



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 3

Meeting Date: April 29, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: May 5th, 2014

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: Waterview Business Park Phase 2

Recommended Action: For discussion purposes

Background/Summary: The City was approached by Duinick Inc. who has proposed the extension of 24th Ave SE to connect to Lakeland Drive. Also included is the reconfiguration of the 19th Ave and Lakeland Drive intersection. Representatives from Duinick Inc. will present the concept for committee review and discussion.

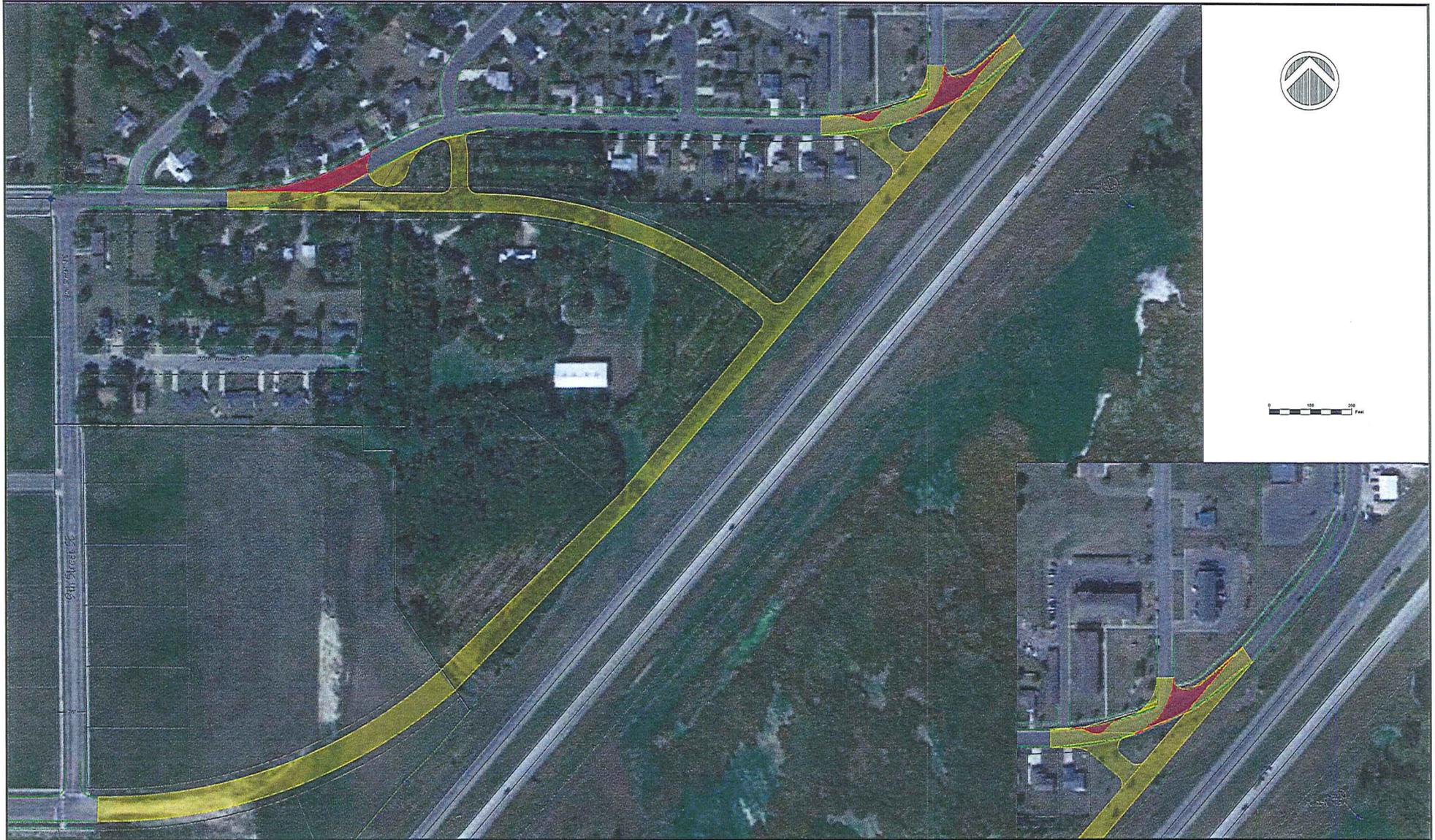
Alternatives:

Financial Considerations: Unknown at this time

Preparer: Sean Christensen, P.E.
Public Works Director

Signature:

Comments:



DATE	REVISIONS	NO.	BY

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P.O BOX 208
 408 SIXTH STREET
 PRINSBURG, MN 56281
 PHONE: (320) 978-6011
 FAX: (320) 978-4978

SCALE
 1" = 100'
 DRAWN BY:
 JVS
 CHECKED BY:
 JVS
 SURVEYED BY:
 DK

WATERVIEW - PHASE 2
 MASTER SITE PLAN
 OPTION 1
 WILLMAR, MN
 DATE
 JANUARY 15, 2014
 SHEET
 1 OF 1



WATERVIEW - PHASE 2

24TH Ave. Extension / Connection to Lakeland Dr.

19th Ave. Relocation

Benefits

- Provides consistency through Lakeland Dr. / 24th Ave. Corridor
- Removes traffic pressure through residential neighborhood (Dana Hts.)
- Increases safety through corridor (especially through residential)
- Continues good access to 19th Street Businesses
- Provides good access into the heart of Water View business district promoting continued growth in this area
- Opens up new area for development
- Increased tax base from new development area



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 4
Meeting Date: April 29, 2014
Attachments: Yes No

CITY COUNCIL ACTION

Date: May 5, 2014

- Approved Denied
- Amended Tabled
- Other

Originating Department: Engineering

Agenda Item: MinnWest Lift Station/Lakeland Drive Sewer Project - Consideration of Bids

Recommended Action: To award the contract to Duininck Inc. in the amount of \$2,421,172.50.

Background/Summary: Bids were opened on the MinnWest Lift Station/Lakeland Drive Sewer Project on March 3, 2014. Duininck Inc. of Prinsburg, Minnesota is the low bidder with a base bid of \$2,297,278.50, Bid alternate A bid of \$43,342 and a bid alternate B of \$80,552 for a total bid of \$2,421,172.50. Quam Construction was the other bidder on the project with a total bid of \$2,950,837. The engineers estimate was \$2,080,770 for the base bid, \$72,150 for alternate A and \$153,370 for alternate B. Alternate A includes and additional 431 feet of Cured in Place Pipe (CIPP) and two manhole rehabilitations while Alternate B is an additional 836 feet of CIPP and three manhole rehabilitations. The award of bids was delayed pending the MPCA review process which has now been completed.

Alternatives:

1. Award only the base bid
2. Award the base bid and Alternate A

Financial Considerations: The majority of the project will be funded by PFA funds, with minor amounts of State Aid dollars and local option sales tax funds being part of the project. The finances are detailed in the project budget dated April 7, 2014.

Preparer: Sean Christensen, P.E.
Public Works Director

Signature:

Comments:

BID TABULATION

MINNWEST TECHNOLOGY CAMPUS LIFTSTATION AND LAKELAND DRIVE IMPROVEMENTS
CITY OF WILLMAR, MN

3/3/2013

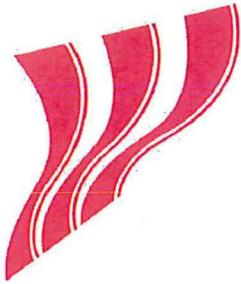
Item No.	Description	Unit	Total Est Qty	Engineer's Estimate		Duininck, Inc; Prinsburg, MN		Quam Construction Company, Inc; Willmar, MN		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
MOBILIZATION										
1.	MOBILIZATION	LS	1	\$250,000.00	\$250,000.00	\$175,600.00	\$175,600.00	\$140,000.00	\$140,000.00	
LIFT STATION										
2.	REMOVE LIFT STATION	LS	1	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00	\$33,000.00	\$33,000.00	
3.	CONSTRUCT LIFT STATION	LS	1	\$932,000.00	\$932,000.00	\$1,441,000.00	\$1,441,000.00	\$2,000,000.00	\$2,000,000.00	
FORCEMAIN										
4.	AIR RELIEF MANHOLE	EACH	2	\$3,000.00	\$6,000.00	\$15,000.00	\$30,000.00	\$14,000.00	\$28,000.00	
5.	CONNECT TO EXISTING MANHOLE	EACH	1	\$15,000.00	\$15,000.00	\$3,125.00	\$3,125.00	\$24,000.00	\$24,000.00	
6.	12" PVC FORCE MAIN (P)	LF	3692	\$129.00	\$476,268.00	\$109.00	\$402,428.00	\$82.00	\$302,744.00	
7.	ABANDON FORCEMAIN (P)	LF	3651	\$12.00	\$43,812.00	\$5.50	\$20,080.50	\$22.00	\$80,322.00	
CIPP LINING										
8.	CIPP LINING SEWER PIPE 12"	LF	815	\$80.00	\$65,200.00	\$47.00	\$38,305.00	\$53.00	\$43,195.00	
9.	CIPP LINING SEWER PIPE 15"	LF	1586	\$95.00	\$150,670.00	\$53.00	\$84,058.00	\$65.00	\$103,090.00	
10.	CIPP LINING SEWER PIPE 18"	LF	434	\$105.00	\$45,570.00	\$73.00	\$31,682.00	\$86.00	\$37,324.00	
11.	SANITARY MANHOLE INTERIOR REHABILITATION	EACH	11	\$3,750.00	\$41,250.00	\$4,000.00	\$44,000.00	\$2,200.00	\$24,200.00	
12.	TRAFFIC CONTROL	LS	1	\$25,000.00	\$25,000.00	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	
TOTAL BASE BID						\$2,080,770.00		\$2,297,278.50		\$2,830,875.00

ALTERNATE A

Item No.	Description	Unit	Total Est Qty	Engineer's Estimate		Duininck, Inc; Prinsburg, MN		Quam Construction Company, Inc; Willmar, MN		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
A13	CIPP LINING SEWER PIPE 18"	LF	431	\$150.00	\$64,650.00	\$82.00	\$35,342.00	\$86.00	\$37,066.00	
A14	SANITARY MANHOLE INTERIOR REHABILITATION	EACH	2	\$3,750.00	\$7,500.00	\$4,000.00	\$8,000.00	\$2,200.00	\$4,400.00	
TOTAL ALTERNATE A						\$72,150.00		\$43,342.00		\$41,466.00

ALTERNATE B

Item No.	Description	Unit	Total Est Qty	Engineer's Estimate		Duininck, Inc; Prinsburg, MN		Quam Construction Company, Inc; Willmar, MN		
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
B15	CIPP LINING SEWER PIPE 18"	LF	836	\$170.00	\$142,120.00	\$82.00	\$68,552.00	\$86.00	\$71,896.00	
B16	SANITARY MANHOLE INTERIOR REHABILITATION	EACH	3	\$3,750.00	\$11,250.00	\$4,000.00	\$12,000.00	\$2,200.00	\$6,600.00	
TOTAL ALTERNATE B						\$153,370.00		\$80,552.00		\$78,496.00



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 5

Meeting Date: April 29th, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: May 5th, 2014

- Approved Denied
- Amended Tabled
- Other

Originating Department: Public Works

Agenda Item: Award the Contract for the 2014 Crack Sealing, Project No. 1406.

Recommended Action: To award the Contract to Glieden Enterprises, LLC in the amount of \$33,500.00 and authorize signatures on the 2014 Crack Seal Contract.

Background/Summary: The City requested quotes for the 2014 Crack Seal Project. Three quotes were received with the lowest being from Glieden Enterprises, LLC at \$33,500.00. The other bids received were from Precision Sealcoating, Inc. with a bid of \$54,925.00 and Fahrner Asphalt Sealers, LLC with a bid of \$66,250.00.

Alternatives: 1. Reject all bids

Financial Considerations: The funding associated with the project is included in the 2014 Public Works budget. \$70,000 was allotted for Crack Sealing and Seal Coating. The quotes for Seal Coating close on May 9th, 2014.

Preparer: Sean Christensen, P.E.
Public Works Director

Signature:

Comments:

***2014 CRACK SEAL
QUOTE TABULATION***

***ENGINEERING DEPARTMENT
CITY OF WILLMAR***

BIDDER	PER POUND	ESTIMATED TOTAL
Glieden Enterprises, LLC Belgrade, MN	\$1.34	\$33,500.00
Precision Sealcoating, Inc Princeton, WI	\$2.19	\$54,925.00
Fahrner Asphalt Sealers, LLC Eau Claire, WI	\$2.65	\$66,250.00

April 18, 2014

SPECIFICATIONS FOR 2014 BITUMINOUS PAVEMENT CRACK SEALING

PUBLIC WORKS DEPARTMENT CITY OF WILLMAR, MINNESOTA

Willmar Ave. SW - 1st to 18th St. SW (6300 ft.)
17th St. SW - Willmar Ave. SW to Monongalia Ave SW (1470 ft.)
9th St. SW - Willmar Ave. SW to 19th Ave. SW (2595 ft.)
9th St. SW - 19th Ave. SW to Richland Ave. SW (1025 ft.)
Richland Ave. SW - 11th St. SW to 15th St. SW (1450 ft.)
Richland Circle. SW - Richland Ave. SW to South end (300 ft.)

**QUOTES CLOSE:
April 18, 2014 AT 1:00 PM**



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 6
Meeting Date: April 29, 2014
Attachments: Yes

CITY COUNCIL ACTION

Date:

- Approved Denied
 Amended Tabled
 Other

Originating Department: Willmar Police Department

Agenda Item: Private Archery Range Request

Recommended Action: Approve both permit applications (a separate permit was completed for each range design) allowing construction/use of the two private archery range designs as illustrated on the applications.

Background/Summary: A request to construct and use two separate private archery ranges at 1609 College Park Circle has been received. A review of each attached application demonstrates that the design of each archery range will comply with the safety standards established through Council action on April 21, 2014.

Alternatives: Deny the request and further identify to the citizen what additional safety requirements are desired.

Financial Considerations: None.

Preparer: David Wyffels

Signature:

Comments: Examination of the designs of the requested ranges along with the detailed diagrams clearly indicate that both ranges would meet the safety standard requirements Council considers when giving approval to such requests.

City of Willmar
Private Archery Range Permit Application

RANGE #1

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) :1609 College Park Circle _____ Willmar, MN.

I do own this property.

(Do not complete this section if you own the property).

_____ I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

_____ Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

_____ Range Design #1 (downrange safety is based upon a properly sized backstop).

Range Design #2 (downrange safety is based upon proper safe buffer zones).

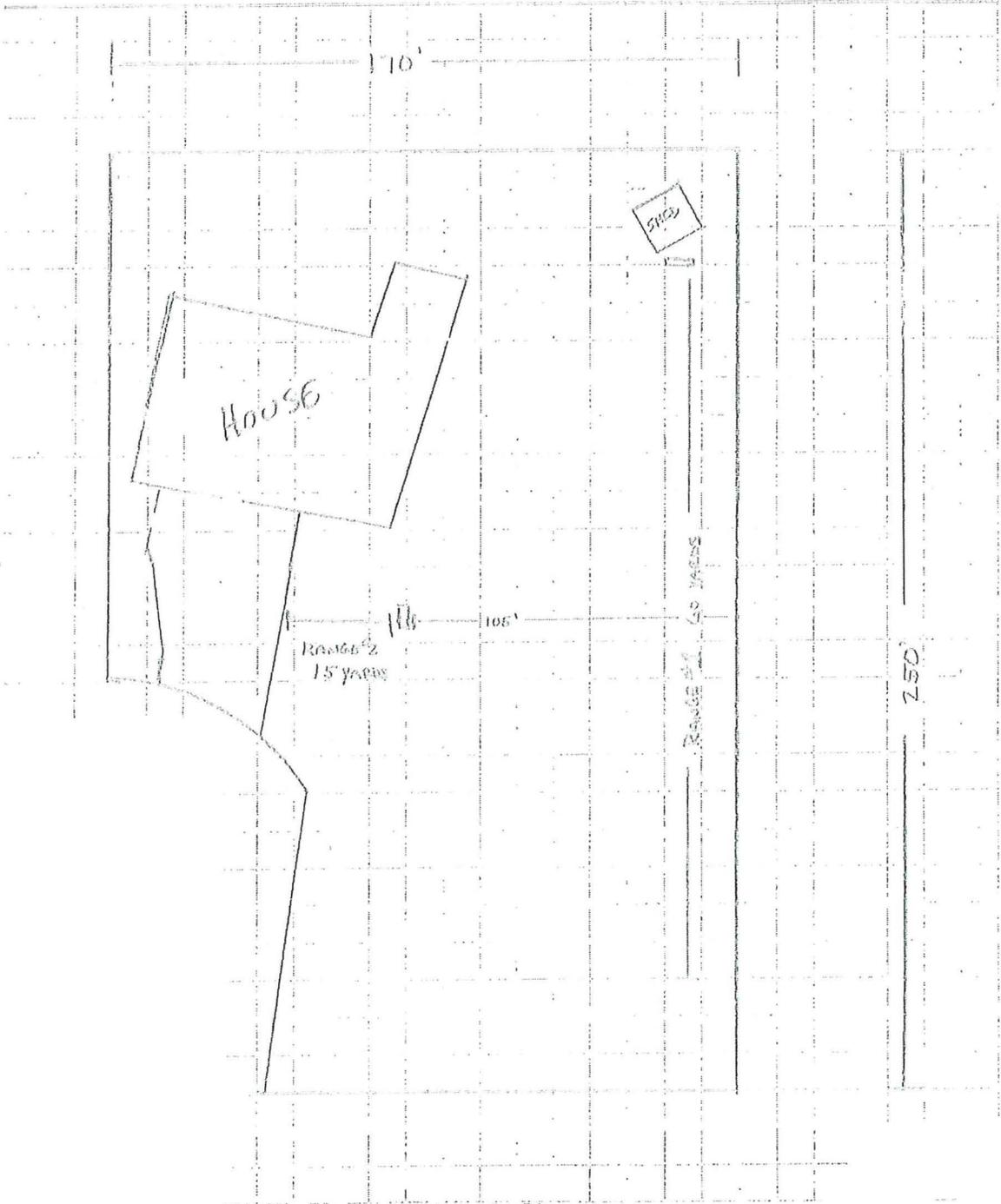
_____ Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

This range will be constructed on private property that is: _____170_____ feet wide by _____250_____ feet long.

The distance from the archers shooting position to the backstop will be _____180_____ feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

City of Willmar
Private Archery Range Permit Application

Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).



City of Willmar
Private Archery Range Permit Application

I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: Dan O'Meara

Address of applicant: 1609 College Park Circle Willmar, MN 56201

Phone number of applicant: 320-214-0714

Signature of applicant: 

*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

Approved by Council Action? Yes No

City of Willmar
Private Archery Range Permit Application

RANGE #2 - ONLY FOR BOW 25# OR LESS

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) : 1609 College Park Circle _____ Willmar, MN.

I do own this property.

(Do not complete this section if you own the property).

I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

Range Design #1 (downrange safety is based upon a properly sized backstop).

Range Design #2 (downrange safety is based upon proper safe buffer zones).

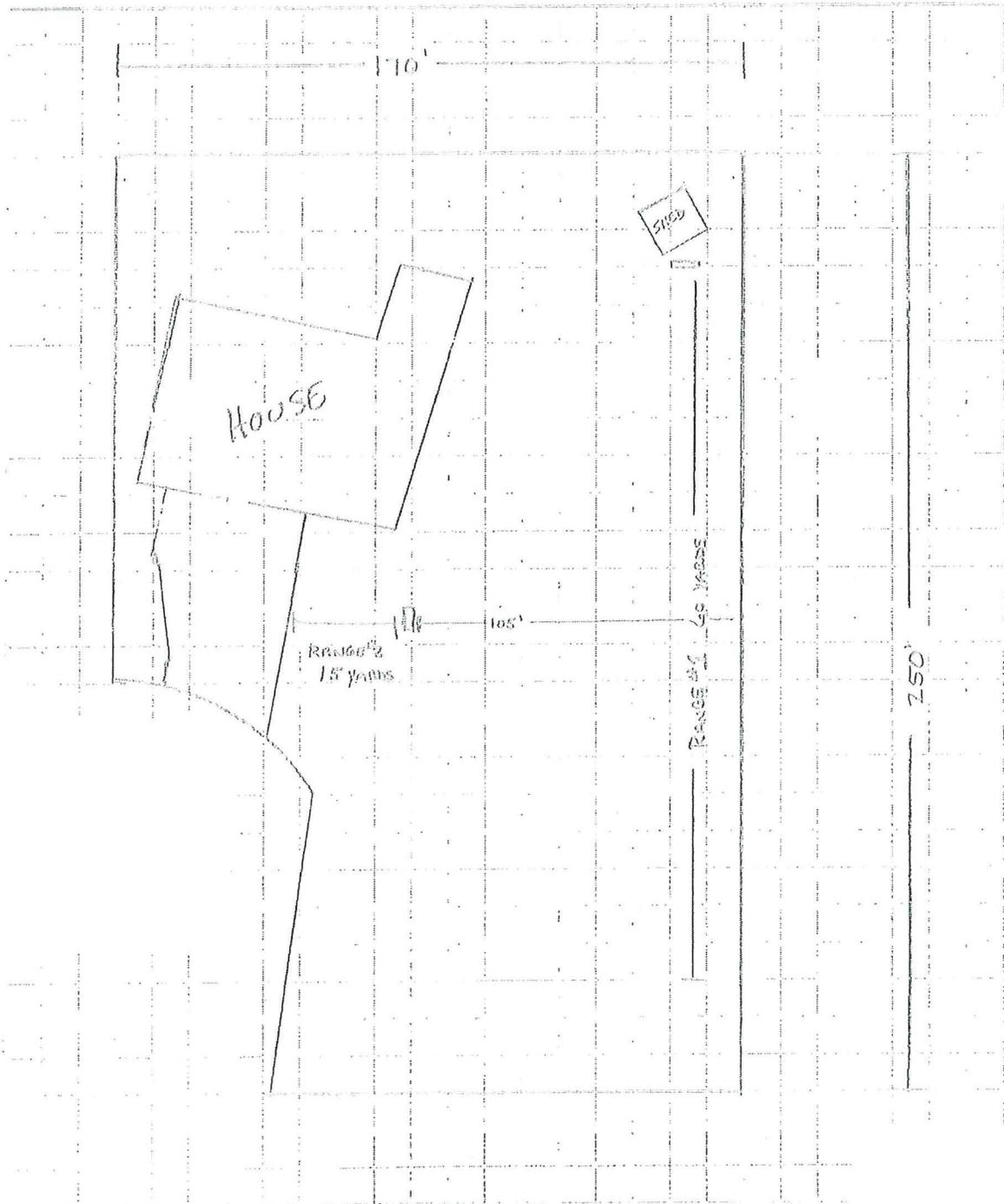
Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

This range will be constructed on private property that is: _____ 250 _____ feet wide by _____ 170 _____ feet long.

The distance from the archers shooting position to the backstop will be _____ 45 _____ feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

City of Willmar
Private Archery Range Permit Application

Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).



City of Willmar
Private Archery Range Permit Application

I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: Dan O'Meara

Address of applicant: 1609 College Park Circle Willmar, MN 56201

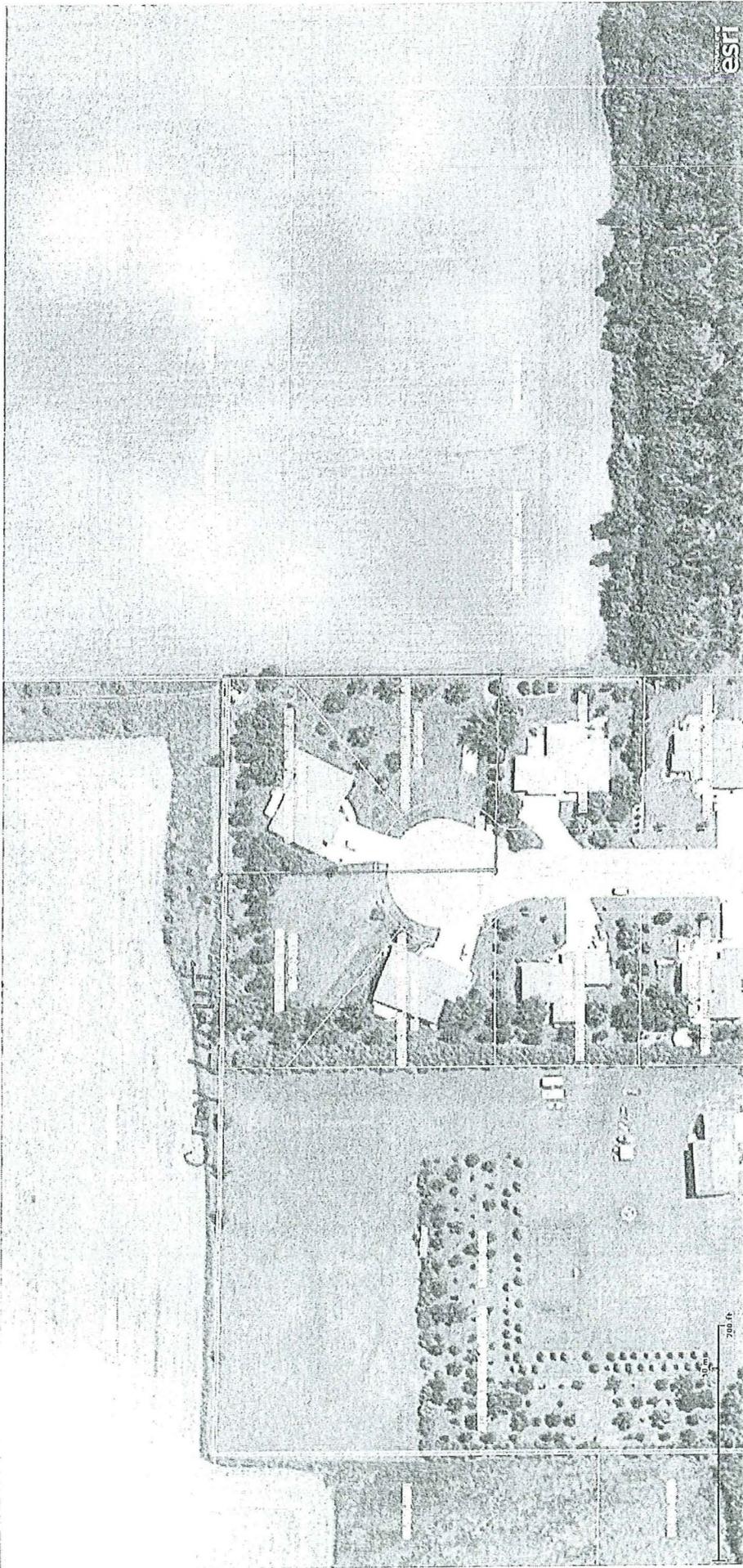
Phone number of applicant: 320-214-0714

Signature of applicant: 

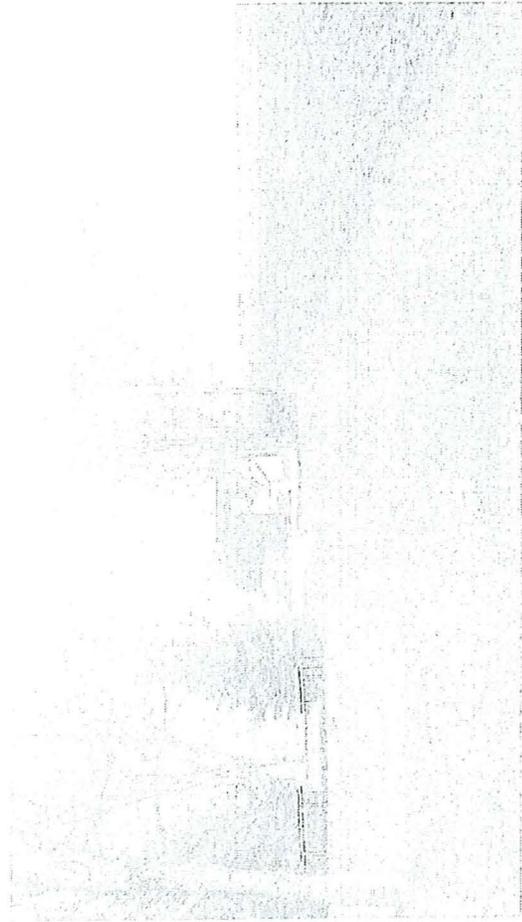
*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

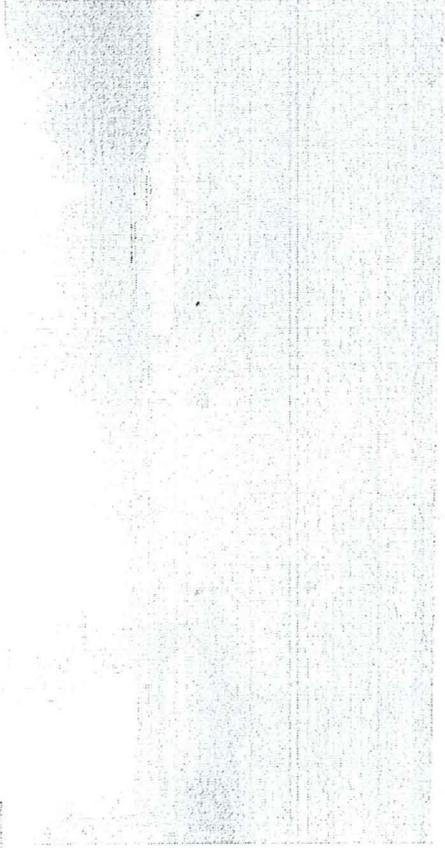
Approved by Council Action? Yes No



1609 College Park Circle



Range #1



Range #2





CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: 7
Meeting Date: April 29, 2014
Attachments: Yes

CITY COUNCIL ACTION

Date:

- Approved Denied
 Amended Tabled
 Other

Originating Department: Willmar Police Department

Agenda Item: Private Archery Range Request

Recommended Action: Approve both permit applications (a separate permit was completed for each range design) allowing construction/use of the two private archery range designs as illustrated on the applications.

Background/Summary: A request to construct and use two separate private archery ranges at 820 7th St. NW has been received. A review of each attached application demonstrates that the design of each archery range (one in the front yard and one in the back) will comply with the safety standards established through Council action on April 21, 2014.

Alternatives: Deny the request and further identify to the citizen what additional safety requirements are desired.

Financial Considerations: None.

Preparer: David Wyffels

Signature:

Comments: Examination of the designs of the requested ranges (both front yard and back yard) along with the detailed diagram clearly indicate that both ranges would meet the safety standard requirements Council considers when giving approval to such requests.

City of Willmar
Private Archery Range Permit Application

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) : 820 7th St NW Willmar, MN.

I do own this property.

(Do not complete this section if you own the property).

I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

Range Design #1 (downrange safety is based upon a properly sized backstop).

Range Design #2 (downrange safety is based upon proper safe buffer zones).

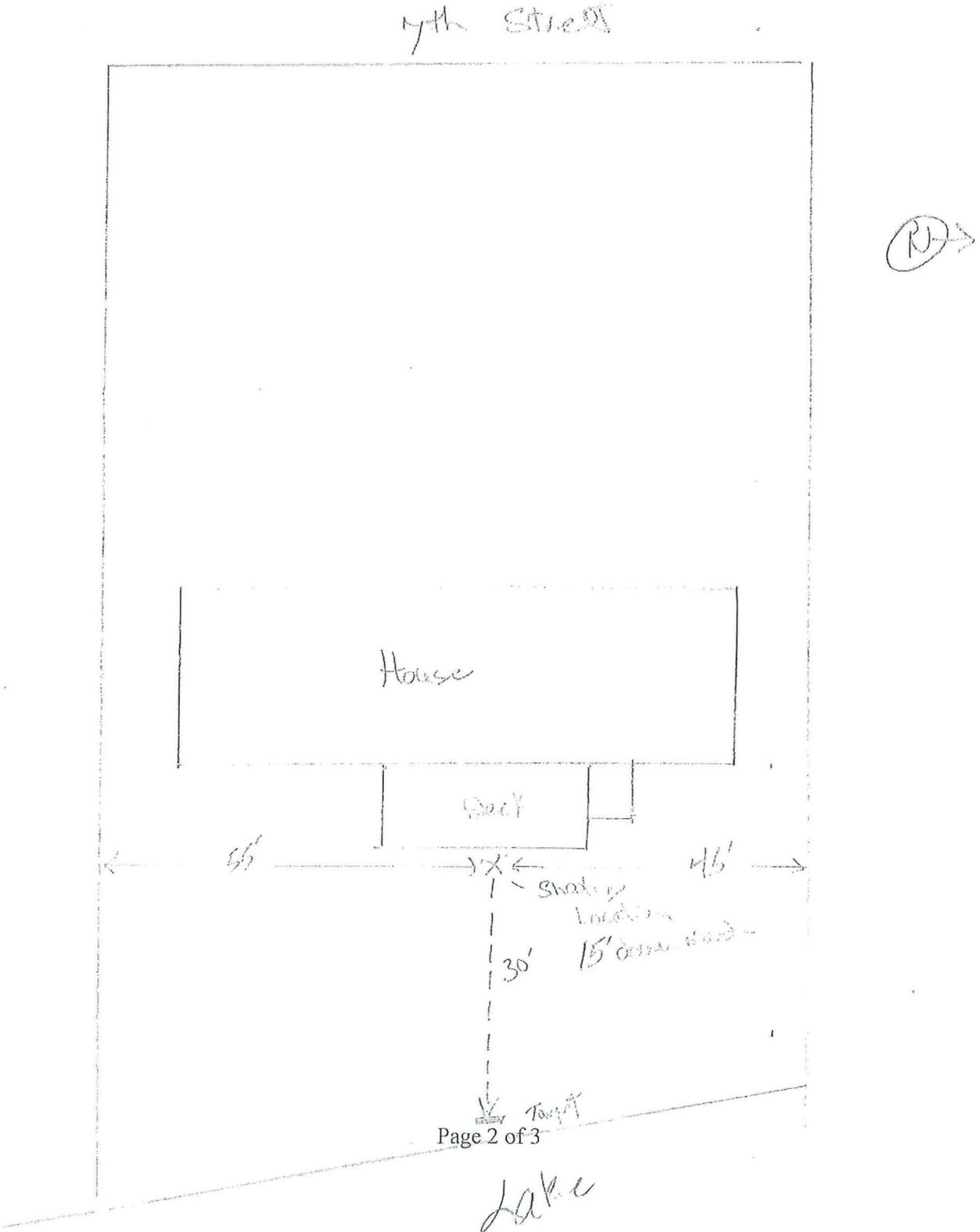
Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

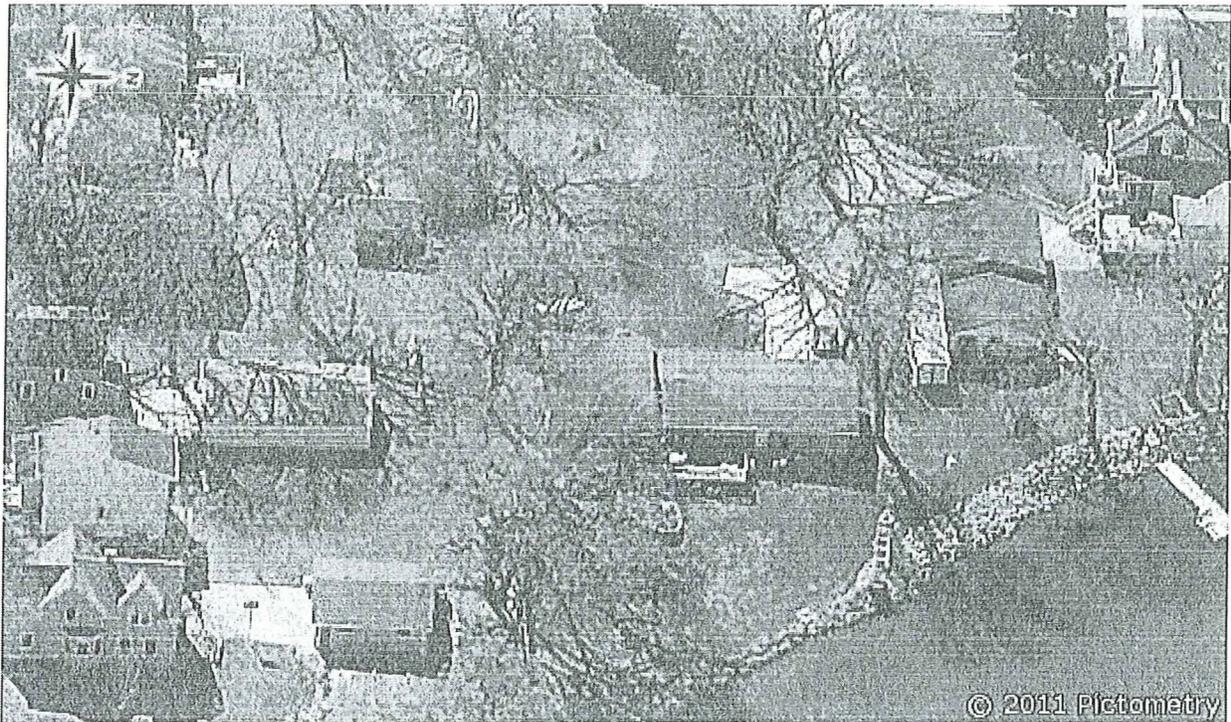
This range will be constructed on private property that is: 100' feet wide by 325 feet long.

The distance from the archers shooting position to the backstop will be 30 feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

**City of Willmar
Private Archery Range Permit Application**

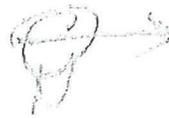
Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).





820 7th St NW

Print Date: 04/21/2014
Image Date: 05/03/2011
Level: Neighborhood



City of Willmar
Private Archery Range Permit Application

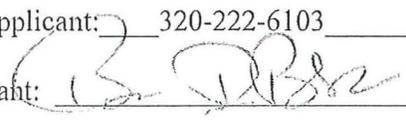
I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: Bruce DeBlieck

Address of applicant: 820 7th St NW

Phone number of applicant: 320-222-6103

Signature of applicant: 

*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

Approved by Council Action? Yes No

City of Willmar
Private Archery Range Permit Application

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) : 820 7th St NW Willmar, MN.

I do own this property.

(Do not complete this section if you own the property).

I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

Range Design #1 (downrange safety is based upon a properly sized backstop).

Range Design #2 (downrange safety is based upon proper safe buffer zones).

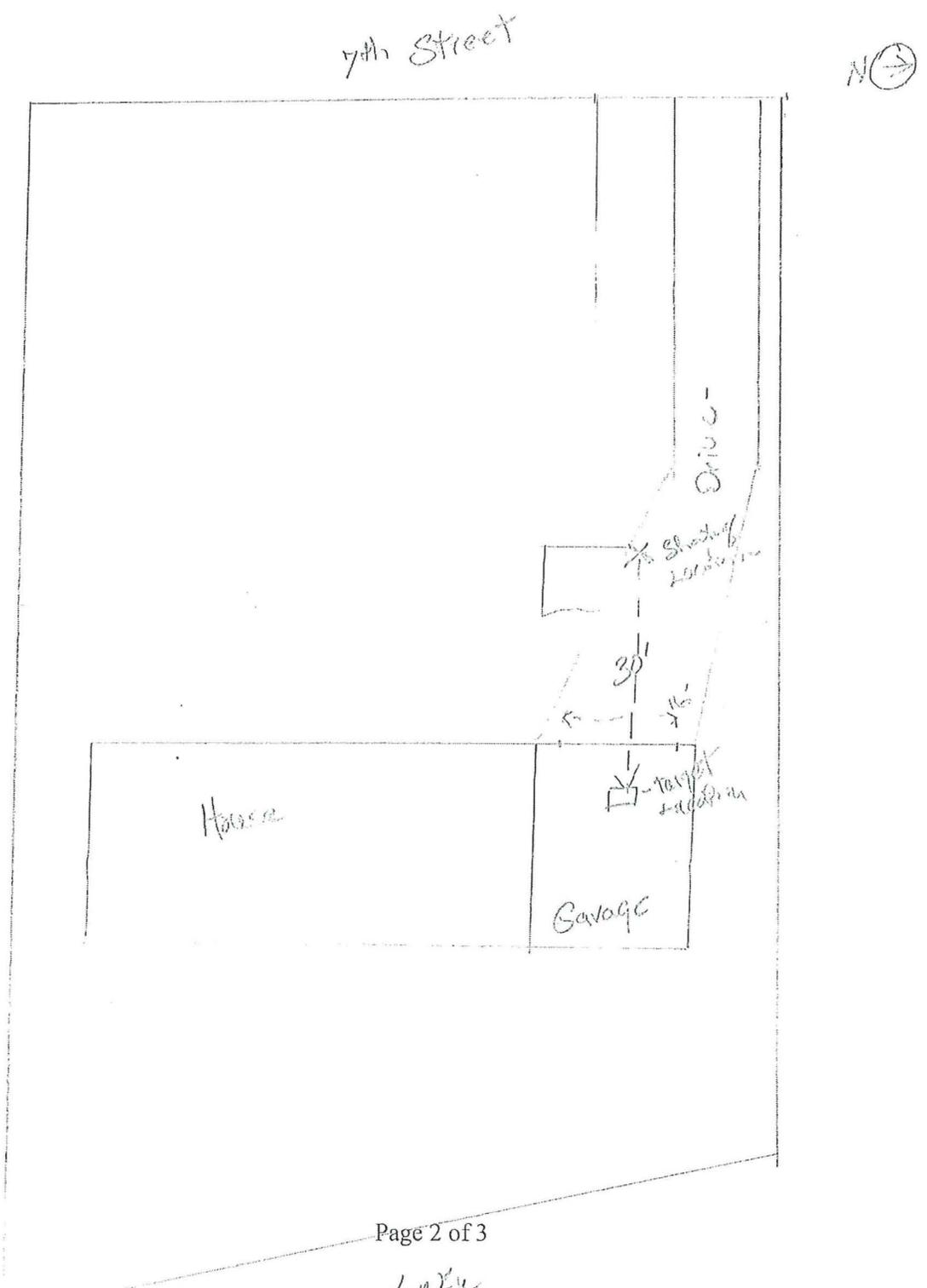
Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

This range will be constructed on private property that is: 100' feet wide by 325 feet long.

The distance from the archers shooting position to the backstop will be 30 feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

**City of Willmar
Private Archery Range Permit Application**

Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).





820 7th St

Print Date: 04/21/2014
Image Date: 05/03/2011
Level: Neighborhood



City of Willmar
Private Archery Range Permit Application

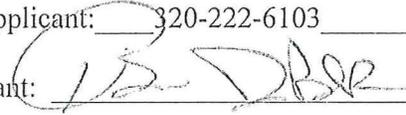
I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: Bruce DeBlieck

Address of applicant: 820 7th St NW

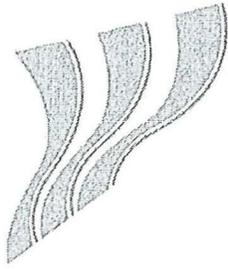
Phone number of applicant: 320-222-6103

Signature of applicant: 

*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

Approved by Council Action? Yes ___ No ___



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 8

Meeting Date: April 29, 2014

Attachments: Yes

CITY COUNCIL ACTION

Date:

- Approved Denied
 Amended Tabled
 Other

Originating Department: Willmar Police Department

Agenda Item: Private Archery Range Request

Recommended Action: Approve the requested permit application allowing construction/use of the private archery range design as illustrated on the application.

Background/Summary: A request to construct and use a private archery range at 500 NW 34th St which includes two additional property parcels owned by the same person has been received. A review of the attached application demonstrates that the design of the purposed archery range will comply with the safety standards established through Council action on April 21, 2014. The constructed range would include the parcel of property identified as 500 NW 34th St. and the adjoining two parcels identified as #95-833-0660 and 95-833-0670.

Alternatives: Deny the request and further identify to the citizen what additional safety requirements are desired.

Financial Considerations: None.

Preparer: David Wyffels

Signature:

Comments: Examination of the design of the requested range along with the detailed diagrams clearly indicate the range would meet the safety standard requirements Council considers when giving approval to such requests.

City of Willmar
Private Archery Range Permit Application

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) : 500 NW 31st ST. Willmar, MN.

I do own this property. AND Parent: 95-833-0660 + 95-833-0670

(Do not complete this section if you own the property).

I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

Range Design #1 (downrange safety is based upon a properly sized backstop).

Range Design #2 (downrange safety is based upon proper safe buffer zones).

Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

This range will be constructed on private property that is: 200 feet wide by 200 feet long.

The distance from the archers shooting position to the backstop will be _____ feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

City of Willmar
Private Archery Range Permit Application

I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: Gary Gilman.

Address of applicant: 500 NW 34th ST.

Phone number of applicant: 320-235-9495 / 212-4142.

Signature of applicant: Gary Gilman.

*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

Approved by Council Action? Yes ___ No ___

City of Willmar
Private Archery Range Permit Application

Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).

*Attached
drawing is google map*

4.

N →

Designated 35th St. NW

200'

200'

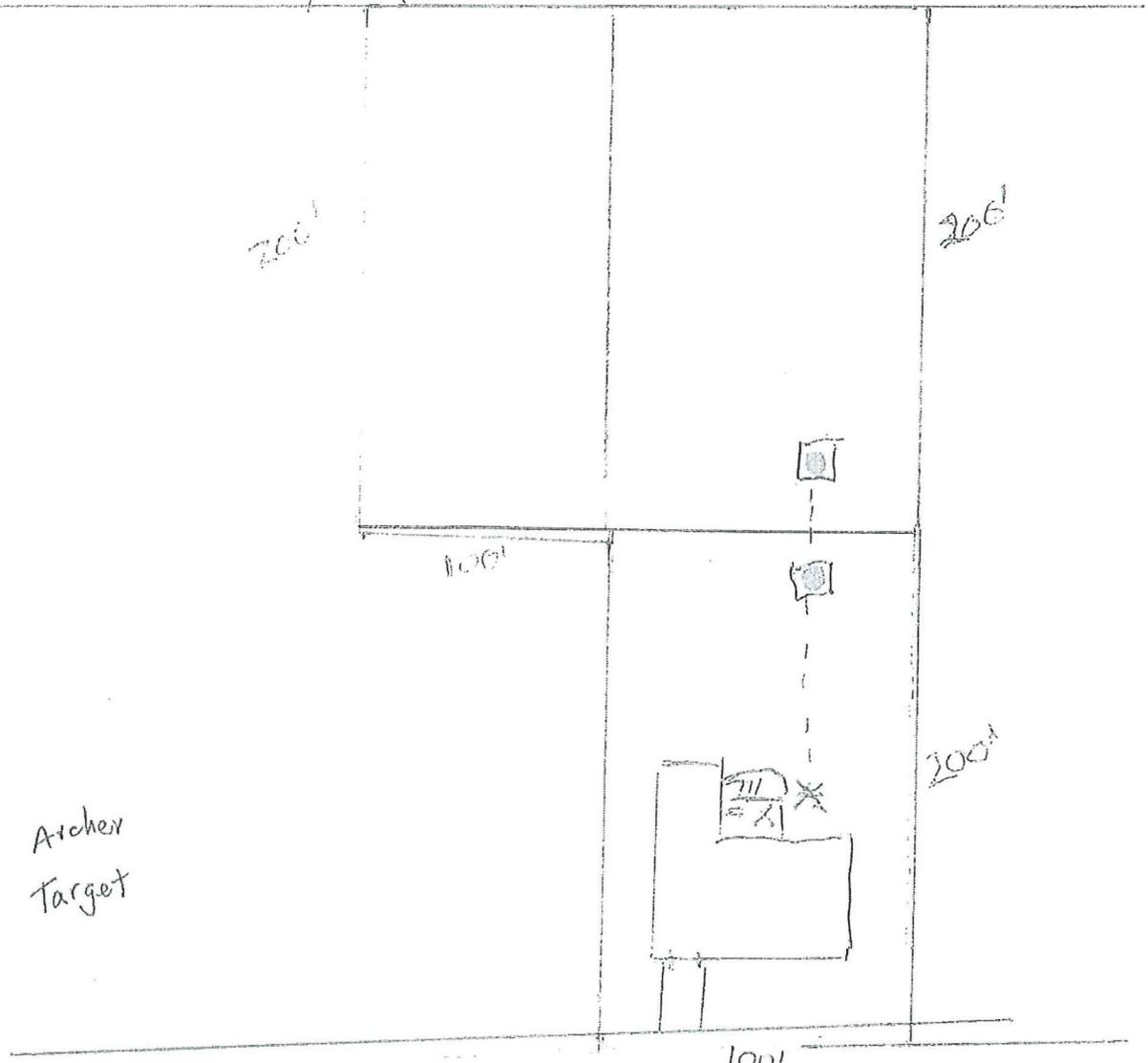
100'

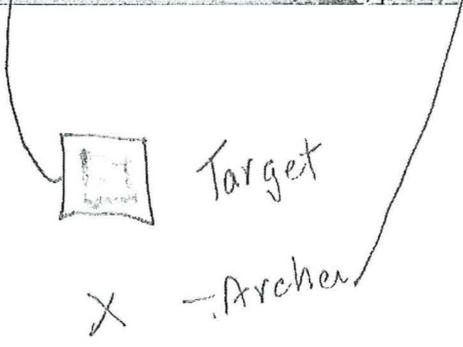
200'

100'

34th St. NW

X Archer
□ Target







**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: 9
Meeting Date: April 29, 2014
Attachments: Yes

CITY COUNCIL ACTION

Date:

- Approved Denied
 Amended Tabled
 Other

Originating Department: Willmar Police Department

Agenda Item: Private Archery Range Request

Recommended Action: Approve the requested permit application allowing construction/use of the private archery range design as illustrated on the application.

Background/Summary: A request to construct and use a private archery range at 1401 16th St. SW owned by the same person has been received. A review of the attached application demonstrates that the design of the proposed archery range will comply with the safety standards established through Council action on April 21, 2014. The range style is identified as "Range Design #3" which consists of a hybrid design of Range #1 and #2.

Alternatives: Deny the request and further identify to the citizen what additional safety requirements are desired.

Financial Considerations: None.

Preparer: David Wyffels

Signature:

Comments: Examination of the design of the requested range along with the detailed diagrams clearly indicates the range would meet the safety standard requirements Council considers when giving approval to such requests.

MIKE GARDNER

City of Willmar
Private Archery Range Permit Application

I am requesting Council approval to setup a private archery range within the City of Willmar.

Location (enter the physical street address) : 1401 16th St. S.W. Willmar, MN.

[checked] I do own this property.

(Do not complete this section if you own the property).

I do not own this property. It is owned/managed by: _____ and I have obtained their permission to setup the archery range requested.

Printed name of property owner/manager: _____.

Address of property owner/manager: _____.

Phone number of property owner/manager: _____.

Signature of property owner/manager: _____.

(Check one)

_____ Indoor Range (my range is totally contained within a building).

Or,

My archery range is outdoors and designed employing all the Council safety standards detailed in at least one of the range standards identified below as:

_____ Range Design #1 (downrange safety is based upon a properly sized backstop).

_____ Range Design #2 (downrange safety is based upon proper safe buffer zones).

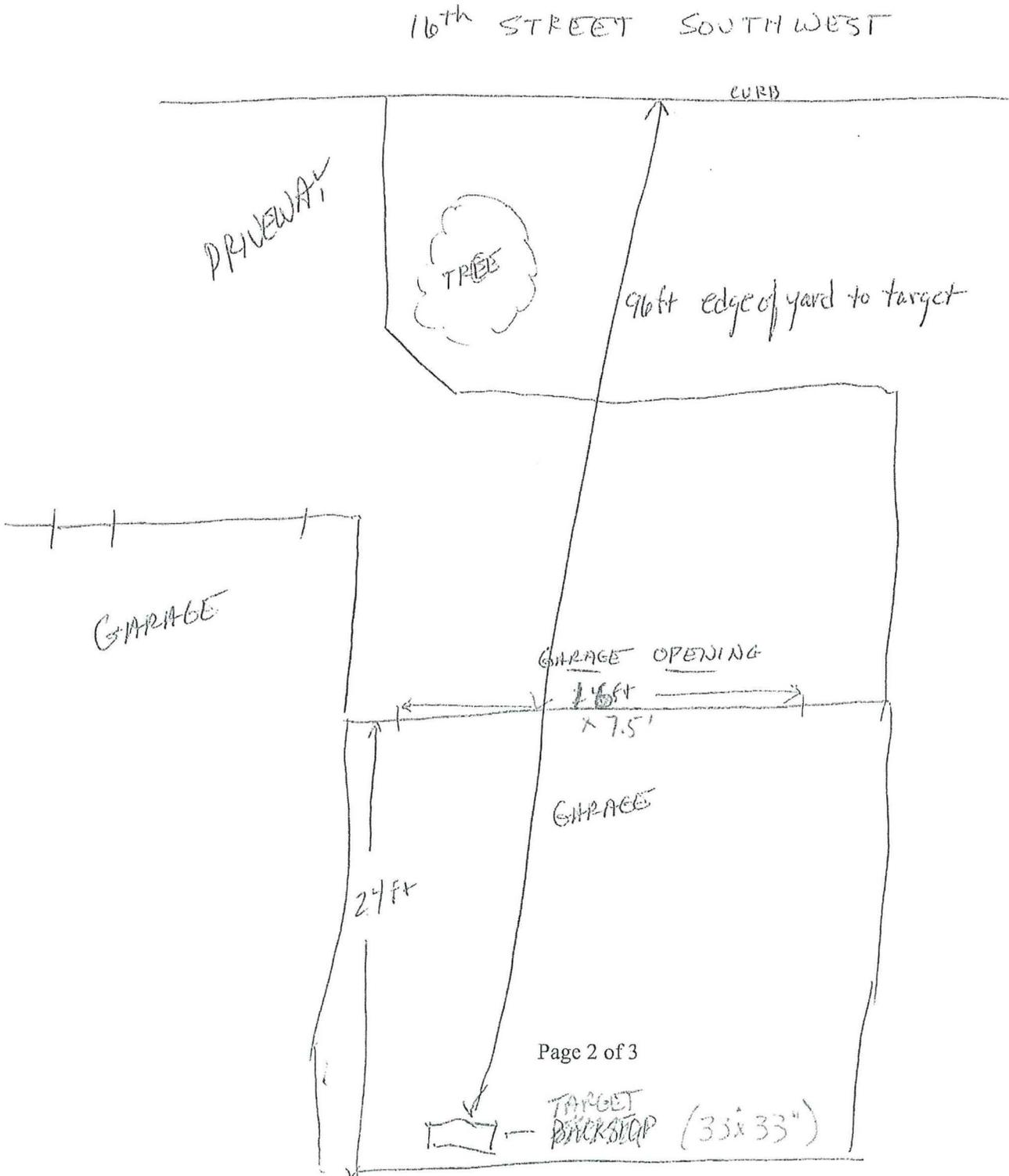
[checked] Range Design #3 (downrange safety is based upon a hybrid design of range #1 or #2).

This range will be constructed on private property that is: _____ feet wide by _____ feet long.

The distance from the archers shooting position to the backstop will be 96 feet or less and my targets will be placed in the approximate horizontal center of the defined range or backstop.

City of Willmar
Private Archery Range Permit Application

Draw diagram of the overhead view showing the property dimensions. Indicate the location of the archers shooting position and backstop position in the diagram. Also indicate the property type (residential, open, wooded, field, etc.) of the adjoining property behind the backstop and to the sides of the shooting lane. (Google earth overhead views are helpful as well).





Google earth



City of Willmar
Private Archery Range Permit Application

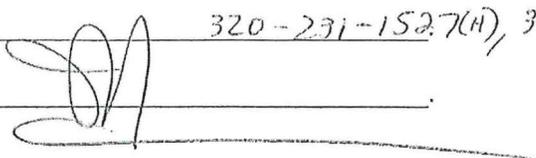
I will not allow arrows which penetrate through a backstop to be shot on this range.

I have read and understand that I must comply with all stated safety regulations as stated in the Private Archery Range Safety Requirements document which depicts the Council imposed safety standards for either ranges #1, #2, or #3 of this permit application.

Printed name of applicant: MICHAEL GARDNER

Address of applicant: 1401 16th St. S.W., WILLMAR, MN. 56201

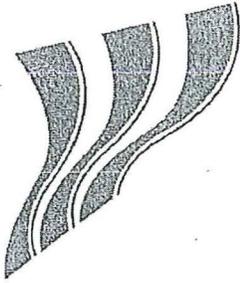
Phone number of applicant: 320-231-1527(H), 320-231-1290(W)
320-894-5545 (C)

Signature of applicant: 

*Note: If this archery range application is approved, it is valid until either the submitted range design changes or the property is purchased by another person or business. It does not require yearly renewal. An approved application will be kept on file in Willmar Police records under the property owner's name for purposes to establish compliance.

Date Permit was reviewed by Council: _____

Approved by Council Action? Yes ___ No ___



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: April 29, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: May 5, 2014

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Engineering

Agenda Item: Project No. 1407- Street Lighting

Recommended Action: Approve Plans and Specifications and Call for Bids for Project No. 1407 – Street Lighting as presented and call for advertisement for bids to be opened June 3, 2014.

Background/Summary: The City Council conducted the 2014 Improvement Hearing and ordered the improvements as presented by the City Engineer. The plans and specifications for the improvements need to be approved and authorization received for advertisement for bids in order to proceed with construction in 2014. The City Engineer hereby submits the City Council the Plans and Specifications for 2014 Street Lighting along Willmar Avenue SW from County Road 5 to 22nd Street to be approved and authorization given to advertise for bids.

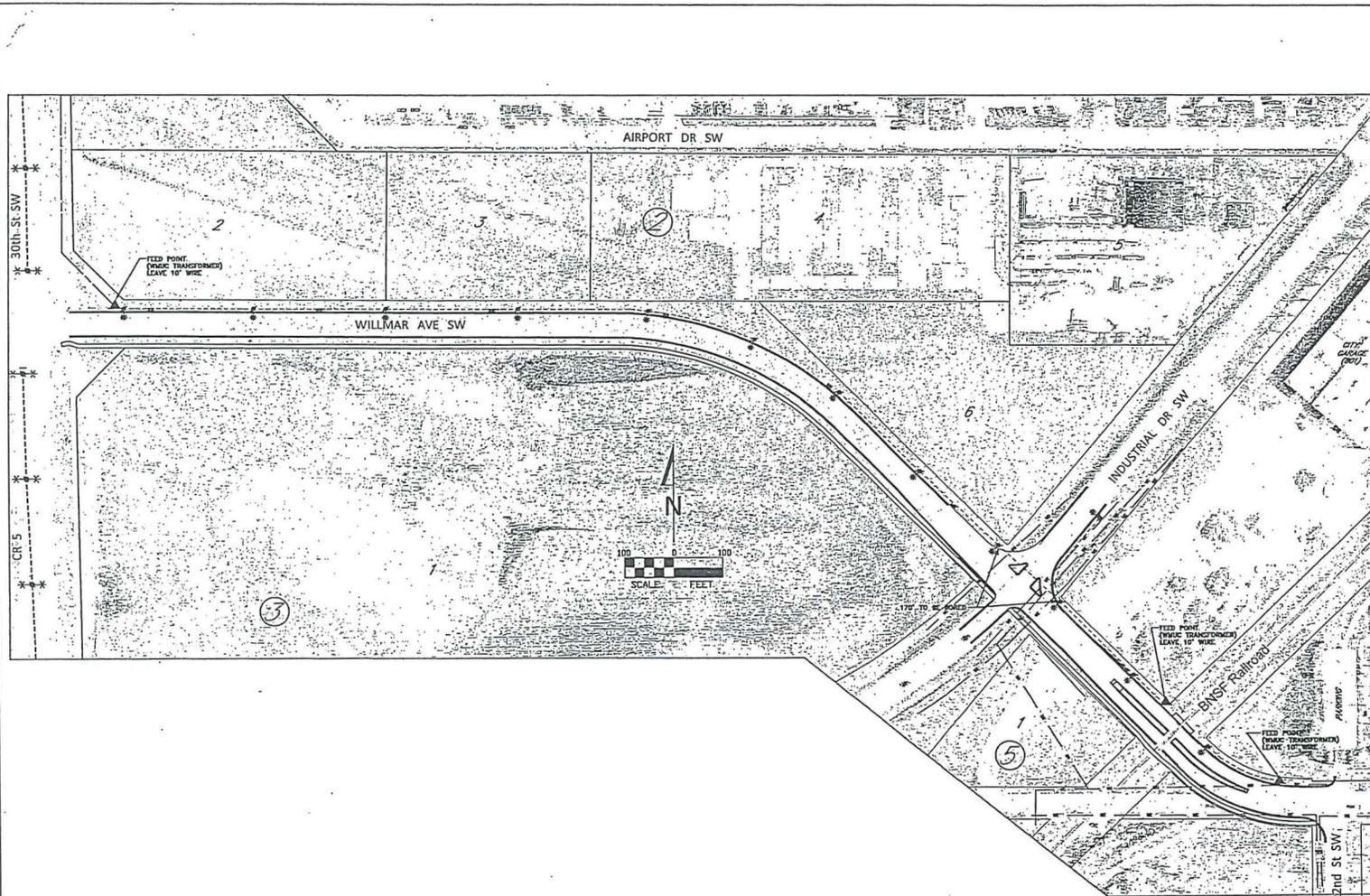
Alternatives: N/A

Financial Considerations: The funding associated with the project includes Special Assessments and Local Funds

Preparer: Sean Christensen, P.E.
Public Works Director

Signature:

Comments:



WILLMAR AVE SW STREET LIGHTING

General Notes:

- 1: Conductor To Be #6 Aluminum Triplex Wire
- 2: Lighting Units To Be LEOTEK Green Cobra Street Light GC1-BDF-MV-1W-3-GY-350
- 3: Steel Poles To Be Millerbomd Model MVTB6-300
- 4: Innorduct To Be 1", Red



I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date: 3/27/14
 James A. Vogel, P.E., City Engineer Lic. No. 45063

PLAN	
Project #: 1407	Sheet:
Project: Willmar Avenue SW Street Lighting	3
Date: 3-27-14	
Scale: 1"=100'	