

**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: _____

Meeting Date: March 10, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date:

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Community Education &
Recreation

Agenda Item: Amend the 2014 Leisure Service Budget

Recommended Action: Recently WCER staff upgraded our youth hockey equipment spending just about \$2,800 on new equipment for our hockey program from the Leisure Service budget. We had agreed prior to this purchase to partner with the Hockey Association on this purchase. Subsequently we have received donations of \$1,000.00 from the Willmar Blue Line Club, Inc and \$550.00 from ACMC to help offset the expense of this purchase. We would like to credit our equipment line item in the Leisure Service budget the amount of this donation \$1,550.00, thus allowing us to expend our other budgeted resources (\$13,500.00) for other program expenses as planned.

Background/Summary: In essence we spent about 10% of our supply budget for this purchase vs 20% if we are not credited the revenues received.

Alternatives:

Financial Considerations:

Preparer: Steve Brisendine

Signature:

Comments: Thank you for considering this request.

WILLMAR BLUE LINE CLUB, INC.

P.O. BOX 883
WILLMAR, MN. 56201

BREMER BANK

24-HOUR BANKING: 1-800-908-BANK
BREMER.COM

75-157-919

3118

2/28/2014

PAY TO THE ORDER OF **WILLMAR COMMUNITY ED AND REC**

\$ 1,000.00

One Thousand and 00/100

DOLLARS

WILLMAR COMMUNITY ED AND REC

EMV® Plus Check Fraud Protection & ID Restoration

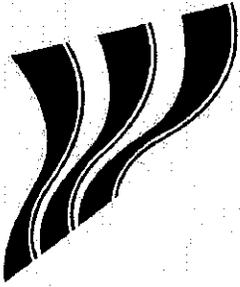
MEMO

Kari Ruven

⑈003118⑈ ⑆091901370⑆ 0003⑈4470⑈

089009 / 12-A

Security Features include: EMV® Plus Check Fraud Protection & ID Restoration



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: March 10, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: _____

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Public Works

Agenda Item: Purchase (replacement) of snow blower

Recommended Action: Adopt a resolution approving the purchase of the snow blower and authorize the Mayor and/or City Administrator to execute the necessary documents.

Background/Summary: The replacement of a 1999 Sno-Go snow blower has been anticipated and planned for in the 2014 CIP. It is proposed that a replacement be purchased in the amount of \$158,225. Rather than trade the former unit in for a credit of \$20,000, it is recommended that it be retained to salvage numerous parts. The value of the parts far exceeds the trade value.

Alternatives: To not replace the snow blower at this time, or to replace it with trade rather than salvage parts.

Financial Considerations: The 2014 CIP included \$200,000 for the purchase of the snow blower, so a savings in excess of \$41,000 will be realized in this transaction (not including the value of the salvage parts).

Preparer: Bruce D. Peterson, AICP
Acting Public Works Director

Signature:

Comments:



WILLMAR



PUBLIC WORKS

Memorandum

DIRECTOR/CITY ENGINEER

City Office Building
Box 755 320-235-4202

STREET/PARK SUPERINTENDENT

801 W. Hwy. 40 320-235-3827

WASTEWATER TREATMENT

3000 75th St. SW 320-235-4760

Willmar, Minnesota 56201

Fax 320-235-4917

www.ci.willmar.mn.us

TO: Charlene Stevens, City Administrator

FROM: Bruce Peterson, Planning and Development Services Director

DATE: February 26, 2014

RE: Purchase of a Snow Blower

Staff is in the process of proceeding with the purchase of a Snow Blower in accordance with the 2014 Capital Outlay Program.

I am requesting approval to replace Unit # 993744 a 1999 Sno-Go Snow Blower. A MP-3D Snow Blower would be purchased from Mac Queen Equipment Inc. for \$158,225.00 through Minnesota State Contract # 62835. Please be advised that the 2014 Capital Outlay Program has included \$200,000.00 for the purchase of the Snow Blower.

Through the quote process, Unit # 993744 trade value was quoted at \$20,000.00. Staff is recommending retaining Unit # 993744 and salvaging numerous parts off the snow blower. Attachment A is a description and value list of new parts replacement cost that could be salvaged off the 1999 Snow Blower.

Please let me know if you concur with this submittal.

Approval _____

sl



Attachment A:

Unit # 993744 Sno- Go MP3D Snow Blower
Parts we may be able to use if we keep blower for parts salvage.

61255	Auger	3 X \$3,435.00	\$10,305.00
46970	Fan Gear Case	1 X \$18,098.00	\$18,094.00
61400	Right Angle Gear Case	1 X \$2,591.00	\$2,591.00
46530	Spider Assembly	1 X \$4,581.00	\$4,581.00
60850	Clutch Assembly	1 X \$6,919.00	\$6,919.00
28630	Hyd. Rotator Assembly	1 X \$5,044.00	\$5,044.00
6191SN	Chain Trans. Assembly	1 X \$23,543.00	\$23,543.00
	Dual Wheel Snow Wheel Assembly	4 X \$1,200.00	\$4,800.00

Engine assembly can be used with changes to hydraulic/fuel/electrical connections.
Do not have price for engine assembly

Total \$75,877.00

Price quote for: **ENGINE DRIVEN SNOW BLOWER & ATTACHMENTS - JANUARY, 2013**

Vendor Name: **MacQueen Equipment, Inc.**
 Contact Person: **Dan Gage**
 Street Address: **595 Aldine Street**
 P.O. Box:
 City, State, Zip **St. Paul MN 55104**
 Phone #: **651-645-5726**
 Toll Free #: **800-832-6417**
 Fax #: **651-645-6668**
 Email Address: dgage@macqueeneq.com

Spec #	Information Requested	Answer
1.0	Make & Model	Sno-Go MP-3D
	Price for base unit	\$133,710.00
	Number of stages	2 Stage
	Engine Type and net HP	Cummins 6CT8.3 260 HP - Tier II Rated Cat 250 HP
	Instrument panel gauges	Tachometer, Oil Pressure, Water Temp., Voltmeter, Key Starter, Dashlights, Impeller Housing Rotation, Loading Chute, Clutch Control, Electric Throttle, Auto Shutdown, Hourmeter, Fuel Gauge
	Alternator size	95
	Fuel tank size	40 Gallon
	Drive line system	Double Plate 11" over center clutch, hydraulically controlled from cab.
	Hydraulic system info	Three Hydraulic Rams - Rotation Arm, Lift Arm, Tip Control Ram. Electric 3 Solenoid Valve, Flow Control Valves, Hydraulic Hose & Fittings Designed For Minus 40 Degrees, Electric Wiring Protected By Heavy Duty Wiring Loom
	Auger information	Three 14" full length augers, supported by ball bearings, shear pin protected
	Impeller information	Heavy duty steel impeller weldment, 38 diameter, Six alloy Steel replaceable fan blades, Heavy duty fan housing: 3/16 hot rolled steel plate, Fan Housing throath size 14", Fan Housing rotates through arc of 130 degrees, controlled from cab
	Chute rotation	Three section design Telescopic 280 degrees
	Shoes/Scrapper blade information	Skid Shoes with Replaceable Scrapper
	Performance (tons/hour)	1800 tons per hour
	Carrier requirements	3 yard or larger
	Clearing width	100"
	Clearing height	48"

STATE OF MINNESOTA
PRICING PAGE
(Typed Responses Required)

Spec #	Information Requested	Answer
	Overall width	100"
	Overall height	122
	Total weight	7800 lbs.
	Warranty	One Year
	Delivery Starting Point	St. Paul

**STATE OF MINNESOTA
PRICING PAGE
(Typed Responses Required)**

VENDOR NAME: MacQueen Equipment, Inc.

MAKE AND MODEL: SnoGo MP-3D

Spec #	Description	Qty	Price	Subtotal
1.0	Price for base unit:		\$ 133,710.00	\$ -
2.0	<div style="border: 1px solid black; padding: 5px;"> <p>Chute Options: Use this section to offer chute options such as truck loading chute, deflector flap, extensions, etc. Number these items starting with 2.1, 2.2, 2.3, etc. until you have listed all chute options.</p> </div>			
2.1	Telescopic Chute - Standard		\$ -	\$ -
2.2	Lap Remote Control		\$ 604.00	\$ -
2.3	12" Loading Chute Extension		\$ 1,088.00	\$ -
3.0	<div style="border: 1px solid black; padding: 5px;"> <p>Blower Options: Use this section to offer blower options such as steering vanes, caster wheels, replacement blades and shoes, etc. Number these items starting with 3.1, 3.2, 3.3, etc..</p> </div>			
3.1	Steering Vane		\$ 5,330.00	\$ -
3.2	103-3/8" Extensions		\$ 598.00	\$ -
3.3	108" Extensions		\$ 655.00	\$ -
3.4	114" Extensions		\$ 1,322.00	\$ -
3.5	Carbide Cutting Edge		\$ 1,712.00	\$ -
3.6	Ice Chippers Per Auger		\$ 604.00	\$ -
3.7	Carbide Skid Shoes		\$ 1,755.00	\$ -
3.8	Plastic Cutting Edge		\$ 210.00	\$ -
3.9	Snow Wheel System		\$ 9,575.00	\$ -
3.10	Radio Remote/Less Cable & Box (Includes Engine Compartment Gauge Panel Item # 4.4)		\$ 5,330.00	\$ -
3.11	Radio Remote including the Cable and Control box (includes Engine Compartment Gauge Panel Item #4.4)		\$ 7,681.00	\$ -
3.12	Umbilical Cord Termination Block at Engine		\$ 643.00	\$ -
4.0	<div style="border: 1px solid black; padding: 5px;"> <p>Engine Options: Use this section to offer engine options such as starting aids, residential muffler, etc. Number these items starting with 4.1, 4.2, 4.3, etc.</p> </div>			
4.1	Low Water/High Temp Shut Down - Standard		\$ -	\$ -
4.2	Muffler - Standard		\$ -	\$ -
4.3	Air Restriction Indicator - Standard		\$ -	\$ -
4.4	Engine Panel Instruments		\$ 715.00	\$ -
4.5	Turbo II Pre-Cleaner		\$ 897.00	\$ -
4.6	Racor Fuel/Water Separator		\$ 690.00	\$ -
4.7	Racor Fuel/Water Separator Heated		\$ 1,053.00	\$ -
5.0	<div style="border: 1px solid black; padding: 5px;"> <p>Other Options:</p> </div>			

**STATE OF MINNESOTA
PRICING PAGE
(Typed Responses Required)**

Spec #	Description	Qty	Price	Subtotal
<div style="border: 1px solid black; padding: 5px;"> Use this section to offer options such as work lights, quick attachment hitch, standard attachment hitch, etc. Number these items starting with 9.1, 9.2, 9.3, etc. </div>				
5.1	Headlights W/Guards		\$ 812.00	\$ -
5.2	Quick Attachment Hitch - Several sizes & models available. Price bid is for suggested size to match carrier & blower.		\$ 2,600.00	\$ -
5.3	Install Customer supplied Quick Hitch		\$ 1,580.00	\$ -
5.4	Special Paint (Industrial Paint Only)		\$ 650.00	\$ -
5.5	Poly Lining of Impeller Housing & Chute		\$ 5,070.00	\$ -
6.0	<u>Performance Options/Warranty options</u> Use this section to offer performance/ warranty options. Number these starting with 7.1, 7.2, etc. (Specify years, miles or hours extended term covers).			
6.1	On year warranty - standard		\$ -	\$ -
6.2				\$ -
6.3				\$ -
7.0	<u>New Equipment Rental Program</u> <div style="border: 1px solid black; padding: 5px;"> If rental programs are available on the new equipment offered, with the option to purchase, list the hourly/weekly/monthly rental rate. Indicate the percent of rental fee paid by the purchaser that will be applied to the purchase price. See Solicitation Special Terms & Conditions. </div>			
	Hourly Rental Rate:			\$ -
	Weekly Rental Rate:			\$ -
	Monthly Rental Rate:			\$ -
	Percent (%) of Rental Fee applied to purchase price:			_____
	If the new rental equipment is purchased and finance charges are applicable for the actual rental term only, state the actual interest rate here: _____			
8.0	<u>Vendor Owned Rental Return Or Demo Equipment Program</u> See Solicitation Special Terms and Conditions. DEDUCT cost per Used Hour from the original Contract Price			_____ %
9.0	<u>Delivery starting point</u> St. Paul MN 55104			
9.1	Price per loaded mile- See Special Terms and Conditions -No flat Rate Allowed Delivery price per loaded mile		\$ 5.50	\$ -
10.0	Discount off List Price for Related Parts & Accessories (See Special Terms and Conditions)			_____ % Discount
11.0	<u>INSTALLATION - PER HOUR</u> (Hourly Shop Rate) - INCLUDED See Special Terms and Conditions		\$ -	\$ -

Admin Minnesota

Materials Management Division

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996
Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: S-854(5)

DATE: June 1, 2013

PRODUCT/SERVICE: SNOW BLOWERS, ENGINE DRIVEN AND ATTACHMENTS

CONTRACT PERIOD: JUNE 1, 2013 THROUGH, May 31, 2014

EXTENSION OPTIONS: UP TO 3 MONTHS

ACQUISITION MANAGEMENT SPECIALIST: MARK EVANGELIST

PHONE: 651.201.2450 E-MAIL: mark.evangelist@state.mn.us WEB SITE: www.mmd.admin.state.mn.us

NOTIFICATION OF MULTIPLE AWARDS

This release contains multiple awards for similar or like items. State agencies and CPV members should review and compare all multiple award Contract Vendors in order to ensure the best value for their potential purchase. Factors such as, but not limited to, cost, equipment warranty terms, vendor location, delivery lead times, available substitutes, selected options and current fleet and equipment or parts inventory levels all may contribute to the total cost/value of an individual purchase. Multiple vendors may be able to satisfy the requirements of the purchaser and therefore it is important for the purchaser to review all Contracts and Contract prices before executing an order.

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
CRYSTEEL TRUCK EQUIPMENT 1130 73rd Avenue NE Fridley, MN 55432	62838 CONTACT: Bob Brandenburg EMAIL: bbrandenburg@crysteeltruck.com	NET 30	120 DAYS ARO PHONE: 763.571.1902 or 800.795.1280 FAX: 763-571-5091
VENDOR NO.: 0000210054 *****			
ELLIOTT EQUIPMENT CO. 4000 SE Beisser Drive Grimes, IA 50111	62840 CONTACT: Jim Connelly EMAIL: jim@elliottequipco.com	NET 30	90 DAYS ARO PHONE: 612.618.0024 FAX: 952.873.2751
VENDOR NO.: 0000271427 *****			
MACQUEEN EQUIPMENT 595 Aldine Street St. Paul, MN 55104 VENDOR NO.: 0000198821	62835 CONTACT: Dan Gag EMAIL: dgage@macqueeneq.com	NET 30	90 DAYS ARO PHONE: 651.645.5726 FAX: 651.645.6668

CONTRACT VENDOR

CONTRACT NO.

TERMS

DELIVERY

M-B COMPANIES, INC.
1200 Park Street
Chilton, WI. 53014

62832
CONTACT: Mark Larson
EMAIL: mlarson@m-bco.com

NET 30 **180 DAYS ARO**
PHONE: 920.898.1080
 or 888.558.5801
FAX: 920.849.2629

VENDOR NO.: 0000255408

TITAN MACHINERY
644 East Beaton Drive
West Fargo, ND 58078

62839
CONTACT: Andy Bethel
EMAIL: andy.bethel@titanmachinery.com

NET 30 **45-60 DAYS ARO**
PHONE: 952.445.5400
 or 800.795.9274
FAX: 952.445.0365

ORDERS AND PAYMENTS TO:

VENDOR NO.: 0000251892

TRUEMAN WELTERS
1600 Highway 55 E
Buffalo, MN 55313

62833
CONTACT: Jon Ferris
EMAIL: jferris@welters.net

NET 30 **30-90 DAYS ARO**
PHONE: 763.682.2200
FAX: 763.682.6141

VENDOR NO.: 0000193702

CONTRACT USERS. This Contract is available to State agencies and to members of the State's Cooperative Purchasing Venture (CPV) program at the same prices, terms, and conditions.

COOPERATIVE PURCHASING VENTURE MEMBERS. This contract is available for use by CPV members. If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to CPVs, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the Contract Feedback Form.

STATE AGENCY CONTRACT USE. This Contract must be used by State agencies unless a specific exception is granted by the Acquisition Management Specialist listed above. [OR: State agencies should make every effort to use the Contract Vendor(s) listed. However, this Contract does not prohibit State agencies from using their delegated local purchasing authority to procure similar products and services from other vendors.] We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your agency, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the Contract Feedback Form.

AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

SPECIAL TERMS AND CONDITIONS

SCOPE. The purpose of this Contract is to provide a source for users with Engine Driven Snow Blower equipment on an as needed basis.

PRICES. Prices are firm through the life of the Contract. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price.

DELIVERY REQUIREMENTS. The Contract Vendor must notify the receiving agency at least 72 hours before delivery to allow for inspection and compliance.

Contract Release: S-854(5)

No delivery can be made on State holidays, Saturday or Sunday or after 4:00 p.m. on weekdays without prior approval by the agency to which the equipment is being delivered. The Contract Vendor must confirm delivery locations and requirements with the purchaser.

FREIGHT. All shipments shall be FOB Destination Prepaid (per loaded mile) and added to the invoice as a separate line item.

BILLING REQUIREMENTS. The Contract Vendor must submit separate detailed invoices (one original and two copies) for each purchase order to the "bill-to" address as shown on the purchase order.

If requested, the Contract Vendor must submit one copy of the original purchase order issued from the State agency or CPV member and one copy of the final invoice for each transaction against the Contract to the AMS. The invoice must be itemized per the detail in the Manufacturer's Vendor Price Schedule. The State intends that the final invoice is generated only after the equipment has been delivered, inspected, approved and accepted.

EQUIPMENT WARRANTY. The equipment offered must include the manufacturer's standard warranty. The Contract Vendor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) during the warranty period. This shall be performed immediately without any delay. This warranty shall commence when the unit is put into service.

EQUIPMENT TRAINING. The cost of the equipment includes training to the purchaser that includes, but is not limited to, equipment operating instructions, mounting, removal, operation and safety instructions. The Contract Vendor should provide the training before the purchase of equipment will be considered complete. No additional training fees may be charged to the purchaser.

EQUIPMENT LITERATURE. Upon request by a State agency or CPV member, the Contract Vendor shall provide literature at no cost for the equipment offered in its response.

EQUIPMENT RENTAL PROGRAM. If the Contract Vendor offers a rental program on its pricing page, the Contract Vendor agrees to accept a State agency or CPV member purchase order and will not require State agency or CPV member to sign a rental agreement.

VENDOR OWNED RENTAL OR DEMO EQUIPMENT. During the term of the Contract, if makes and models of Engine Driven Snowblower Equipment and attachments that are Contract Vendor rental returns or demo equipment become available, this equipment may be offered if listed on the Contract Vendor's Price Schedule.

The equipment shall not be older than two years from the manufactured date and the remaining manufacturer's warranty shall be transferred to the new owner. The price will be based on the price deduction per used hour offered from the original State Contract price. Deliveries to the customer will be FOB Destination and transportation costs will be based on the price per loaded mile offered in this solicitation.

USED EQUIPMENT. Used equipment is not part of this Contract.

<u>SWIFT DESCRIPTION</u>	<u>UNSPSC</u>
Snow Blowers, Engine Driven	22101531
Attachments	22101710

Detailed Pricing information is available on the Mn/DOT web page www.dot.state.mn.us/equipment. Click on "New Equipment Contracts."



**CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION**

Agenda Item Number: _____

Meeting Date: March 10, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: _____

- | | |
|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Amended | <input type="checkbox"/> Tabled |
| <input type="checkbox"/> Other | |

Originating Department: Public Works

Agenda Item: Purchase (replacement) of garage doors for the Public Works Garage.

Recommended Action: Adopt a resolution approving the purchase of two garage doors and lifts for the Public Works Garage and authorize the Mayor and/or City Administrator to execute the necessary documents.

Background/Summary: Two of the main doors in the public works garage have been failing for some time. That purchase was anticipated and scheduled in the 2014 CIP. It was subsequently determined that due to ongoing and increasing problems with the lifts that they should both be replaced at the same time.

Alternatives: To not replace the garage doors and lifts.

Financial Considerations: The total cost is \$15,381.26; of this amount \$10,000 was included in the CIP. It is proposed that \$5,381.26 be transferred from unspent moneys from previously purchased dump trucks, which were part of the 2014 CIP, as well.

Preparer: Bruce D. Peterson, AICP
Acting Public Works Director

Signature:

Comments:



WILLMAR



PUBLIC WORKS

DIRECTOR/CITY ENGINEER

City Office Building
Box 755 320-235-4202

STREET/PARK SUPERINTENDENT

801 W. Hwy. 40 320-235-3827

WASTEWATER TREATMENT

3000 75th St. SW 320-235-4760

Willmar, Minnesota 56201

Fax 320-235-4917

www.ci.willmar.mn.us

Memorandum

TO: Charlene Stevens, City Administrator

FROM: Bruce Peterson, Planning and Development Services Director

DATE: March 4, 2014

RE: Purchase and Replacement of Public Works Garage Doors

Staff is in the process of proceeding with the purchase and replacement of two (2) garage doors and openers at the Public Works Garage in accordance with the 2014 Capital Outlay Program.

I am requesting approval to replace two (2) garage doors and openers at the Public Works Garage. Please be advised that the 2014 Capital Outlay Program has included \$ 10,000.00, for replacement of garage doors. The garage doors and openers would be purchased and installed by Overhead Door Company for \$15,381.26. Please be advised that staff is also requesting \$5,381.26 be transfer from unused funds from previously purchased dump trucks, in the 2014 Capital Outlay Program.

Please let me know if you concur with this submittal.

Approval _____

sl





WILLMAR OVERHEAD DOOR COMPANY
 213 INDUSTRIAL DR SW, WILLMAR, MN 56201
 (320)235-7688 FAX(320)235-7686 TOLL(800)324-8153
 www.willmaroverheaddoor.com

PROPOSAL

Attn: Gary

Proposal Submitted To City of Willmar – Public Works Department	Phone 491-7366	Date Feb. 28, 2014
Street	Job Name Maintenance Center	
City, State, Zip	Location	

(2)20'-2" x 16'-0" Haas model 716 white 1 3/4" flush woodgrain design polyurethane insulated 26 gauge steel sandwich door, R-value of 16.3, 3" heavy duty angle mount track and rollers – high lift to 21'-6", perimeter weatherstrip, 6 – 24" x 12" insulated vision lites per door, extended cycle springs

(2)LiftMaster model H7523 heavy commercial duty jackshaft operator with auxiliary chain hoist 3/4hp 230v 3 phase, 1-3 button open/close/stop wall station, photo eyes and 24 remotes
 Includes exterior antenna kits and high capacity receivers

Labor to remove and haul existing doors and operators, install 2 x 6 treated wood framing and install new doors and operators:

Quote: \$ 15,381.26

Thanks Gary Any questions – Please call

TERMS & CONDITIONS:

- OUR QUOTE INCLUDES MATERIAL, TAX & INSTALLATION.
- OPENING PREPARATION & ELECTRICAL WIRING BY OTHERS.
- THIS PROPOSAL IS BASED ON WORKING OFF CONCRETE FLOORS & OPENING CLEAR OF ANY OBSTRUCTIONS.
- TERMS: NET 10 DAYS

John Hodapp

Commercial Sales Manager

ACCEPTANCE OF PROPOSAL:

THE ABOVE PRICES, SPECIFICATIONS & CONDITIONS ARE SATISFACTORY & ARE HEREBY ACCEPTED.

Fax To:

Attn:

Pages:

Fax #:

SIGNATURE _____

SIGNATURE _____

DATE OF ACCEPTANCE _____

Excel Overhead Door

514 Pacific Ave SW PO Box 3107
 Willmar, MN 56201
 Phone (320) 235-2971 Fax (320) 235-8827

Proposal

Customer

Name City of Willmar
 Address 333 6th St SW
 City Willmar State MN ZIP 56201
 Phone 320-235-3827 Email gmanzer@willmarr

Date 2/28/2014
 Contact Gary Manzer
 Job Name Maintenance Shop
 Location 801 Industrial Drive

Qty	Description	Unit Price	Extension
2	20'2" x 16' CHI model 3216 super-insulated 2" woodgrain steel sandwich flush door. 3" HD rev angle track/rollers 61" high-lift (5)24x12 insulated lites and perimeter weatherstrip. 50k cycle springs, dual-line		
	Material Cost	\$ 5,625.00	\$ 11,250.00
	Installed Tax Included	\$ 1,750.00	\$ 3,500.00
2	LiftMaster model J-7521 3/4hp commercial Heavy duty Jackshaft operator w/ open/close/stop wall station and photo eyes. Includes solenoid brake, single phase 230volt power source.		
	Material Cost	\$ 800.00	\$ 1,600.00
	Installed Tax Included	\$ 200.00	\$ 400.00
	Pricing includes remove/haul of existing		
	Add ons:		
	850LM Extended receiver for increased remote capacity	\$ 60.00	\$ 120.00
	813LM 3-button remotes (24 total)	\$ 35.00	\$ 840.00
	Add lumber before installing in lieu of concrete wall	\$ 225.00	\$ 450.00

Subtotal \$ 18,160.00
 Taxes
 Total \$ 18,160.00

Terms & Conditions

Electrical wiring is not included. Preparation of opening is not included. All obstructions shall be removed by others. Proposal is based on working off of concrete floor. Price good for 30 days from date of proposal.

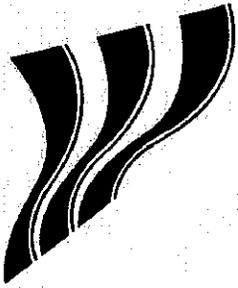
Authorization to Proceed

This Proposal is accepted per the above terms:

Signature of Customer

Josh Fladeboe
 Signature of Excel Overhead Door

Date



CITY OF WILLMAR, MINNESOTA
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: _____

Meeting Date: March 10, 2014

Attachments: Yes No

CITY COUNCIL ACTION

Date: _____

- Approved
- Amended
- Other
- Denied
- Tabled

Originating Department: Public Works

Agenda Item: Fuel System Upgrade

Recommended Action: Adopt the resolution approving the fuel system upgrades and authorize the Mayor and/or City Administrator to execute the necessary documents.

Background/Summary: Shortly after the new fuel pumps were installed in 2013, it became obvious that there were compatibility issues with the old software packages. These incompatibilities included some of the tank monitoring, as well. Staff solicited proposals from three different firms to correct the problem and to make the system functional. The attachment details the proposal from Minnesota Petroleum Services. It is in the amount of \$45,552.88.

Alternatives: To leave the system as is and deal with recording and reporting errors.

Financial Considerations: This project was not part of the CIP, but is necessary nonetheless. It is proposed that the project be funded from moneys not used from the recent purchase of an oil distributor for the Public Works Department. The purchase of the oil distributor was done at a considerable cost savings and a portion of those savings have been pledged to a subsequent project. However there are enough unused funds from the purchase of the oil distributor to fund the fuel system upgrade.

Preparer: Bruce D. Peterson, AICP
Acting Public Works Director

Signature: _____

Comments:

Fuel System Upgrade Project

- A. Currently the City is in the process of upgrading the fuel system. This is being done due to multiple failings with the current system. These problems include obsolete electronics, out-dated computer software and failing pump sensors. This is causing false fuel readings, along with inaccurate records for billing and vehicle/user tracking for the entire city fleet.

- B. I took a current inventory of what components would be needed to upgrade the system and researched compatible system upgrades. Staff then met with fuel system contractors and found a system that would best meet our needs and current setup.

- C. The City received three proposals from fuel vendors. The recommendation of Minnesota Petroleum Service as the vendor to upgrade the system was based on difficulties we have experienced with the current vendor, also incomplete quotes and a lack of communication with a second vendor. They were the one vendor that came out and discussed different upgrade options, researched our current system setup, maintained timely communication with us, answered our questions completely, and had a detailed proposal that met our system upgrade requirements.

- D. The upgrades proposed by Minnesota Petroleum Service represent a long-term solution that will solve our current problems with the system. The proposed system is compatible with any tank upgrade and has a full warranty. The current quoted system price is \$45,552.88. Funding for the project will come from moneys not used for other funded Public Works capital projects. The Public Works Supervisor has determined that unused funds from the purchase of an oil distributor will be able to fund the system upgrade.

- E. Due to the urgency of the fuel system problems, notification and work to upgrade the system will begin once a proposal is approved. Work will be done in coordination with the Public Works Department and under the direction of the Public Works Director, either acting or formally titled.

Prepared by:
Ross Smeby
Information Systems Technician
Date: 3-4-14



Minnesota Petroleum Service, Inc.
 682 39th Ave NE
 Minneapolis, MN 55421
 763-780-5191 F:763-780-5472
www.mnpetro.com btourville@mnpetro.com

"Service After The Sale"

To:

City of Willmar
 333 6th Street SW
 Willmar, Mn, 56201-3457

Attn: Ross

Quote #: CW022714-1
 Date: 27-Feb-2014

DESCRIPTION	QTY	PRICE	AMOUNT
Hybrid Upgrade & Integra 500			
Hybrid Upgrade			
20-8057 - FSC300	1.00	\$3,400.00	\$3,400.00
20-4282 - Proximity Reader	1.00	\$1,820.00	\$1,820.00
S08521 - Hybrid Fit Software	1.00	\$115.00	\$115.00
20-6162 - Base for 2-Site Operation	1.00	\$3,125.00	\$3,125.00
20-6162-3RD - Third Party ATG Support	1.00	\$845.00	\$845.00
20-6162-GM - Adds Multi-level user Security Features	1.00	\$736.00	\$736.00
20-6150-06 - Factory Direct Training	1.00	\$715.00	\$715.00
Integra 500			
INTEGRA-NOPRT - SiteSetinel Integra (With Touch Screen Display)	1.00	\$2,858.85	\$2,858.85
SLD - 24 Hour Continuous Leak Detection	1.00	\$748.95	\$748.95
327 VLLD - 327 VLLD Sensor	2.00	\$2,372.00	\$4,744.00
LLD LIM - Line Leak Module	1.00	\$352.95	\$352.95
LLD COMPLY - Performs a single .2 GPH monthly line test and single .1 GPH line test every 6 months.	1.00	\$867.00	\$867.00
30-B105 - Probe with shaft length of 267 cm	2.00	\$1,853.65	\$3,707.30
30-1509-02 - 2" Gasline Kit	1.00	\$93.20	\$93.20
30-1509-01 - 2" Diesel Kit	1.00	\$93.20	\$93.20
30-0234-HW-01 - Interstitial Hydrocarbon Liquid	2.00	\$385.45	\$770.90
30-0231-L - Sump Sensor - Float Switch	5.00	\$847.05	\$4,235.25
Electrical (Not Including Ground Thawing) (Parts & Labor)	1.00	\$6,045.00	\$6,045.00
Labor	1.00	\$6,400.00	\$6,400.00
Mobilization	1.00	\$150.00	\$150.00
Perdium	1.00	\$600.00	\$600.00

Exclude these Items:

No Winter Conditions, No Electrical, No Dewatering, No Rock, No Surface or Ground Restoration, No Concrete, No Shoring, No Sprinkler Restoration, No Private Utility Repair, No Utility Relocation

Taxes are not included unless otherwise specified.

Subtotal **\$42,422.60**

Please remit deposit to:
 Minnesota Petroleum Service, Inc.
 682 39th Ave NE
 Minneapolis, MN 55421

Sales Tax **\$2,930.28**

Freight Charges \$ **200.00**

Please fax signed and accepted quote to:
 Bob Tourville

Total **\$45,552.88**

If you have any questions, please notify Bob at 612-237-5408

DEPOSIT DUE IN FULL UPON ACCEPTANCE

Signature: _____

Date: _____

Acceptance: _____

Date: _____

Thank you for your business!