarding relocation of PEG channels.
  
- 06/06/14 BTG Telephone call with Rudy Vigil regarding letter to Charter regarding proposed PEG relocation.
  
- 06/06/14 BTG Work on email to City regarding Charter PEG channel relocation.
  
- 06/09/14 BTG Review Charter letter seeking renewal; initial review of existing Charter franchise.
  
- 06/11/14 BTG Review email from City including Charter municipal survey document.
  
- 06/11/14 TLH Phone call with Rudy Vigil to discuss HD set top boxes and related matters; review correspondence sent to the City by Charter regarding the same.
  
- 06/18/14 BTG Telephone call with Jane Bremer regarding Charter's request to relocate PEG channels and issues of concern to the City.

JUL 28 2014

CITY OF WILLMAR  
File Number: 32583  
Invoice Number: 609104

Moss & Barnett  
July 23, 2014  
Page 2

06/19/14 BTG Telephone call with City regarding PEG  
relocation, renewal and free service drops.  
06/19/14 TLH Phone call with City to discuss PEG channel  
relocation and related matters.

Total For Services \$1,444.50

Total This Matter \$1,444.50

Total This Invoice \$1,444.50

\*\*\*\*\* All Matters Totals \*\*\*\*\*

Amount Due This Invoice 1,444.50

Last Payment Received 09/11/09 \$374.00

TOTAL AMOUNT DUE \$1,444.50



101.41409.0446

CATV Legal Services

IN ACCOUNT WITH

**MOSS & BARNETT**

A PROFESSIONAL ASSOCIATION

4800 WELLS FARGO CENTER • 90 SOUTH SEVENTH STREET • MINNEAPOLIS, MN 55402  
(612) 877-5000

Federal Tax Id # 41-0943845

July 23, 2014

BTG

CITY OF WILLMAR  
CHARLENE STEVENS  
CITY ADMINISTRATOR  
P O BOX 755  
WILLMAR MN 56201

Client: 32583  
Invoice # 609104

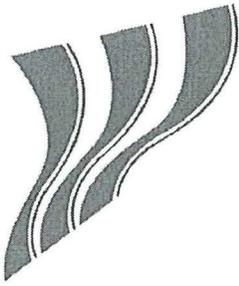
---

Current Amount Due	\$1,444.50
Amount Due Prior Invoices	.00
Amount Due	\$1,444.50
	=====

Remittance Enclosed

---

Please Remit This Page With Payment



**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE  
ACTION**

**Agenda Item Number:** 11

**Meeting Date:**

**Attachments:** \_\_\_ Yes X No

**CITY COUNCIL ACTION**

**Date:** August 18, 2014

- Approved     Denied  
 Amended     Tabled  
 Other

**Originating Department:** City Clerk-Treasurer

**Agenda Item:** Consideration of Special Assessment Hearing for Unpaid Hedge Removal

**Recommended Action:** Set Hearing for 7:02 p.m. on September 2, 2014

**Background/Summary:**

Pursuant to Willmar Municipal Code, Chapter 9, Article I concerning the obstruction of hedges, and in the case of noncompliance, such work to be performed by the City or its agent, the costs thereof can be certified as a special assessment against the property concerned, and

Notice will be given that the City Council of the City of Willmar, Minnesota, will meet on the 2<sup>nd</sup> day of September 2014, at 7:02 p.m. to consider objections to the proposed assessment for the removal cost incurred on the below listed property owners.

95-780-0210	Adam Hedlof	1202 7 1/2 Street SW	\$79.69
-------------	-------------	----------------------	---------

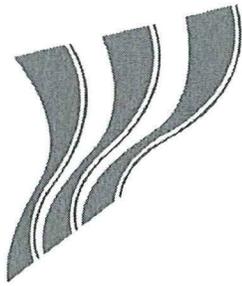
**Alternatives:** Deny

**Financial Considerations:** \$79.69

**Preparer:** City Clerk-Treasurer

**Signature:**

**Comments:**



**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE  
ACTION**

**Agenda Item Number:** 12

**Meeting Date:**

**Attachments:** \_\_\_ Yes X No

**CITY COUNCIL ACTION**

**Date:** August 18, 2014

- Approved     Denied  
 Amended     Tabled  
 Other

**Originating Department:** City Clerk-Treasurer

**Agenda Item:** Consideration of Special Assessment Hearing for Unpaid Weed/Grass Mowing Removal

**Recommended Action:** Set Hearing for 7:03 p.m. on September 2, 2014

**Background/Summary:**

Pursuant to Willmar Municipal Code, Chapter 9, Article III concerning the cutting of weeds or grass, and in the case of noncompliance, such work to be performed by the City or its agent, the costs thereof can be certified as a special assessment against the property concerned, and

Notice will be given that the City Council of the City of Willmar, Minnesota, will meet on the 2<sup>nd</sup> day of September 2014, at 7:03 p.m. to consider objections to the proposed assessment for the mowing cost incurred on the below-listed property owners.

95-480-0310	Shelly Cash	1207 7 <sup>th</sup> Street SW	\$144.28
95-220-0510	Kristen L. Fairchild	514 Litchfield Ave SE	\$144.28
95-250-1600	Stacy J. Evans	408 Augusta Ave SE	\$288.56
95-143-0380	Jorge Garcia Jr.	1311 19 <sup>th</sup> Ave SE	\$144.28
95-616-0210	James House	3045 1 <sup>st</sup> Ave NW	\$ 28.86
95-616-0220	James House	3047 1 <sup>st</sup> Ave NW	\$ 28.86
95-616-0230	James House	3049 1 <sup>st</sup> Ave NW	\$ 28.86
95-616-0320	James House	3109 1 <sup>st</sup> Ave NW	\$ 28.85
95-616-0330	James House	3111 1 <sup>st</sup> Ave NW	\$ 28.85
95-040-0220	Jennifer L. Anderson	608 15 <sup>th</sup> Street SW	\$144.28
95-665-0260	Corey A. Marthaller	1101 Olena Ave SE	\$296.60
95-914-2080	Tyson & Sarah Reuer	802 Mary Avenue	\$144.28
95-922-7960	Warren E. & Helen Rode	610 Parkview Road SW	\$144.28
95-665-0460	Peggy Tjaden	1004 Olena Avenue SE	\$144.28
95-672-0380	Bulls Enterprises, LLC	1409 12 <sup>th</sup> Street SE	\$144.28

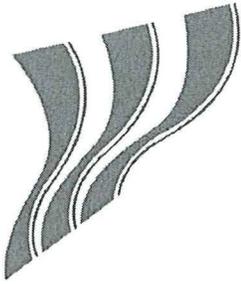
**Alternatives:** Deny

**Financial Considerations:** \$1,883.68

**Preparer:** City Clerk-Treasurer

**Signature:**

**Comments:**



**CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE  
ACTION**

**Agenda Item Number:** 13

**Meeting Date:**

**Attachments:** \_\_\_ Yes X No

**CITY COUNCIL ACTION**

**Date:** August 18, 2013

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended  | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other    |                                 |

**Originating Department:** City Clerk-Treasurer

**Agenda Item:** Consideration of Special Assessment Hearing for Unpaid Infectious Tree Removal

**Recommended Action:** Set Hearing for 7:04 on September 2, 2014

**Background/Summary:**

Pursuant to Willmar Municipal Code, Chapter 9, Article IV concerning the removal of infectious trees, and in the case of noncompliance, such work to be performed by the City or its agent, the costs thereof can be certified as a special assessment against the property concerned, and

Notice will be given that the City Council of the City of Willmar, Minnesota, will meet on the 2<sup>nd</sup> day of September 2014, at 7:04 p.m. to consider objections to the proposed assessment for the removal cost incurred on the below listed property owners.

95-280-2320	Rebecca Iverson	1017 SW 3 <sup>rd</sup> Street	\$641.25
95-040-0140	Ricardo Jaquez	514 SW 15 <sup>th</sup> Street	\$855.00

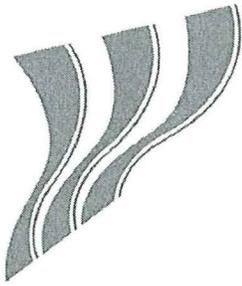
**Alternatives:** Deny

**Financial Considerations:** \$1,496.25

**Preparer:** City Clerk-Treasurer

**Signature:**

**Comments:**



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 14

Meeting Date:

Attachments:  Yes  No

CITY COUNCIL ACTION

Date: August 18, 2014

- Approved  Denied  
 Amended  Tabled  
 Other

Originating Department: Engineering

Agenda Item: Notice of Termination of Agreement with Kandiyohi County pertaining to Eagle Lake Sanitary Sewer District

Recommended Action: Authorize the signature for notice of termination of the existing agreement with Kandiyohi County for the Eagle Lake Sanitary Sewer District.

Background/Summary: The agreement Dated January 31, 1990 between the City of Willmar and Kandiyohi County allowed the connection of the Eagle Lake Sanitary Sewer District to the City's sanitary sewer system. Pursuant to Article XII of the agreement, a formal notice of termination must be given two years in advance of its effective date. The City requests to give the formal notice of termination to be effective on August 25, 2016 and work with the County to negotiate a new agreement to take effect upon the termination date.

Alternatives: Continue the current agreement with the Eagle Lake Sanitary Sewer District.

Financial Considerations: None at this time.

Preparer: Sean E. Christensen  
Public Works Director

Signature:

Comments:



**CITY ADMINISTRATOR**

City Office Building  
Box 755  
Willmar, Minnesota 56201

320-235-4913  
FAX: 320-235-4917

August 11, 2014

Mr. Larry Kleindl  
Kandiyohi County Administrator  
400 Benson Ave SW  
Willmar, MN 56201

*Re: Notice of Termination of Agreement between the City of Willmar and Kandiyohi County dated January 31, 1990 pertaining to Eagle Lake Sanitary Sewer District*

Dear Mr. Kleindl,

Please accept this letter as the City of Willmar's (City) formal notice of termination of the City's existing Agreement with Kandiyohi County (County), dated January 31, 1990, for connection of the Eagle Lake Sanitary Sewer District to the City's sanitary sewer system. Pursuant to Article XII of that agreement, the termination will be effective on August 25, 2016.

The City and its staff look forward to working with the County and representatives of the Eagle Lake Sewer System in the coming months to negotiate a new agreement to take effect upon such termination of the existing agreement.

Please feel free to contact me with any questions.

Thank you.

Sincerely,

Charlene Stevens,  
City Administrator

cc: Mr. Michael Reynolds  
Eagle Lake Sewer System  
1760 48<sup>th</sup> Ave NE  
Willmar, MN 56201